



**Regular Meeting of the  
Metro Wastewater JPA/Metro Commission**

**AGENDA**

**Thursday, April 2, 2026 - 12:00 p.m.**

**9192 Topaz Way (PUD MOC II) Auditorium, San Diego, CA**

*“The Metro JPA’s mission is to create an equitable partnership with the San Diego City Council and Mayor on regional wastewater issues. Through stakeholder collaboration, open dialogue, and data analysis, the partnership seeks to ensure fair rates for participating agencies, concern for the environment, and regionally balanced decisions.”*

**NOTE: ANY MEMBER OF THE PUBLIC MAY ADDRESS THE METRO WASTEWATER JPA/COMMISSION ON ANY AGENDA ITEM. PLEASE COMPLETE A SPEAKER SLIP AND SUBMIT IT TO THE BOARD SECRETARY PRIOR TO THE START OF THE MEETING, IF POSSIBLE, OR IN ADVANCE OF THE SPECIFIC ITEM BEING CALLED. COMMENTS ARE LIMITED TO THREE (3) MINUTES PER INDIVIDUAL**

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1. **ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **PUBLIC COMMENT:** *Persons speaking during Public Comment may address the Metro Wastewater JPA/Metro Commission on any subject matter within the jurisdiction of the Metro Wastewater JPA/Metro Commission that is not listed as an agenda item. Comments are limited to three (3) minutes.*
4. **ACTION: Approval of Agenda**
5. **CLOSED SESSION:**  
Public Employment (Government Code § 54957(b)(1))  
Title: Succession Planning for Executive Director, Engineering Consultant, Board Secretary, Treasurer, Finance Director

## **CONSENT CALENDAR**

Items **6-7** will be enacted in one motion in accordance with the recommendation unless removed from the Consent Calendar by the Board of Directors, Staff or Public. If a member of the public wishes to remove an item, they should submit a "Request to Speak" form to the Board Secretary prior to the meeting. Items removed from the Consent Calendar will be considered in the original agenda order immediately following adoption of the Consent Calendar.

**RECOMMENDATION:** Approve the Consent Calendar

6. **ACTION: Consideration and Possible Action to Approve the Regular and Special Meeting Minutes of February 5, 2026 Regular and Special Meetings (Attachments)**
7. **ACTION: Receive and File Check Registry – Monthly Expense Report for the Months of January and February 2026 (Attachments)**

## **END OF CONSENT CALENDAR**

8. **ACTION: Consideration and Possible Action to Recommend Approval to the Metro Wastewater JPA of a Construction Contract with Hensel Phelps for the Alvarado Laboratory Improvements CIP Project** (Parita Ammerlahn) (Attachment) (Heard by TAC 3/18/26)
9. **ACTION: Consideration and Possible Action to Recommend Approval to the Metro Wastewater JPA of As-Needed Consultant Services Agreements with Harris & Associates (H2526611), Dudek (H2526612) and Helix Environmental Planning (H2526613)** (Tiffany Smith) (Attachment) (Heard by TAC 3/18/26)
10. **ACTION: Consideration and Possible Action to Recommend Approval to the Metro Wastewater JPA of Industrial Wastewater Control Program Proposed Amendments of the Municipal Code Related to the Industrial Wastewater Control Program** (Steven Jarvis/Joy Newman) (Attachment) (Heard by TAC 3/18/26)
11. **ACTION: Consideration and Possible Action to Approve the Following Budget Adjustments for FY 2026 and Corresponding Contract Amendments Brought Forward by the Finance Committee** (Approved by FC 3/24/2026):
  - a. **Budget Increase of \$25,000 for Treasurer Services; and corresponding Second Amendment to the Professional Services Agreement between Metro Wastewater Joint Powers Authority and Rodney Greek, CPA** (Karyn Keze/Adriana Ochoa) (Attachment)

- b. **Budget Increase of \$26,000 for Technical, Financial, and Administrative Coordination Services; and Fourth Amendment to the Professional Services Agreement between Metro Wastewater Joint Powers Authority and The Keze Group, LLC (Adriana Ochoa) (Attachment)**
  
- 12. **ACTION: Discussion and Possible Action Regarding LinkedIn Account and Social Media Guidelines** (Succession Planning Ad Hoc Chair De Hoff/Adriana Ochoa)
  
- 13. **UPDATE: Metro Wastewater (General)** (Standing Item) (Lisa Celaya)
  
- 14. **UPDATE: Pure Water Program Update** (Standing Item) (Doug Owen/Ben Kuhnel/Doug Campbell)
  - a. **Quarterly Contractors Report** (Doug Owen) (Attachment) (Heard by TAC 3/18/26)
  
- 15. **UPDATE: Metro Wastewater Financial** (Standing Item) (Adam Jones)
  
- 16. **REPORT: General Counsel** (Standing Item) (Adriana Ochoa)
  
- 17. **REPORT: Metro JPA Executive Director's Report January 2026 and February 2026** (Standing Item) (Karyn Keze) (Attachments)
  
- 18. **REPORT: Metro TAC Chair's Report for March 18, 2026** (Standing Item) (Blake Behringer)
  
- 19. **METRO JPA DIRECTORS/COMMISSIONERS COMMENTS AND PROPOSED AGENDA ITEMS** for Next Metro JPA/Commission Meeting **May 7, 2026**
  
- 20. **ADJOURNMENT**

**NOTE:** The Metro Wastewater JPA and/or Commission may take action on any item listed in this Agenda whether or not it is listed "For Action."

Materials provided to the Metro JPA/Metro Commission related to any open-session item on this agenda are available for public review at our website: <https://www.metrojpa.org>

***In compliance with the AMERICANS WITH DISABILITIES ACT***

Persons with disabilities that require modifications or accommodations, please *contact General Counsel Adriana Ochoa at [arochoa@swlaw.com](mailto:arochoa@swlaw.com)* by no later than two hours prior to the meeting to request reasonable modifications or accommodations consistent with the Americans with Disabilities Act and Metro JPA/Commission staff shall promptly work with you to resolve the matter in favor of accessibility.

**Metro JPA 2026 Regular Meeting Schedule**

January 1, 2026	February 5, 2026	March 5, 2026
April 2, 2026	May 7, 2026	June 4, 2026
July 2, 2026	August 6, 2026	September 3, 2026
October 1, 2026	November 5, 2026	December 3, 2026



**Minutes of the Regular Meeting of  
the Metro Wastewater JPA and  
Metro Commission**

**9192 Topaz Way (PUD MOC II) Auditorium, San Diego, CA**

**February 5, 2026**

Chair Jones called the meeting to order at 12:06 p.m. A quorum of the Metro JPA/Commission was declared, and the following representatives were present:

1. **ROLL CALL**

<b><u>Agencies</u></b>	<b><u>Representatives</u></b>	<b><u>Alternate</u></b>
City of Chula Vista	Jose Preciado	
City of Coronado	Kelly Purvis	
City of Del Mar	Dwight Worden	
City of El Cajon	Gary Kendrick	
City of Imperial Beach	Mitch McKay (Absent)	
City of La Mesa	Lauren Cazares	
Lemon Grove San District	Jerry Jones	
City of National City	Ditas Yamane	
City of Poway	Peter De Hoff	
Otay Water	Mark Robak	
Padre Dam	Kyle Swanson	Lewis Clapp
County of San Diego	Joel Anderson (arrived 12:08)	

Others present: Metro JPA General Counsel Adriana Ochoa – Snell & Wilmer Law; Metro JPA/Commission Board Secretary Lori Anne Peoples; Michael Benozza – City of Chula Vista; None – City of Coronado; Blake Behringer - City of El Cajon; Juan Larios – City of Imperial Beach; Joe Kuhn – City of La Mesa; Jessyka Heredia – Lemon Grove Sanitation District; Carmen Kasner – City of National City; Beth Gentry – Otay Water District; None – Padre Dam Municipal Water District; Troy De Priest – City of Poway; Lisa Celaya, Doug Campbell, Adam Jones, Edgar Patino, Doug Owen, Ben Stewart (remote) - City of San Diego Staff; Sumedh Bahl – County of San Diego; Metro JPA Staff: Karyn Keze, Executive Director, The Keze Group; Lee Ann Jones-Santos, Assistant Treasurer from Rodney Greek, CPA; and Dexter Wilson and Kathleen Noel, Wilson Engineering.

2. **PLEDGE OF ALLEGIANCE TO THE FLAG**

Director Worden of the City of Del Mar, led the pledge.

3. **PUBLIC COMMENT**

Robert Johnson addressed the Board and stated he would like to see online access and live streaming of the meetings.

4. **ACTION: APPROVAL OF AGENDA**

**ACTION:** Motion by Director Yamane, seconded by Second Vice Chair Preciado, to approve the agenda. Motion carried as follows:

AYES: Preciado, Purvis, Worden, Kendrick, Cazares, Jones, Yamane, Robak, Clapp, De Hoff, Anderson

NAYS: None

ABSTAIN: None

ABSENT: McKay

5. **ADMINISTRATION OF OATHS OF OFFICE TO DIRECTORS' CAZARES AND PRECIADO**

Chair Jones requested at this time Supervisor Anderson to administer the Oaths of Office to Director Cazares and Second Vice Chair Preciado, which he did.

**CONSIDERATION AND POSSIBLE ACTION TO APPROVE CONSENT CALENDAR ITEMS 6 through 10**

6. **ACTION: Consideration and Possible Action to Approve the Minutes of December 4, 2025**

7. **ACTION: Receive and File Check Registry/Monthly Expense Report for the Month of November and December 2025**

8. **ACTION: Consideration and Possible Action to Approve Metro Wastewater JPA Quarterly Treasurer's Report FY 2026 - Quarter 2 - Ending December 31, 2025 (Approved by TAC 1/21/26)**

9. **ACTION: Consideration and Possible Action to Approve the Metro JPA/Commission ACH Implementation (Approved by the Finance Committee 12/9/25)**

10. **ACTION: Consideration and Possible Action to Approve a Reimbursement Agreement for Professional Services by and Between the City of San Diego and the Metro Wastewater Joint Powers Authority (Approved by the Finance Committee 12/9/25)**

**ACTION:** Motion by Director Anderson, seconded by Vice Chair De Hoff to approve the Consent Calendar, Items 6 through 10. Motion carried as follows:

AYES: Preciado, Purvis, Worden, Kendrick, Cazares, Jones, Yamane, Robak,  
Clapp, De Hoff, Anderson  
NAYS: None  
ABSTAIN: None  
ABSENT: McKay

### **END OF CONSENT CALENDAR**

11. **INFORMATION/PRESENTATION: Review of January 1, 2026, Storm Events**  
(Doug Campbell) (Heard by TAC 1/21/26)

Doug Campbell, City of San Diego, provided an overview of his presentation, included in the agenda package.

Compliments were given to Doug and his crew by Second Vice Chair Preciado and Director Worden for having no spills.

12. **ACTION: Consideration and Possible Action to Approve the City of San Diego Metro Wastewater System Functional-Design Based Billing Framework Report (FAB) (Report emailed 1/7/26) (Approved by TAC 1/21/26)**

Adam Jones, City of San Diego introduced consultant Ben Stewart of Stantec, who provided a brief overview of his presentation which was included in the agenda package. It was noted that full implementation would take place until after SARA was passed.

The FAB framework updates the current Strength Based Billing System (SBB) which was created in 1998 and has not been updated since then except to add in the Exhibit G fixed cost allocation for Phase 1 capital costs. It introduces a modern, engineering-based approach to allocating both operating and capital costs. It aligns costs with:

- **Actual system use** - how much wastewater is sent to the system and its pollutant strength characteristics by each PA, and
- **Capacity needs** - the infrastructure required to handle peak flows and long-term demand of each PA and the City of San Diego.

This dual perspective enables agencies to pay their fair share for both daily operations and the shared infrastructure that must be maintained for reliability and average as well as peak flows.

Director Worden requested Executive Director Keze provide one of her wonderful one page in English summaries for the Director's use with their staff and constituents of the, what he would title, "Modern Fair Billing System."

**ACTION:** Motion by Vice Chair De Hoff, seconded by Director Anderson to approve the City of San Diego Metro Wastewater System Functional-Design Based Billing Framework Report. Motion carried as follows:

AYES: Preciado, Purvis, Worden, Kendrick, Cazares, Jones, Yamane, Robak, Clapp, De Hoff, Anderson  
NAYS: None  
ABSTAIN: None  
ABSENT: McKay

13. **ACTION: Consideration and Possible Action to Approve the Third Amendment to Sole Source Agreement with Geosyntec Consultants, Inc. to provide Technical Consultant Services for NPDES General Permit for Storm Water Discharges Associated with Industrial Activities, Consent Decree Support (Approved by TAC 1/21/26)**

Staci Domasco, City of San Diego, introduced Deputy Director of Public Utilities, Megan Hickey, and then provided a brief overview of her presentation which was included in the agenda package.

Vice Chair De Hoff expressed his opposition to having a sole source contract for 9 years and stated they should have gone out to bid. Further, he is familiar with compliance rules.

Lisa Celaya, City of San Diego, explained that if they were to do an RFP, the project would have to be put on hold for 2 to 3 years and the city would be out of compliance which is why they went ahead with sole source at this time.

Vice Chair De Hoff requested to see the documentation that justified sole sourcing to continue.

Director Yamane stated she had been properly briefed by her engineering staff and consultant and understood that moving forward would prevent our stormwater contamination of drinking water.

**ACTION:** Motion by Second Vice Chair Preciado, seconded by Director Yamane to approve the Agreement with Geosyntec Consultants, Inc. Motion carried as follows:

AYES: Preciado, Purvis, Worden, Kendrick, Cazares, Jones, Yamane, Robak, Clapp, Anderson  
NAYS: De Hoff  
ABSTAIN: None  
ABSENT: McKay

14. **ACTION: Consideration and Possible Action to Approve the Following Items Brought Forward by the Finance Committee (Approved 12/9/25):**

a. **Consideration and Possible Action to Approve a Website Rebuild and Annual Hosting Contract**

Chair Jones inquired as to whether everyone had read the report and if they wanted to hear the presentation otherwise, he would open it up for questions.

Executive Director Keze stated that this item had gone through the Succession Planning Ad Hoc Committee and the Finance Committee and was approved to move forward by both.

Director Worden inquired as to whether JPA staff would be able to update the site. Lee Ann Jones-Santos responded that staff were going to be involved in the development of the site and would be receiving 1 year of unlimited training which could be extended if necessary.

Public Speaker: Robert Johnson stated he did a lot of website development and encouraged the JPA to consider the use of RSS systems be used to include automation.

**ACTION:** Motion by Second Vice Chair Preciado, seconded by Director Cazares to approve the website rebuild and annual hosting contract. Motion carried as follows:

AYES: Preciado, Purvis, Worden, Kendrick, Cazares, Jones, Yamane, Robak, Clapp, De Hoff, Anderson  
NAYS: None  
ABSTAIN: None  
ABSENT: McKay

b. **Consideration and Possible Action to Adopt Resolution No. 2026-0205 of the Metro Wastewater Joint Powers Authority Board of Directors Authorizing Optional Teleconferencing, Remote Participation by Board Members, and Virtual Meetings of Committees Pursuant to Government Code Section 54953.87 and 54953.86 (Senate Bill 707)**

Chair Jones asked if there was anyone who wanted to hear a presentation or had any questions.

General Counsel Ochoa stated that this was the resolution for virtual attendance at meetings as an option, not mandatory and noted that this board had discussed this and the Finance Committee also discussed this and recommended board approval.

**ACTION:** Motion by Second Vice Chair Preciado, seconded by Director Yamane, to adopt Resolution No. 2026-0205. Motion carried as follows:

AYES: Preciado, Purvis, Worden, Kendrick, Cazares, Jones, Yamane, Robak, Clapp, De Hoff, Anderson  
NAYS: None  
ABSTAIN: None  
ABSENT: McKay

At 1:57 p.m. Chair Jones requested the board convene Closed Session; Agenda Item 21 and the members all left the dais and the auditorium.

At 2:13 p.m. the members all returned to the auditorium and dais. Chair Jones called the Board back to order. Board Secretary called the roll and stated all members were present with exception of Director McKay.

General Counsel Ochoa stated that the Board took action during closed session. The Board approved a motion by Second Vice Chair Preciado, with a seconded by Director Purvis, to authorize a solicitation for proposals for the Executive Director position for the Metro Wastewater Joint Powers Authority to be published tomorrow and the vote was unanimous.

At 2:14 Chair Jones recessed the regular meeting temporarily and opened the Special Meeting of the Metro Wastewater JPA on one item.

At 2:53 p.m. Chair Jones reconvened the regular meeting back to order and the Board Secretary stated that all members were present with exception of Director McKay of Imperial Beach.

15. **UPDATE: Metro Wastewater (General) (Standing Item)**

Adam Jones, City of San Diego stated that the Regional Water Quality Control Board would be hearing the Pt. Loma permit at their next meeting which is one week from next Wednesday.

16. **UPDATE: Metro Wastewater Financial (Standing Item)**

Adam Jones, City of San Diego Public Utilities Department, reported that the Fiscal Year 2027 cost estimates were distributed to the Participating Agencies on January 15 and generated a record level of feedback. He provided an overview of key drivers impacting the FY 2027 projections, noting that it will be a significant year with the launch of Pure Water Phase 1, including full operational costs such as increased chemical usage and 24/7 staffing at the North City Facility. He also highlighted major Capital Improvement Program (CIP) investments, including large-scale projects at Pump Stations 1 and 2, and noted that staff are evaluating the use of debt versus pay-as-you-go (PAYGO) funding for portions of the CIP.

Mr. Jones further explained that projected cost changes are being influenced by updated flow assumptions from certain Participating Agencies and by prior-year financial timing related to State Revolving Fund (SRF) reimbursements, which had reduced costs in earlier years. He thanked Participating Agency staff for their engagement and noted that, in coordination with the Executive Director, the city is developing alternative scenarios to help mitigate projected increases. Updated flow information has already been received from several agencies, and additional options will be presented for TAC and Board consideration.

17. **REPORT: General Counsel (Standing Item)**

General Counsel Ochoa stated she had attended the CASA Conference in Palm Springs and the Attorney Committee met on pending legislation and case law which she will report on at the next meeting.

18. **REPORT: Metro JPA Executive Director's Report October 2025 (Standing Item)**

Executive Director Keze stated that her report was submitted in the agenda package. Additionally, the JPA has received \$13,081 from LAIF in interest and is projecting \$23,000 by fiscal year-end. Last year the JPA only received \$30 in interest from their regular bank.

19. **REPORT: Metro TAC Chair's Report November 2025 (Standing Item)**

Metro TAC Chair, Behringer, stated that his report was included in the agenda package.

20. **METRO JPA DIRECTORS/COMMISSIONERS COMMENTS AND PROPOSED AGENDA ITEMS for the Next Metro JPA/Commission Meeting March 5, 2026**

Chair Jones reported that he had attended the meetings of all Participating Agencies that had approved SARA and AA1 to date, with the exception of Chula Vista due to a scheduling conflict with Del Mar. He noted that the PAs governing bodies consistently expressed strong support and appreciation for the extensive technical, legal, and collaborative effort reflected in the agreements.

This Item was heard after Item 14b.

21. **CLOSED SESSION**

**PUBLIC EMPLOYEE PERFORMANCE EVALUATION**  
**(Gov. Code 54957(b)(1))**  
**Title: Executive Director**

22. **ADJOURNMENT**

There being no further business, Chair Jones declared the meeting adjourned at 3:01 p.m.



**Minutes of the Special Meeting of  
the Metro Wastewater JPA and  
Metro Commission**

**9192 Topaz Way (PUD MOC II) Auditorium, San Diego, CA**

**February 5, 2026**

Chair Jones called the meeting to order at 12:16 p.m. A quorum of the Metro JPA/Commission was declared, and the following representatives were present:

**1. ROLL CALL**

<b><u>Agencies</u></b>	<b><u>Representatives</u></b>	<b><u>Alternate</u></b>
City of Chula Vista	Jose Preciado	
City of Coronado	Kelly Purvis	
City of Del Mar	Dwight Worden	
City of El Cajon	Gary Kendrick	
City of Imperial Beach	Mitch McKay (absent)	
City of La Mesa	Lauren Cazares	
Lemon Grove San District	Jerry Jones	
City of National City	Ditas Yamane	
City of Poway	Peter De Hoff	
Otay Water	Mark Robak	
Padre Dam	Kyle Swanson	Lewis Clapp
County of San Diego	Joel Anderson	

Others present: Metro JPA General Counsel Adriana Ochoa – Snell & Wilmer Law; Metro JPA/Commission Board Secretary Lori Anne Peoples; Michael Benozza – City of Chula Vista; None – City of Coronado; Blake Behringer - City of El Cajon; Juan Larios – City of Imperial Beach; Joe Kuhn – City of La Mesa; Jessyka Heredia and Izzy Murguia – Lemon Grove Sanitation District; Carmen Kasner – City of National City; Beth Gentry – Otay Water District; Peejay Tubongbauna – Padre Dam Municipal Water District; Troy De Priest and Carlos Cortes – City of Poway; Lisa Celaya, Doug Campbell, Edgar Patino, Akram Bassyouni, Tim Carroll, Doug Owen - City of San Diego Staff; Sumedh Bahl – County of San Diego; Metro JPA Staff: Karyn Keze, Executive Director, The Keze Group; Lee Ann Jones-Santos, Assistant Treasurer from Rodney Greek, CPA; and Dexter Wilson and Kathleen Noel, Wilson Engineering

**2. PUBLIC COMMENT: Persons speaking may address the Metro Wastewater JPA/Metro Commission on any subject matter within the jurisdiction of the Metro Wastewater JPA/Metro Commission that is not listed as an agenda item. Comments are limited to three (3) minutes**

None.

3. **ACTION: Discussion and Possible Action to Authorize LinkedIn Account**

General Counsel Ochoa explained that a LinkedIn page had recently been created for the Metro JPA without prior Board authorization, by Director Robak, which constitutes a violation of the agency's adopted social media policy requiring Board approval before establishing any official social media presence. She clarified that, while the creation of the account itself was not authorized, the content posted to date was limited, retrospective in nature, and did not violate the policy. She emphasized that the Board must formally decide whether to authorize and govern such a platform. Director Robak stated that the page was created in good faith to raise the organization's profile and support efforts such as recruitment, noting that activity to date has been limited and informational only.

Board members expressed differing perspectives, with several emphasizing that the creation of the account without Board authorization constituted a violation of established policy and raised concerns about individual Board members acting independently on behalf of the agency. It was noted that the Board has previously considered and declined to authorize an official social media presence, and that this position was understood by Board members. Concern was also expressed that similar actions had been addressed in the past, reinforcing the importance of adherence to adopted policies and collective decision-making. Other members highlighted the potential value of a LinkedIn presence for transparency, outreach, and recruitment. Discussion also included governance considerations, including appropriate oversight, administration, and alignment with existing communication resources.

Following discussion, the Board approved a motion to continue the LinkedIn page, with exclusive administrative control to be transferred from Director Robak to General Counsel. The Board further directed that no additional content be posted beyond the Executive Director recruitment solicitation until further policy direction is provided. The matter of social media use and governance, including potential updates to the existing policy, was referred to the Succession Planning Ad Hoc Committee for further review and recommendation.

**ACTION:** Motion by Chair Jones to continue the LinkedIn page and ask that the owner of it, Director Robak transfer exclusive ownership over to our legal counsel and also give direction to staff to bring discussion about the LinkedIn page specifically and social media back to the Succession Planning Ad Hoc.

Second was made by Director Cazares.

Director Yamane inquired through the Chair that she heard Director Anderson say that the only thing, once it is transferred exclusively, the only thing we are going to post on the page is the Solicitation for Executive Director.

Chair Jones stated that was correct. Anything beyond that would be discussed at the Succession Planning Ad Hoc.

Second Vice Chair Preciado stated that while he supports the potential use of LinkedIn and the purposes outlined, he will vote no to emphasize the importance of adhering to Board policy and to express concern regarding the unauthorized creation of the account.

Motion carried by the following vote to wit:

AYES: Purvis, Worden, Kendrick, Cazares, Yamane, Robak, Clapp,  
Anderson, De Hoff, Jones

NOES: Preciado

ABSTAIN: None

ABSENT: McKay

4. **ADJOURNMENT**

There being no further business, Chair Jones declared the meeting adjourned at 2:52 p.m.

# Monthly Expense Report

MetroJPA

Invoices for January 2026 paid in February 2026

Prepared by

[Treasurer@metrojpa.org](mailto:Treasurer@metrojpa.org)

Prepared on

February 12, 2026

# Expenses by Vendor Summary

MetroJPA

February 12, 2026

<b>Vendor</b>	<b>Total</b>
Alliant Insurance Services	1,250.00
Dexter Wilson Engineering	9,087.50
Ditas Yamane	195.30
Donald Dwight Worden	175.00
Gary Kendrick	525.00
IONBLADE	9,413.99
Jerrold L. Jones	1,508.17
Jessica Heredia	195.30
Joel Anderson	202.55
Jose Preciado	525.00
Kelly Purvis	368.85
Keze Group LLC	19,305.00
Lauren Cazares	350.00
Mark Robak	379.00
Peter De Hoff	723.20
Snell and Wilmer Law	12,868.08
Credit Card Expenses	422.03
<b>TOTAL</b>	<b>\$57,493.97</b>

Accrual Basis Thursday, February 12, 2026 03:07 AM GMTZ

# Monthly Expense Report

MetroJPA

Invoices for February paid in March 2026

Prepared by

[Treasurer@metrojpa.org](mailto:Treasurer@metrojpa.org)

Prepared on

March 9, 2026

**Expenses by Vendor Summary**  
**MetroJPA**  
**March 9, 2026**

<b>Vendor</b>	<b>Total</b>
Dexter Wilson Engineering	9,542.50
Ditas Yamane	175.00
Donald Dwight Worden	175.00
Gary Kendrick	350.00
Jerrold L. Jones	905.45
Jose Preciado	350.00
Kelly Purvis	350.00
Keze Group LLC	16,110.00
Mark Robak	729.00
Mitchell D McKay	175.00
Peter De Hoff	723.20
Snell and Wilmer Law	12,249.23
Credit Card Expenses	800.98
<b>TOTAL</b>	<b>\$42,635.36</b>

Accrual Basis Monday, March 09, 2026 07:42 PM GMTZ

**METRO JPA/TAC  
Staff Report  
Date: 03/16/2026**

**Project Title:** Award of Design-Build Phase-Funded Contract Agreement K-26-2318-DB2-3-C with Hensel Phelps Construction Co. for the Alvarado Laboratory Improvements and Trailer Project

**Presenter(s) Name:** Edgar Lozano

**Presenter(s) Title:** Senior Civil Engineer

**Requested Action:**

- 1) The Mayor, or his designee, is authorized to establish a phase-funded schedule and award a Design-Build contract, #K26-2318-DB2-3-C, to Hensel Phelps Construction Co. for the purpose of providing design and construction services of the CIP L22000, Alvarado Laboratory Improvements, in an amount not to exceed \$151,966,015.00; and
- 2) The Chief Financial Officer is authorized to expend funds under the established contract, funding phases in a total amount not to exceed \$151,966,015.00; of which, \$12,000,000.00 is for Phase 1, and \$139,966,015.00 for all subsequent phases in CIP L22000, Alvarado Laboratory Improvements
- 3) The Mayor, or his designee, is authorized to execute an agreement with New City Consulting Inc. For the Construction Management services in CIP L22000, Alvarado Laboratory Improvements, in an amount not to exceed \$6,064,320.00; and
- 4) The Chief Financial Officer is authorized to expend an amount not to exceed \$6,064,320.00 from CIP, L22000, Alvarado Laboratory Improvements for the purpose of executing this agreement.

**Recommendations:**

Approve

IROC:	N/A
Prior Actions: (Committee /Commission, Date, Result)	CIPRAC approval July 2021

**Fiscal Impact:**

Is this projected budgeted? Yes X No     

Cost  
breakdown  
between  
Metro &  
Muni:

The total design-build phase-funded cost with Hensel Phelps is \$151,966,015.00, of which \$12,000,000.00 is for Phase 1 and \$139,966,015.00 for all subsequent phases.

Funding for the first phase with Hensel Phelps is available as follows: \$2,000,000.00 from L22000.1 New Lab, of which \$460,000.00 is from Fund 700008, Muni Sewer CIP, \$1,040,000.00 is from Fund 700009, Metro Sewer CIP, \$500,000.00 from Fund 700010, Water Utility; \$2,000,000.00 from L22000.2, Building Remodel Tenant Improvements, of which \$460,000.00 is from Fund 700008, Muni Sewer CIP, \$1,040,000.00 is from Fund 700009, Metro Sewer CIP, \$500,000.00 from Fund 700010, Water Utility; and \$8,000,000.00 from L22000.3, Alvarado Laboratory Improvements Trailers, of which \$1,840,000.00 is from Fund 700008, Muni Sewer CIP, \$4,160,000.00 is from Fund 700009, Metro Sewer CIP, and \$2,000,000.00 from Fund 700010, Water Utility.

The total cost for this agreement with New City Consulting, contract #H2526737-M, is \$6,064,319.00. Funding is available in CIP L-22000, Alvarado Laboratory Improvements, as follows: \$3,941,808 from L22000.1 New Lab, of which \$906,615.84 is from Fund 700008, Muni Sewer CIP, \$2,049,740.16 from Fund 700009, Metro Sewer CIP, and \$985,452.00 from Fund 700010, Water Utility; \$1,576,723.00 from L22000.2, Building Remodel Tenant Improvements, of which \$362,646.29 is from Fund 700008, Muni Sewer CIP, \$819,895.96 from Fund 700009, Metro Sewer CIP, and \$394,180.75 from Fund 700010, Water Utility; \$424,502.00 from L22000.3, Alvarado Laboratory Improvements Trailers, of which \$97,635.46 is from Fund 700008, Muni Sewer CIP, \$220,741.04 from Fund 700009, Metro Sewer CIP, and \$106,125.50 from Fund 700010, Water Utility; and \$121,286.00 from L22000.4, Pipeline, Fund 700010, Water Utility, for the purpose of executing this agreement.

Fiscal impact to the Metro JPA:

	Cost	Water 25% (Fund 700010)	Muni 23% (Fund 700008)	Metro 52% (Fund 700009)	JPA (33% of Metro)
L22000.1 New Lab	\$112,609,564	\$28,152,391	\$25,900,200	\$58,556,973	\$19,323,801
L22000.2 Building Remodel	\$45,043,826	\$11,260,957	\$10,360,080	\$23,422,790	\$7,729,521
L22000.3 Trailer	\$12,127,184	\$3,031,796	\$2,789,252	\$6,306,136	\$2,081,025
L22000.4 Pipeline	\$3,464,910	\$3,464,910	\$-	\$-	\$-
<b>Total Project Cost</b>	<b>\$173,245,484</b>	\$45,910,054	\$39,049,532	\$88,285,898	\$29,134,347

JPA (33% of Metro)				
	Construction Cost*	Soft Cost	Total	Budget Status
FY26	\$2,059,200	\$1,071,295	\$3,130,495	Budget/Funded
FY27	\$4,719,000	\$500,000	\$5,219,000	Budget/unfunded
FY28	\$12,012,000	\$500,000	\$12,512,000	Budget/unfunded
FY29	\$4,719,000	\$492,500	\$5,211,500	Budget/unfunded
FY30	\$2,571,352	\$490,000	\$3,061,352	Budget/unfunded
<b>Total</b>	\$26,080,552	\$3,053,795	<b>\$29,134,347</b>	

**Capital Improvement Program:**

New Project? Yes  No  N/A

Existing Project? Yes  No  Upgrade/addition  Change

**Previous TAC/JPA Action:**

Approved by Metro TAC on Wednesday March 18, 2026.

**Additional/Future Action:** Item will be heard at ATI committee prior to Council.

**City Council Action:** Item will be heard at San Diego City Council prior to award.

The Alvarado Laboratory serves as a primary water quality laboratory protecting public health for the City of San Diego and is essential for generating legal regulatory compliance data. The laboratory provides analytical support for multiple critical City water and wastewater systems including the Point Loma Wastewater Treatment Plant, North City Water Reclamation Plant, the Pure Water Program, drinking water treatment facilities, reservoirs, and industrial pretreatment programs.

This facility also assists in supporting the City's Pure Water San Diego Program, one of the largest potable reuse programs in the United States. Advanced water purification and potable reuse systems require significantly expanded water quality monitoring and analytical verification to meet state regulatory requirements for indirect and direct potable reuse. This laboratory assists with critical analytical support for monitoring advanced treatment processes, validating water quality, and demonstrating compliance with state drinking water regulations. As the Pure Water Program expands in future phases, laboratory capacity and infrastructure must also expand to accommodate increased analytical demand and increasingly sophisticated monitoring requirements.

The existing Alvarado Laboratory Facility, originally constructed in the mid 1990's, was designed for a significantly smaller analytical workload and prior generations of laboratory instrumentation and regulatory requirements. Since that time, analytical demands, regulatory standards, and laboratory technologies have evolved substantially. Modern environmental laboratories must meet strict facility and environmental control requirements under the California Environmental Laboratory Accreditation Program (ELAP), California Title 22 regulations, and the National Environmental Laboratory Accreditation Conference (NELAC) Institute 2016 laboratory quality standards. These requirements mandate that accredited laboratories maintain stable environmental conditions, appropriate ventilation systems, contamination controls, and reliable utilities to ensure that analytical results are scientifically valid and legally defensible. Failure to maintain these conditions can result in regulatory findings, suspension, or revocation of laboratory accreditation. The department has been planning this project since 2020 and has incorporated expected costs in long-range financial planning

The Alvarado Laboratory performs regulatory compliance monitoring required under multiple National Pollutant Discharge Elimination System (NPDES) permits which includes; over 74,000 wastewater analyses, 350,000 drinking water chemical analyses, and 21,000 bacteriological analyses per year. These permits require extensive environmental monitoring and reporting to the Regional Water Quality Control Board and the U.S. Environmental Protection Agency. Failure to maintain accredited analytical capabilities could jeopardize the City's ability to meet permit monitoring and reporting obligations, potentially resulting in regulatory enforcement actions, financial penalties, or operational restrictions. Maintaining a reliable, accredited laboratory facility is therefore essential to ensuring ongoing compliance with state and federal environmental regulations. Recent

facility assessments and regulatory audits have documented recurring infrastructure issues affecting laboratory environmental controls, including HVAC reliability, temperature stability, ventilation performance, structural deficiencies, and equipment support systems. These deficiencies have been cited in regulatory assessments and present an ongoing risk to maintaining laboratory accreditation and regulatory compliance. In addition, the existing laboratory facility is not sufficiently sized for future operational needs and necessary staffing levels to support analyses necessary to protect human and environmental health. If the laboratory were unable to maintain ELAP accreditation, the City would be required to outsource many of its regulatory compliance analyses to external accredited laboratories. This would significantly increase costs, introduce logistical delays associated with sample shipping and processing, and reduce the City's ability to rapidly respond to water quality or wastewater compliance issues. Additionally, some of the specialized analyses required by the City's permits cannot be outsourced. Maintaining in-house analytical capability is therefore essential for regulatory compliance, operational reliability, and cost control.

To address these deficiencies and ensure the laboratory can continue meeting the City's current and future regulatory monitoring obligations, the Alvarado Laboratory Improvements Project will modernize the facility to meet current environmental laboratory design standards. The project will include design and construction services to build an approximate 43,400 sq ft interior renovation of the existing lab and office spaces, along with the construction of an approximately 31,400 sq. ft new building for expanded laboratory and office use, and install approximately 18,000 sq ft. of parking located beneath the new structure. The project will modernize critical laboratory infrastructure including HVAC and ventilation systems, electrical systems, laboratory utilities, safety systems, and analytical workspaces necessary to support advanced environmental monitoring technologies. The improvements will also provide expanded laboratory space, updated sample receiving areas, and improved workflow layouts that support increased analytical demand associated with potable reuse, recycled water compliance monitoring, and expanded environmental monitoring programs. The project also includes inspection and rehabilitation of a 72-inch water transmission pipeline located beneath the existing laboratory facility, installation of approximately 5,040 square feet of temporary prefabricated office trailers to support staff during construction, and other associated site and infrastructure improvements.

The Alvarado Laboratory is accredited by State of California Environmental Laboratory Accreditation Program (ELAP), under the State Water Resources Control Board, for regulatory purposes to meet the requirements of the State's drinking water and wastewater programs. Past ELAP reports have indicated notable deficiencies to the existing building's structure, HVAC, and mechanical, electrical, plumbing, (MEP) systems. Under this Design-Build stand-alone contract, a new building will be constructed, and tenant improvements to the existing laboratory will be implemented to fully address necessary compliance with all ELAP standards. This project will also meet all California Building

Codes, achieve LEED Silver Certification at a minimum, and comply with the Zero Emissions Municipal Buildings and Operations Policy (Council Policy 900-03) verified through the New Building Institute (NBI) or through the LEED Zero program. In addition to the new building and retrofit of the existing laboratory, this contract incorporates elements such as landscape, environmental, geotechnical, structural, and more.

**Bid Results:** *If bidding was done provide bidding format and results*

This CIP project shall be delivered using the 2-Step Design-Build procurement method, under SDMC 22.3403. On July 11, 2024, the City advertised the Request for Qualifications (RFQ) on PlanetBids to request Design-Build services for the Alvarado Lab Improvements and Trailer project. On October 14, 2024, a total of nine (9) Statements of Qualifications (SOQ) were submitted. Of the nine, three were shortlisted based on qualifications.

On August 22, 2025, the City advertised the Request for Proposal (RFP) to the three shortlisted Design-Build teams. On December 17, 2025, the three shortlisted firms submitted their proposals. In January 2026, the City evaluated and scored the three proposals using a weighted criteria best value method. Per the advertised RFP, proposals were evaluated based on the Project Team, the Technical Approach and Design Concept, the Construction Plan, Equal Employment and Contracting Opportunity, Presentation and Interview, and price proposals. After compiling the scores between the three proposals, the winning Design-Build team was Hensel Phelps Construction. It is important to note that Hensel Phelps had both the highest scored technical proposal as well as the lowest price. Below are the bid results:

<b>Bidder Name</b>	<b>Price Proposal</b>	<b>Technical Proposal Score</b>
Clark Construction Group - California, LP	\$181,852,000.00	65.3
<b>Hensel Phelps Construction Co.</b>	<b>\$151,966,015.00</b>	<b>85.5</b>
Swinerton Builders	\$169,533,559.37	77.8

## ENGINEERING &amp; CAPITAL PROJECTS DEPARTMENT

## Award the Design-Build Contract #K-26-2318-DB2-3-C for the Alvarado Lab Improvements L22000

METRO JPA, April 2, 2026



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 ENGINEERING & CAPITAL PROJECTS

## Requested Actions

### OVERVIEW:

- A resolution for City Council to approve the award of a phase-funded design-build agreement in an amount not to exceed \$151,966,015.00 with Hensel Phelps Construction Co. for the design and construction of the Alvarado Laboratory Improvements and Trailer project; and to authorize expenditure of \$12,000,000.00 for Phase 1, which includes the permitting and fabrication of the trailers and the design of the Alvarado Laboratory.
- A resolution for the City Council to approve the award to New City Consulting Inc. for the Construction Management Services in an amount not to exceed \$6,064,320.00; and authorized to expand this amount.

### PROPOSED ACTIONS:

- The Mayor, or his designee, is authorized to establish a phase-funded schedule and award a Design-Build contract, #K26-2318-DB2-3-C, to Hensel Phelps Construction Co. for the purpose of providing design and construction services of the CIP L22000, Alvarado Laboratory Improvements, in an amount not to exceed \$151,966,015.00; and
- The Chief Financial Officer is authorized to expend funds under the established contract, funding phases in a total amount not to exceed \$151,966,015.00; of which, \$12,000,000.00 is for Phase 1, and \$139,966,015.00 for all subsequent phases in CIP L22000, Alvarado Laboratory Improvements; and
- The Mayor, or his designee, is authorized to execute an agreement with New City Consulting Inc. For the Construction Management services in CIP L22000, Alvarado Laboratory Improvements, in an amount not to exceed \$6,064,320.00; and
- The Chief Financial Officer is authorized to expend an amount not to exceed \$6,064,320.00 from CIP, L22000, Alvarado Laboratory Improvements for the purpose of executing this agreement.

2

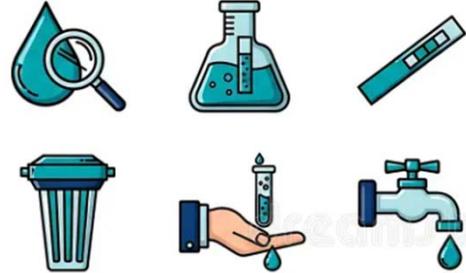
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## What Does the Alvarado Laboratory Do?

### Purpose of the Lab

- Performs regulatory compliance monitoring required under:
  - Point Loma Wastewater Treatment Plant "National Pollutant Discharge Elimination System (NPDES) Permit
  - North City Water Reclamation Plant (WRP) & Pure Water Facility NPDES Permit
  - South Bay WRP Master Recycling Permit
- Conducts wastewater, recycled water, drinking water, reservoir, and industrial waste analyses
- Supports Title 22 (recycled water) compliance and potable reuse
- Provides data for regulatory reporting, enforcement defensibility, and public health protection



### Scale of Operations

- ~74,000 wastewater analyses/year
- ~348,000 chemical + 21,000 bacteriological drinking water analyses/year
- Thousands of industrial and marine samples annually

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## Current Alvarado Laboratory Conditions- Background

- Constructed decades ago (pre-modern ELAP standards)
- Original design did not anticipate:
  - Potable reuse
  - Advanced analytical instrumentation
  - Modern QA/QC accreditation requirements
- Infrastructure deficiencies documented by California Environmental Laboratory Accreditation Program (ELAP) - our accrediting body
- Over 130 Scientist will be Working at Facility
- Serves as Primary Wastewater/Drinking Water Chemistry Lab for City



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## Documented Regulatory Noncompliance & Risks

- HVAC interdependency between lab spaces
- Inability to maintain required temperature/humidity stability
- Airflow and contamination control concerns
- Separation deficiencies between analytical areas
- Increasing scrutiny from ELAP
- Structural/Building Deficiencies

**Message:** These are not cosmetic upgrades — they are compliance issues.



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## ELAP Accreditation Risk

### If Accreditation Is Jeopardized:

- The City cannot legally produce compliance data
- Data defensibility compromised
- Immediate need to outsource
  - Increased cost and risk
  - Some analyses cannot be outsourced

### ELAP Facility Requirements

- Controlled environment
- Segregated analytical spaces
- Proper ventilation and pressure control
- Adequate safety systems



**Environmental Laboratory Accreditation Program**  
STATE WATER RESOURCES CONTROL BOARD

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**SD ENGINEERING & CAPITAL PROJECTS**

## Scope of Work

- **Approx 43,400 SF Interior Remodel**
  - Lab/Office, LEED Silver
  - New HVAC systems
- **Approx. 31,400 SF New Addition**
  - Lab + Office
  - Open module labs and offices, ZEMBOP
- **18,000 SF Subgrade Parking Garage**
  - ~100 Spaces
- **ELAP Deficiencies/Certification**
- **72" Water Transmission Assessment**
- **Temporary Trailers for Staff**









**HP Hensel Phelps Construction Co.**

**SMITHGROUP**

The City of **SAN DIEGO**

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**SD ENGINEERING & CAPITAL PROJECTS**

## Advertise/Bid – Design Build Procurement

**Owner**

**Design Builder**

- 2-Step Design Build (DB) SDMC 22.3403
- Best Value Weighted Criteria selection
- Price + Qualifications

- **RFQ**
  - July 2024 Posted
  - 3 shortlisted firms
- **RFP Advertisement**
  - August 20, 2025
- **Bid Opening**
  - December 17, 2025
  - Interviews Jan 2026
- **Selection/Notification**
  - February 2026
  - Hensel Phelps /SmithGroup
- **LNTF**
  - Summer 2026

**SCORING CRITERIA:**

- 1) Project Team Experience
- 2) Technical Approach
- 3) Construction Plan
- 4) EEOC
- 5) Interview/References

**BID RESULTS:**

Bidder Name	Price Proposal	Technical Proposal
Clark Construction Group - California, LP	\$181,852,000.00	65.3
<b>Hensel Phelps Construction Co.</b>	<b>\$151,966,015.00</b>	<b>85.5</b>
Swinerton Builders	\$169,533,559.37	77.8

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# Discussion of Item

## Background



**Before**

Inefficient Pure Water Chemistry Services lab



**After**

ELAP Certified Laboratories

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# Discussion of Item

## Background



**Before**

Inefficient/Outdated Building & HVAC System



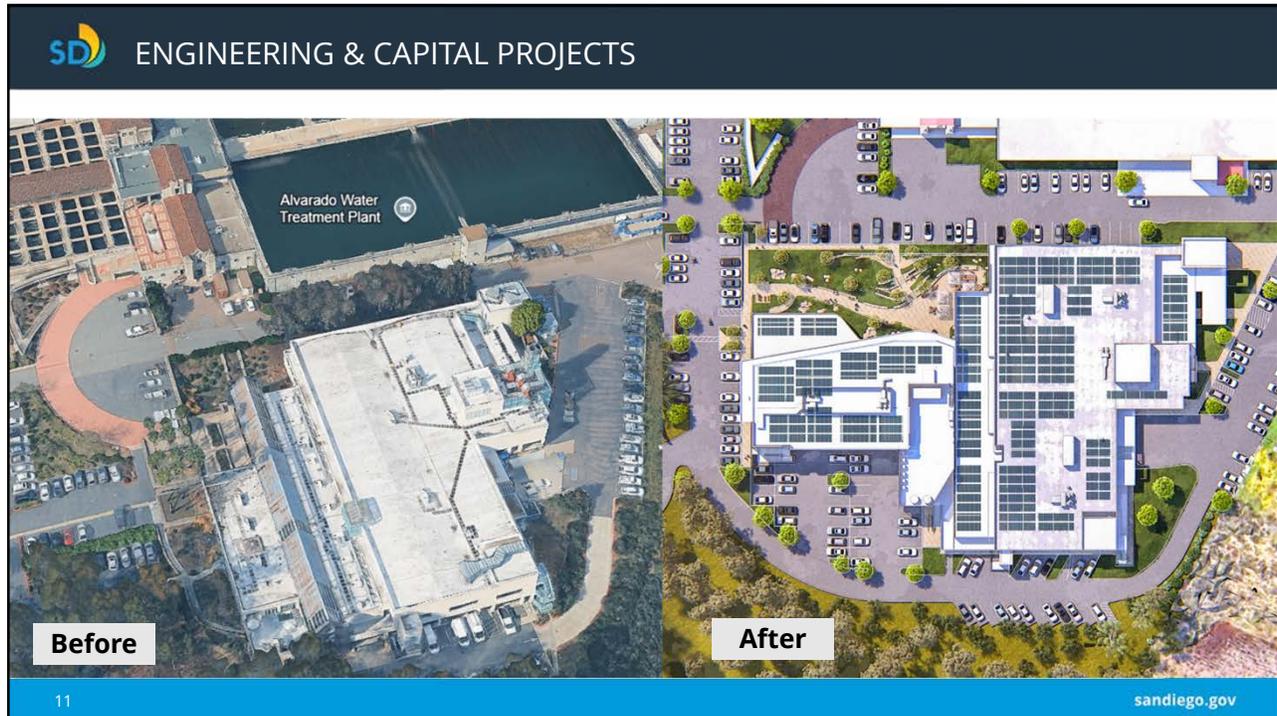
**After**

New Building and Tenant Improvements w/ New HVAC

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**SD ENGINEERING & CAPITAL PROJECTS**

### Funding and Budget

	Cost	Water 25% (Fund 700010)	Muni 23% (Fund 700008)	Metro 52% (Fund 700009)	JPA (33% of Metro)
L22000.1 New Lab	\$112,609,564	\$28,152,391	\$25,900,200	\$58,556,973	\$19,323,801
L22000.2 Building Remodel	\$45,043,826	\$11,260,957	\$10,360,080	\$23,422,790	\$7,729,521
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L22000.4 Pipeline	\$3,464,910	\$3,464,910	\$-	\$-	\$-
<b>Total Project Cost</b>	<b>\$173,245,484</b>	<b>\$45,910,054</b>	<b>\$39,049,532</b>	<b>\$88,285,898</b>	<b>\$29,134,347</b>

JPA (33% of Metro)				
	Construction Cost*	Soft Cost	Total	Budget Status
FY26	\$2,059,200	\$1,071,295	\$3,130,495	Budget/Funded
FY27	\$4,719,000	\$500,000	\$5,219,000	Budget/unfunded
FY28	\$12,012,000	\$500,000	\$12,512,000	Budget/unfunded
FY29	\$4,719,000	\$492,500	\$5,211,500	Budget/unfunded
FY30	\$2,571,352	\$490,000	\$3,061,352	Budget/unfunded
<b>Total</b>	<b>\$26,080,552</b>	<b>\$3,053,795</b>	<b>\$29,134,347</b>	

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## Summary – Why This Project Is Necessary

This is not:

- A cosmetic remodel
- A modernization preference

This is:

- A **regulatory compliance** requirement
- An **accreditation** preservation project
- A financial risk mitigation strategy
- A **public health** protection measure



# Thank You Questions?

METRO JPA/TAC

Staff Report

Date: 03/18/2026

**Project Title: As-Needed Consultant Services Agreements with Harris & Associates (H2526611), Dudek (H2526612) and Helix Environmental Planning (H2526613)**

**Presenter(s) Name: Tiffany Smith**

**Presenter(s) Title: Senior Planner**

**Requested Action:** Consideration and possible action for the agreements with Harris & Associates, Dudek, and Helix Environmental Planning for As-Needed Environmental Consultant Support Services, in an amount not to exceed \$12,000,000 (\$4,000,000 each).

**Recommendations:** Consideration and possible action.

Metro TAC: 3/18/2026

IROC: N/A

Prior Actions:  
(Committee/Commission,  
Date, Result) N/A

**Fiscal Impact:**

Is this projected budgeted? Yes  No

Cost breakdown between Metro & Muni: These are As-Needed Agreements and percentage of each contract's value for Metro is unknown currently. Historically, the Project(s) for which these As-Needed Agreements are intended for are Muni or Water. The impact to the JPA will be 33% of the Metro fund projects (\$3,960,000).

Fiscal impact to the Metro JPA: These are As-Needed Agreements and percentage of each contract's value for Metro is unknown currently. Historically, the Project(s) for which these As-Needed Agreements are intended for are Muni or Water. The impact to the JPA will be 33% of the Metro fund projects (\$3,960,000).

**Capital Improvement Program:**

New Project? Yes  No  N/A

Existing Project? Yes  No  Upgrade/addition  Change

**Previous TAC/JPA Action:**

01/22/2026 Environment Committee – approved on consent agenda.  
03/18/2026 Metro TAC – action approved.

**Additional/Future Action:**

04/02/2026 Metro JPA – Consideration and possible action.

**City Council Action:**

02/12/2026 City Council – approved on consent agenda.

**Background:** The Public Utilities Department (PUD) has historically used As-Needed Environmental Services agreements to perform various environmental planning and permitting services in support of operations and maintenance projects, the execution of its Capital Improvement Program (CIP), and ancillary projects. Projects requiring environmental consulting support include, maintenance and repair of utilities, emergency PUD projects, pipeline projects, water wastewater treatment facilities, pump stations, and habitat restoration and mitigation projects. The Consultants will work with PUD to support the implementation of the City's sewer inspection, cleaning, and maintenance program to comply with the Canyon Sewer Program PEIR and other agency mandates, in addition to providing environmental services for Water and Wastewater Branch operations maintenance activities.

In January 2025, PUD advertised and requested proposals for the As-Needed Environmental Services Contracts 7, 8 and 9. Six proposals were received. A selection committee in compliance with City guidelines was convened. Six firms were interviewed in conformance with Council Policy 300-7, and Harris & Associates, Dudek, and Helix were selected as the three most qualified firms overall to provide the required services.

These proposed agreements will retain the services of the environmental consulting firms to provide professional environmental services on an as-needed, hourly fee basis. Task orders will be issued based on the specific technical expertise required. The maximum contract cost for each contract shall not exceed \$4,000,000, for a total amount not to exceed \$12,000,000. All three contracts have a maximum duration of five years.

Work to be performed under these contracts will be completed on a task-by-task basis, and requires environmental regulatory expertise (e.g. special licenses, permits and experience) to satisfy State and Federal compliance with the California Environmental Quality Act (CEQA) and the National Environmental Policy Act (NEPA), as well as local and regional environmental compliance in support of PUD operations. PUD anticipates ongoing needs for biological and archeological surveys and monitoring; wetland delineations; environmental resource and impact evaluations; preparation of environmental and technical reports; preparation of Mitigation, Monitoring, and Reporting programs (MMRP's); revegetation and habitat restoration plans; preparation of preliminary environmental constraints analyses and reports; water quality reports; construction monitoring; focused species surveys; acoustical analyses; preparation of design plans; GIS mapping; regulatory permitting; emergency on call support; and overall environmental document preparation. These activities require PUD to conduct work in a timely manner to meet required schedules and satisfy regulatory conditions.

**Discussion:** These proposed agreements will retain the services of the environmental consulting firms to provide professional environmental services on an as-needed, hourly fee basis. Task orders will be issued based on the specific technical expertise required. The maximum contract cost for each contract shall not exceed \$4,000,000, for a total amount not to exceed \$12,000,000. All three contracts have a maximum duration of five years.

Work to be performed under these contracts will be completed on a task-by-task basis, and requires environmental regulatory expertise (e.g. special licenses, permits and experience) to satisfy State and Federal compliance with the California Environmental Quality Act (CEQA) and the National Environmental Policy Act (NEPA), as well as local and regional environmental compliance in support of PUD operations. PUD anticipates ongoing needs for biological and archeological surveys and monitoring; wetland delineations; environmental resource and impact evaluations; preparation of environmental and technical reports; preparation of Mitigation, Monitoring, and Reporting programs (MMRP's); revegetation and habitat restoration plans; preparation of preliminary environmental constraints analyses and reports; water quality reports; construction monitoring; focused species surveys; acoustical analyses; preparation of design plans; GIS mapping; regulatory permitting; emergency on call support; and overall environmental document preparation. These activities require PUD to conduct work in a timely manner to meet required schedules and satisfy regulatory conditions.

**Bid Results:** Six proposals were received, and six firms were interviewed. Each contract is \$4,000,000 for a period of five years.



## Item x:

As-Needed Consultant Services Agreements with Harris & Associates (H2526611), Dudek (H2526612), and Helix Environmental Planning (H2526613)



Public  
Utilities

Metro JPA  
April 2, 2026

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## As-Needed Environmental Service Agreements

### Overview

- Provide environmental planning and permitting services in support of PUD operations and maintenance activities, emergency projects and other Department projects
- Assist PUD with regulatory compliance
- Support pipelines, water and wastewater treatment facilities, pump stations, and habitat restoration and mitigation projects



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## As-Needed Environmental Service Agreements

### Scope of Services



- Biological and archaeological surveys;
- Preparation of environmental technical reports
- Preparation of mitigation, monitoring, and reporting programs (MMRP's);
- Development of revegetation and habitat restoration plans;
- Construction monitoring;
- Focused species surveys;
- Preparation of design plans
- GIS mapping;
- Regulatory permitting;
- 24/7 emergency on call support; and
- Environmental document preparation.

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## As-Needed Environmental Service Agreements

### Regulatory Context



- Compliance with local, state and federal laws and regulations
  - California Environmental Quality Act/National Environmental Policy Act
  - Environmentally Sensitive Lands Regulations
  - Clean Water Act
  - Endangered Species Act/Fish and Game Code
  - National Historic Preservation Act
- Support for Canyon Sewer Program and Council Policy 400-14

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## As-Needed Environmental Service Agreements

### Specialty Licenses, Permits, and Experience



- USFWS permitted biologists for threatened and endangered plant and wildlife species
- Biologists certified to perform California Rapid Assessment Method (CRAM) for monitoring of wetlands, including vernal pools
- Archaeologists and Native American Tribes
- Historic preservation specialists
- Licensed landscape architects, civil and geotechnical engineers
- Qualified SWPPP Developer (QSP) and Qualified SWPPP Practitioner (QSP)

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## As-Needed Project Examples

- Vernal Pool Monitoring and Maintenance
- Pump Station 2 Emergency Storm Drain Investigation
- PLWTP Spill Emergency



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## As-Needed Environmental Services Agreements



- Harris & Associates (Contract 7, H2526611-M)
- Dudek (Contract 8, H2526612-M)
- Helix Environmental Planning (Contract 9, H2526613-M)

### Contract Value and Duration

- 5 years
- 4 million dollars each

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## Metro Fund Impacts

- Impact to the JPA:
  - 33% of Metro Funded Projects: \$1,320,000/contract
  - \$3,960,000 total
- Impact to the metro fund (historically)
  - 10% of contract: \$400,000

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## Approved Actions

- January 22, 2026 – Environment Committee
- February 10, 2026 – City Council
- March 18, 2026 – MetroTAC




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## Requested Action

- Consideration and possible action to approve:
  - An agreement with Harris & Associates to provide As-Needed Environmental Consultant Support Services, in an amount not to exceed \$4,000,000.
  - An agreement with Dudek to provide As-Needed Environmental Consultant Support Services, in an amount not to exceed \$4,000,000.
  - An agreement with Helix Environmental Planning, Inc. to provide As-Needed Environmental Consultant Support Services, in an amount not to exceed \$4,000,000.



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METRO JPA/TAC

Staff Report

Date: 4/2/2026

**Project Title:** Industrial Wastewater Control Program proposed amendments to Chapter 6, Article 4, Divisions 1, 2, 3, and 5 of the Municipal Code all related to the Industrial Wastewater Control Program.

**Presenter(s) Name:** Joy Newman and Steven Jarvis

**Presenter(s) Title:** Program Manager and Wastewater Pretreatment Coordinator

**Requested Action:** Approve updates to Municipal Code.

**Recommendations:**

Metro TAC:	X
IROC:	
Prior Actions: (Committee/Commission, Date, Result)	

**Fiscal Impact:**

Is this projected budgeted?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Cost breakdown between Metro & Muni:	NA	
Fiscal impact to the Metro JPA:	0	

**Capital Improvement Program:**

New Project?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>	
Existing Project?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Upgrade/addition <input type="checkbox"/>	Change <input type="checkbox"/>

**Previous TAC/JPA Action:** N/A

**Additional/Future Action:** N/A

**City Council Action:** Yes, Environment Committee and City Council for approval.

**Background:** *Provide background information on the need for the project*

**Municipal Code Updates:**

The Public Utilities Department’s Industrial Wastewater Control Program (IWCP) regulates and permits industrial discharges to the City’s wastewater system to protect wastewater treatment, water reclamation, and advanced water purification facilities. The IWCP enforces provisions of the San Diego Municipal Code (SDMC) to ensure compliance with federal and local pretreatment standards.

The San Diego Regional Water Quality Control Board (RWQCB) and the U.S. Environmental Protection Agency (EPA) routinely inspect the IWCP to verify compliance with the National

Pretreatment Program. During a prior RWQCB inspection, the IWCP was directed to update specific portions of the SDMC to align with current federal and State regulatory requirements.

**Discussion:** *Provide information on decisions made to advance the project*

**Municipal Code Updates:**

The Industrial Wastewater Control Program was established to comply with the Federal Clean Water Act (33 U.S.C. §1251 et seq.) and the National Pretreatment Program (40 CFR Part 403), which require municipalities to regulate the discharge of industrial wastewater into public wastewater systems. These regulations are designed to prevent pollutants from interfering with treatment processes, endangering treatment plant personnel, or passing untreated into the environment.

The City of San Diego adopted its Sewer Use Ordinance and related Municipal Code sections to implement these federal requirements locally. The IWCP oversees approximately 1,000 industrial users in the City and participating agencies, conducting inspections, issuing discharge permits, and enforcing compliance through provisions of the SDMC.

The most recent comprehensive update to IWCP-related Municipal Code sections occurred in November 2000. During a 2022 regulatory inspection, the RWQCB determined that certain sections of the City's Sewer Use Ordinance were outdated and missing key provisions required under current federal pretreatment regulations (40 CFR Part 403). Specifically, several definitions, references, and enforcement provisions no longer reflected the current federal standards. Additionally, the Municipal Code needed updates based on current City and department policies.

In response, IWCP conducted a thorough review of all related Municipal Code sections to identify and correct inconsistencies. The proposed amendments will:

- Amend the title of the division from Sewers to Wastewater
- Update and expand definitions to directly reference current federal regulations.
- Clarify industrial user requirements, permit conditions and reporting obligations.
- Update cross-references throughout the code to ensure internal consistency.
- Codify department policies on wastewater prohibitions.

These updates will ensure that the City's pretreatment program remains compliant, meets expectations with both State and federal requirements, and continues to have the necessary legal authority to protect the wastewater system and the environment.

A comprehensive list of substantive and non-substantive changes made to the Municipal Code are summarized in Attachment 1.

**Bid Results:** *If bidding was done provide bidding format and results*

N/A

Attachment 1: Tables of Proposed San Diego Municipal Code Changes (Substantive and Non-Substantive)

Table 1: Substantive Changes

<b>Section</b>	<b>Change Description</b>	<b>Justification</b>
Chapter 6, Article 4	Retitled to Wastewater.	Wastewater is a more accurate term when describing the regulations in the article.
§64.0200 Definitions	Updated format and clarifications of definitions to reference federal pretreatment regulations (40 C.F.R. 403) and correct citation. Added definitions for hydrolysate and hydrolysis.	Definitions updated to match federal regulations as required by the RWQCB. Definitions of hydrolysate and hydrolysis added terms are used in section §64.05010.
§64.0303 Inspection and Sampling	Clarified language from ordinance to Article. Updated format and clarified existing wording allowing City personnel to inspect and sample wastewater discharges from any property or facility connected to the wastewater system.	Required update per RWQCB, ensuring access to locations for permit evaluation.
§64.0306 Approval of Plans and Issuance of Permits	Clarified language from ordinance to Article and made non-substantial language updates based on revised definitions. Reiterated language from section §64.0516 which allows the City to deny or condition any new or increased contribution to the wastewater system.	RWQCB requirement.
§64.0310 Penalties for Violations	Section was previously numbered §64.0301. Language and references were updated to match current city policies on violations.	Change required by RWQCB to ensure the City can fully enforce violations

Section	Change Description	Justification
§64.0500 Application to Industrial Wastewater Control Program	Changed title from Waste Disposal – Permit Required to Application to Industrial Wastewater Control Program. Added requirement to submit an application to increase an existing Discharge or to conduct an industrial process that is potentially regulated under a Pretreatment Standard. Moved requirements on what the application shall include from §64.0503 to this section. Clarifies when an application is required, when an application can be approved without issuing a permit or discharge authorization, when a discharge can be denied or conditioned, and to prohibit unapproved industrial wastewater disposal.	RWQCB required the updated language based on the federal recommendations for sewer ordinances.
§64.0501 Industrial User Permit	Changed title from Permit for Wastewater Discharge to Industrial User Permit. Updated formatting and outlined the requirements, conditions, contents, duration, enforcement, and fees for industrial user permits.	RWQCB required revisions to ensure the permits are supported by appropriate legal authority.
§64.0503 Categorical Pretreatment Standards and Reports	Changed title from Permit Application to Categorical Pretreatment Standards and Reports. Removed information on permit application requirements found in §64.0500. Added reporting and certification requirements which apply to Industrial Users performing Categorical Processes previously in §64.0502.	RWQCB required clarification of requirements that apply to Industrial Users performing Categorical Processes.
§64.0504 Other Reporting Requirements	Changed title from Permit Conditions to Other Reporting Requirements. Moved permit fees language to §64.0501. Added reporting requirements for Industrial Users previously found in §64.0502.	RWQCB required changes clarifying requirements that apply to all Industrial Users

<b>Section</b>	<b>Change Description</b>	<b>Justification</b>
§64.0505 Changes to Permits	Changed title from Duration of Industrial Wastewater Discharge to Changes to Permits. Updated formatting and language based on revised definitions. Removed language extending the permit expiration by a year if the permittee is not notified by the City 30 days prior to permit expiration.	RWQCB requirement that permits do no last for more than 5 years.
§64.0506 Industrial Wastewater Sampling and Measurements	New section which outlines the sampling and flow measurement requirements for Industrial Users. Requires unrestricted access by the City and other regulatory agencies while wastewater is being discharged to inspect the facility and sample. Renumbered prior section §64.0506 Transfer of an Industrial Wastewater Discharge Permit or Changed Use to §64.0508.	RWQCB requirement to verify Industrial Users are meeting discharge limitations.
§64.0508 Non-Transferability of Permits	Prior section §64.0506. Existing section §64.0508 was repealed and the information was incorporated into §64.0501. Changed title from Transfer of an Industrial Wastewater Discharge Permit or Changed Use to Non-Transferability of Permits. Reworded based on revised definitions. Clarifies that discharge authorizations and trucked waste permits are non-transferable in addition to industrial user permits. Requires a new application be submitted prior to the sale, lease, transfer, or assignment of the premises or operations.	RWQCB requires statement of non-transferability.

Section	Change Description	Justification
§64.0509 Revocation of Permits	Prior section §64.0507. Existing section §64.0509 was repealed and the information was incorporated into §64.0506. Changed title from Revocation of Industrial Wastewater Discharge Permit to Revocation of Permits. Clarifies when industrial user permits, discharge authorizations, and trucked waste permits may be revoked. Outlines the revocation process and appeal options.	RWQCB recommended inclusion of provision. This change is also necessary to match enforcement procedures to current City policy.
§64.0510 Prohibited Discharges	Prior section §64.0512. Renumbered prior section §64.0510 Pretreatment to §64.0512. Retitled section from Prohibited Discharges and Local Limits to Prohibited Discharges. Reworded section based on revised definitions and removed local limit language now incorporated into §64.0511. Added prohibition of Hydrolysate wastes, or wastewater resulting from hydrolysis.	Clarified prohibitions and included new prohibitions to match current potable reuse practices to ensure safety of the drinking water supply.
§64.0512 Pretreatment	Prior section §64.0510. Renumbered prior section §64.0512 Prohibited Discharges and Local Limits to §64.0510. Reworded based on revised definitions. Added additional information on when pretreatment technology may be required, acceptable forms of pretreatment technology, and added the ability to impose mass limits in the case of dilution.	RWQCB requested updates to ensure the City can require wastewater pretreatment to protect the wastewater system and impose mass limits when dilution is used in place of pretreatment.
§64.0513 Protection from Slug Discharges	Prior Section §64.0511. Renumbered prior section §64.0513 Limitations of the Use of Garbage Grinders to §64.0514. Reformatted and reworded to match federal definitions.	RWQCB requirements to match language to federal regulations.

<b>Section</b>	<b>Change Description</b>	<b>Justification</b>
§64.0514 Garbage Grinders	Prior section §64.0513. The prior section §64.05014 Discharge of Water Softener Brines Prohibited in Certain Areas of the City was repealed. Changed title from Limitations of the Use of Garbage Grinders to Garbage Grinders. Reworded based on revised definitions.	The prohibition of water softener brine in certain area of the City was repealed because water softener brine does not pose a risk to the wastewater system in the prohibited areas. Additionally, discharges can be regulated by an Industrial User Permit if the discharge affects the wastewater system.
§64.0515 Liquefiers	Changed title from Limitations on Point of Discharge to Liquefiers. Previous language from this section is removed and incorporated under §64.0308 Limitations on Point of Wastewater Disposal. Added language which prohibits the connection of liquefiers to the wastewater system.	Preventing liquefiers ensures the health of the wastewater treatment facilities. Liquefiers can introduce pollutants that can impact the wastewater treatment facilities.

Table 2: Non-substantive changes

<b>Section</b>	<b>Change Description</b>	<b>Justification</b>
§64.0100; §64.0101 §64.0102; §64.0301 §64.0302; §64.0304 §64.0305; §64.0307 §64.0308; §64.0309 §64.0502; §64.0507 §64.0511; §64.0516 §64.0517; §64.0518 §64.0519; §64.0520	Sections were retitled and reorganized. Non-substantive language updates were made based on revised definitions. Confidentiality and records retention requirements were updated.	Language, organization, and title updates are for clarity related to definition changes. Confidentiality and records retention requirements were updated to match City, State, and Federal Requirements.



# Industrial Wastewater Control Program (IWCP) Municipal Code Updates

Joy Newman  
&  
Steven Jarvis



April 2026

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## IWCP: What we Do



- **Identify** industries that have the potential to discharge pollutants to sewer
- **Issue** permits to industries to regulate the quality of wastewater discharges into the sewer
- **Inspect** industrial facilities and sample wastewater discharges
- **Enforce** permit conditions

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# Purpose of Proposed Updates



- **Update** Municipal Code to align with federal and State pretreatment requirements
- **Ensure** continued compliance with EPA-approved Pretreatment Program
- **Request** Council approval of Municipal Code updates

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## IWCP's Role in Regulations

- Federal pretreatment regulations promulgated under 40 CFR Part 403 (June 26, 1978)
  - EPA approved San Diego's program in 1982
  - San Diego received its first Point Loma Wastewater Treatment Plant modified NPDES permit in 1995
- Pretreatment Municipal Code created in 1983 with minor changes in 1990, 2000 and addition of section §64.0521 in 2023
- To secure the modified permit, the City must enhance industrial source control through an Urban Area Pretreatment Program
  - City must demonstrate that industries are in compliance or that sufficient enforcement actions are being taken
  - Local limits must be studied annually by means of monitoring and technical review



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# Municipal Code Updates

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## Municipal Code Updates

### Regional Water Quality Control Board Inspection

- The San Diego Regional Water Quality Control Board (RWQCB) and the U.S. Environmental Protection Agency (EPA) routinely inspect the IWCP to verify compliance with the National Pretreatment Program.
- During a prior RWQCB inspection, the City was required to update specific portions of the San Diego Municipal Code to maintain full compliance with federal and State pretreatment regulations.



**San Diego  
Regional  
Water Board**

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## Municipal Code Updates (con't)

### RWQCB Municipal Code Clarifications

Federal Pretreatment Code Alignment	Updates definitions, inspection authority, enforcement, and reporting requirements.
Industrial User Permits & Applications	Clarifies when permits and applications are required, what they must include, permit duration, reporting, non-transferability, modification, and revocation procedures.
Monitoring & Sampling Authority	Establishes explicit authority for wastewater sampling, flow measurement, and facility access to verify compliance.



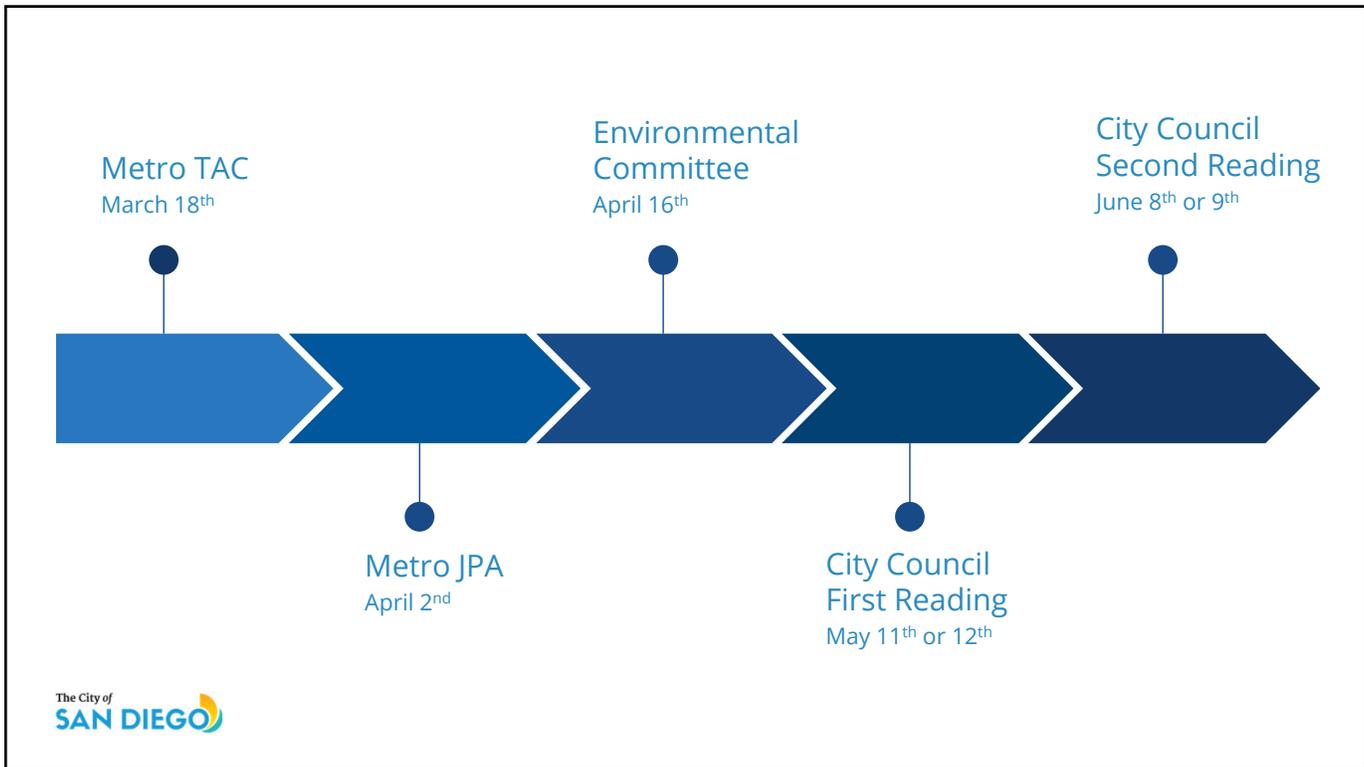
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## Municipal Code Updates (con't)

### PUD Clarifications to Municipal Code

Amends Title of Chapter 6 Article 4	Wastewater is a more accurate term than Sewer when describing the pretreatment regulations in the divisions.
Administrative & Structural Updates	Retitles, renumbers, and reorganizes ordinance sections.
Codifying Department Policies	Removes brine discharge prohibition in eastern portion of Los Penasquitos.  Adds human hydrolysis discharge prohibition which matches current potable reuse practices to maintain integrity of the drinking water supply.  Adds discharge prohibition for liquefiers.





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## Risks if Updates Are Not Approved



1. Potential violation of EPA pretreatment program requirements.
2. Increased risk to wastewater infrastructure and treatment plant.
3. Increased risk of regulatory enforcement actions against the City.
4. The Second Amended and Restated Agreement (SARA) requires the Participating Agencies (PAs) to update their Municipal Code to match the City's within 60 days of signing. PAs will be making updates based on an out of date Municipal Code.

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**SECOND AMENDMENT TO THE AGREEMENT FOR TREASURER SERVICES  
BETWEEN METRO WASTEWATER JOINT POWERS AUTHORITY AND RODNEY  
GREEK, CPA**

This Second Amendment ("**Second Amendment**") to the Agreement for Treasurer Services Between Metro Wastewater Joint Powers Authority and Rodney Greek, CPA dated June 6, 2024 ("**Agreement**") is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2026, by and between the parties to that Agreement, the Metro Wastewater Joint Powers Authority, a joint powers authority, existing and organized under California Government Code section 6500 et seq. ("**Metro JPA**"), on the one hand, and Rodney Greek, CPA ("**Treasurer**"), an independent contractor, on the other hand. Metro JPA and Treasurer are sometimes referred to individually as "**Party**" and collectively as "**Parties**."

**RECITALS**

A. WHEREAS, the Parties entered into the Agreement in order for Treasurer to provide professional Governmental Treasurer Accounting services as described in Attachment A to the Agreement;

B. WHEREAS, Sections 1.01 and 9.03 of the Agreement state that the Agreement may not be modified or amended other than by a writing signed by the Parties, including for any extensions to the Agreement or for any changes to the scope of services or timeframes identified in Attachment A to the Agreement;

C. WHEREAS, the Parties previously amended the Agreement on July 1, 2025 (the "**First Amendment**"), to extend the term of the Agreement by one year through June 30, 2026;

D. WHEREAS, Section 3.01 of the Agreement provides that compensation payable to Treasurer for Services performed under the Agreement shall not exceed fifty thousand dollars (\$50,000) during fiscal year 2025 (July 1, 2024 – June 30, 2025) and fifty thousand dollars (\$50,000) during optional fiscal year 2026 (July 1, 2025 – June 30, 2026), and that such amounts shall not be exceeded unless agreed upon through an amendment to the Agreement executed by both Parties; and

E. WHEREAS, the Treasurer has taken on additional responsibilities during Fiscal Year 2025-2026 that were previously not envisioned, including website management services, Board administrative duties and membership and insurance review, as set forth more fully in in the change order attached hereto and incorporated herein as "**Attachment A-1**";

F. WHEREAS, the Parties now mutually desire to amend the Agreement to increase the maximum compensation payable to Treasurer commensurate with the additional responsibilities, as described below.

NOW THEREFORE, in consideration of the mutual obligations of the parties herein expressed, Metro JPA and the Treasurer hereby agree to amend the Agreement as follows:

**AMENDMENT TO AGREEMENT**

1. Incorporation of Recitals. The Recitals set forth in Sections A through F above are hereby incorporated into this Second Amendment by reference.

2. Amendment to Budgeted Compensation. Section 3.01 of the Agreement is hereby amended as follows:

(a) The maximum compensation payable to Treasurer for Services performed under the Agreement during fiscal year 2026 (July 1, 2025 – June 30, 2026) is hereby increased from fifty thousand dollars (\$50,000), as set forth more fully in Attachment A-1. Accordingly, the amended total amount of compensation Metro JPA shall pay Treasurer for services rendered under this Agreement for Fiscal Year 2025-2026 shall not exceed **Seventy-Five Thousand dollars (\$75,000)**.

(b) All other terms of Section 3.01 and Section 3.02 of the Agreement shall remain unchanged and in full force and effect, including that Treasurer shall submit invoices to Metro JPA's Accounts Payable department once per month containing a brief narrative description of the work performed and detailed time expenditures on a task-by-task basis pursuant to Attachment A, and that Metro JPA shall make payment to Treasurer within forty-five (45) days of receipt of an approved invoice.

3. Incorporation and Superiority. This Second Amendment is intended to be made a part of and is hereby incorporated into the terms of the Agreement. In all other respects, except only as specifically modified above, the Agreement is reaffirmed, remains in full force and effect, and is enforceable in accordance with its respective terms. In the event of any conflict or inconsistency between the provisions of this Second Amendment and the provisions of the Agreement, the provisions of this Second Amendment shall prevail.

IN WITNESS HEREOF, BY SIGNING BELOW THE PARTIES HERETO VOLUNTARILY ENTER INTO THIS AMENDMENT AND ACKNOWLEDGE THAT THEY HAVE READ AND UNDERSTAND THE TERMS SET FORTH HEREIN AND AGREE TO BE BOUND THEREBY.

**METRO WASTEWATER  
JOINT POWERS AUTHORITY:**

**RODNEY GREEK CPA:**

By: \_\_\_\_\_  
Jerry Jones  
Board Chair

By: \_\_\_\_\_  
Rodney Greek

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## **ATTACHMENT A-1**

### **SCOPE OF WORK CHANGE REQUEST FOR TREASURY SERVICES**

The Metro JPA Treasurer oversees all financial transactions and ensures strict accountability of funds in compliance with Government Code Sections 6505 and 6505.5. Until Fiscal Year (FY) 2025, the Treasurer was an employee of one of the PAs' finance departments, with the Metro JPA reimbursing the PA for the Treasurer's services. However, starting in FY 2025, the Board of Directors determined it was more efficient to engage a consultant Certified Public Accountant (CPA) to fulfill the Treasurer's duties.

The Treasurer serves as the depository and custodian of all Metro JPA accounts, funds, and money, supporting budget preparation, financial reporting, record-keeping, and cash management. Key duties include reviewing and processing consultant and vendor invoices, preparing checks for Board signatures, supporting the Executive Director/Financial Consultant in budget preparation, managing member agency invoicing, and participating in the bi-annual audit. The Treasurer works on an as-needed, hourly basis to fulfill these responsibilities.

During the course of the past year, it has become necessary for the Treasurer to take on additional responsibilities that were previously not envisioned. We have also identified differing levels of effort between task line items as we have conducted our work. At this time we would like to request a change to our scope of work and our budgeted line items by task.

The 5 main reasons for the requested revisions are as follows:

- Website Project and Website Management – Increase \$19,021
- Assist with Board Administrative duties – Increase \$6,305
- Membership/Insurance Review – Increase \$5,965
- Metro TAC Meetings – Decrease \$5,284
- Miscellaneous – Decrease \$4,342

Other line item adjustments are presented in the last table of this document.

### **REVISED AND PROPOSED EXHIBIT A FOR TREASURY SERVICES** **CONSISTENT WITH REQUESTED CHANGE ORDER**

#### **Fiscal Year (FY) 2026**

During FY2026, Rodney Greek, CPA and Assistant Treasurer Lee Ann Jones Santos will provide professional Government Treasurer Accounting services to Metro JPA as follows:

- Monitor and manage separate bank accounts to include savings and checking.
- Maintain and reconcile bank accounts,

- Prepare Member Agency annual billings.
- Collect and deposit Member Agency billings.
- Make authorized expenditures related to conducting Metro Commission and Metro JPA business.
- Provide biannual unaudited financial reporting which reflects cash balances, outstanding receivables, and payables.
- Provide biannual unaudited income statement financial reporting. Financial reporting will separately track Metro Commission and Metro JPA receipts and expenditures.
- Prepare draft Balance Sheet, Income Statement and Cash Flow Statement for dissemination to the Outside Audit team for the Biennial Audit of FY2024/FY2025.
- Accrual basis of accounting will be used to reveal outstanding receivables and payables to the extent known as of the financial statement date.
- Attend staff and Board meetings as desired by the Metro Commission and Metro JPA.
- Consult and respond to questions from member agencies concerning finances and billings.
- Review and Update Financial/Fiscal Policies as needed.
- Assist with Board Administrative duties As-Needed.
- Implement process improvements for financial accounting, processing and reporting as new technologies are developed and identified.
  - ACH Processing
- Administrator and manage the Metro Wastewater JPA/Commission website and lead the website redesign project.
- Conduct analysis of professional organizations membership options.
- Research need for appropriate insurance for the Metro Wastewater JPA.
- Other incidental services consistent with the Treasurer's position.

Services are billed quarterly based on hours worked for each line item. Professional Government Accounting Services will be provided at billable rates as follows: (No Change)  
 Treasurer/CPA - \$300.00 per hour  
 Assistant Treasurer - \$194.00 per hour

**FY2026 Services as originally budgeted**

Budgeted Hours are as follows:

TASK	Estimated Hours	Estimated Budget
Monthly Invoicing	15	\$3,228.00
Annual Agency Billing - issue bills, collect and deposit.	2.5	538.00
Maintain and Reconcile Bank Accounts	15	3,228.00
Mid-Year Financials	10	2,152.00

Year End Financials (Includes Biennial Audit)	62.5	13,450.00
Budget - review actuals and contracts, work with Executive Director on format.	20	4,304.00
Finance Meetings	18	4,446.00
Metro TAC Meetings	24	5,928.00
Metro Commission Meetings	24	5,928.00
ACH Process	0	0.00
Review and Update Fiscal Policies	0	0.00
Assist with Board Administration As-Needed	0	0.00
Administer & Manage Website Redesign Project	0	0.00
Membership/Insurance Review	0	0.00
Miscellaneous	0	6,798.00
<b>TOTAL ESTIMATE:</b>	<b>191 Hours</b>	<b>\$50,000.00</b>

### FY2026 Services as Billed and Estimated through End of FY2026

Budgeted Hours are as follows:

TASK	Hours Billed thru Dec 31, 2025	Estimated Hours Jan 1, 2026 - June 30, 2026	Total Estimated Hours for FY2026	Revised Estimated Budget FY2026
Monthly Invoicing	19.00	10.50	29.50	\$5,723.00
Annual Agency Billing - issue bills, collect and deposit.	3.50	3.00	6.50	1,261.00
Maintain and Reconcile Bank Accounts	20.50	4.00	24.50	5,071.00
Mid-Year Financials	0.00	10.00	10.00	1,940.00
Year End Financials (Includes Biennial Audit)	55.00	5.00	60.00	12,859.00
Budget - review actuals and contracts, work with Executive Director on format.	0.75	23.00	23.75	4,687.00
Finance Meetings	15.50	3.50	19.00	4,587.00
Metro TAC Meetings	2.00	0.50	2.50	644.00
Metro Commission Meetings	11.50	3.00	14.50	3,290.00
ACH Process	1.50	0.00	1.50	291.00
Review and Update Fiscal Policies	3.00	0.00	3.00	900.00
Assist with Board Administration As-Needed	12.50	20.00	32.50	6,305.00
Administer & Manage Website Redesign Project	17.50	80.00	97.50	19,021.00
Membership/Insurance Review	0.75	30.00	30.75	5,965.50
Miscellaneous	0.75	10.00	10.75	2,455.50
<b>TOTAL</b>	<b>163.75</b>	<b>202.50</b>	<b>366.25</b>	<b>\$75,000.00</b>

## FY2026 PROPOSED CHANGE ORDER BY TASK

Proposed Budget Changes are as follows:

TASK	Original Budget FY2026	Proposed Change Order FY2026	Revised Estimated Budget FY2026
Monthly Invoicing	\$3,228.00	\$2,495.00	\$5,723.00
Annual Agency Billing - issue bills, collect and deposit.	538.00	\$723.00	1,261.00
Maintain and Reconcile Bank Accounts	3,228.00	\$1,843.00	5,071.00
Mid-Year Financials	2,152.00	(\$212.00)	1,940.00
Year End Financials (Includes Biennial Audit)	13,450.00	(\$591.00)	12,859.00
Budget - review actuals and contracts, work with Executive Director on format.	4,304.00	\$383.00	4,687.00
Finance Meetings	4,446.00	\$141.00	4,587.00
Metro TAC Meetings	5,928.00	(\$5,284.00)	644.00
Metro Commission Meetings	5,928.00	(\$2,638.00)	3,290.00
ACH Process	0.00	\$291.00	291.00
Review and Update Fiscal Policies	0.00	\$900.00	900.00
Assist with Board Administration As-Needed	0.00	\$6,305.00	6,305.00
Administer & Manage Website Redesign Project	0.00	\$19,021.00	19,021.00
Membership/Insurance Review	0.00	\$5,965.50	5,965.50
Miscellaneous	6,798.00	(\$4,342.50)	2,455.50
<b>TOTAL</b>	<b>\$50,000.00</b>	<b>\$25,000.00</b>	<b>\$75,000.00</b>

**FOURTH AMENDMENT TO THE AGREEMENT FOR PROFESSIONAL SERVICES  
BETWEEN METRO WASTEWATER JOINT POWERS AUTHORITY AND THE KEZE  
GROUP**

This Fourth Amendment ("**Fourth Amendment**") to the Agreement for Professional Services Between Metro Wastewater Joint Powers Authority and The Keze Group LLC dated July 1, 2022 ("**Agreement**") is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2026, by and between the parties to that Agreement, the Metro Wastewater Joint Powers Authority, a joint powers authority, existing and organized under California Government Code section 6500 et seq. ("**Metro JPA**"), on the one hand, and The Keze Group LLC ("**Consultant**"), on the other hand. Metro JPA and Consultant are sometimes referred to individually as "**Party**" and collectively as "**Parties.**"

**RECITALS**

A. WHEREAS, the Parties entered into the Agreement in order for Consultant to provide duly licensed and qualified As-needed Technical, Financial, and Administrative Support Services to Metro JPA ("**Finance Consultant**");

B. WHEREAS, Sections 3 and 21 of the Agreement state that the Agreement may be modified by an Amendment executed by both Parties;

C. WHEREAS, the Parties previously amended the Agreement on May 16, 2023 (the "**First Amendment**"), on April 4, 2024 (the "**Second Amendment**"), and on July 1, 2025 (the "**Third Amendment**");

D. WHEREAS, the Second Amendment created the position of Executive Director, appointed Consultant, specifically Karyn Keze, to serve as Executive Director, and set forth the duties, powers, and responsibilities associated with that role;

E. WHEREAS, the Third Amendment extended Consultant's tenure as Executive Director for an additional period of one year commencing on July 1, 2025, and ending on June 30, 2026;

F. WHEREAS, the volume of work required as a result of Consultant's two positions within the organization has resulted in Consultant exceeding the hours originally budgeted for the 2025-2026 Fiscal Year, as explained more fully in the change order attached hereto and incorporated herein as "**Attachment A**";

G. WHEREAS, the Parties mutually desire to amend the Agreement to increase the budgeted compensation amounts under the Agreement to accommodate the extra work described in Attachment A, thereby increasing the Metro JPA Fiscal Year 25-26 Budget as described below.

NOW THEREFORE, in consideration of the mutual obligations of the parties herein expressed, Metro JPA and the Consultant hereby agree to amend the Agreement as follows:

**AMENDMENT TO AGREEMENT**

1. Incorporation of Recitals. The Recitals set forth in Sections A through G above are hereby incorporated into this Fourth Amendment by reference.

2. Amendment to Budgeted Compensation. Section 2 of the Agreement, as most recently amended by paragraph 4 of the Second Amendment, is hereby further amended as follows:

- (a) Exhibit B is hereby amended to increase the Fiscal Year 2025-2026 budget amount by Twenty-Six Thousand Dollars (\$26,000), as set forth more fully in Attachment A to this Fourth Amendment. Accordingly, the amended total amount of compensation Metro JPA shall pay Consultant for services rendered under this Agreement for Fiscal Year 2025-2026 shall not exceed **One Hundred Ninety-Four Thousand Dollars and No Cents (\$194,000).**

3. Incorporation and Superiority. This Fourth Amendment is intended to be made a part of and is hereby incorporated into the terms of the Agreement. In all other respects, except only as specifically modified above, the Agreement is reaffirmed, remains in full force and effect, and is enforceable in accordance with its respective terms. In the event of any conflict or inconsistency between the provisions of this Fourth Amendment and the provisions of the Agreement, the provisions of this Fourth Amendment shall prevail.

IN WITNESS HEREOF, BY SIGNING BELOW THE PARTIES HERETO VOLUNTARILY ENTER INTO THIS AMENDMENT AND ACKNOWLEDGE THAT THEY HAVE READ AND UNDERSTAND THE TERMS SET FORTH HEREIN AND AGREE TO BE BOUND THEREBY.

**METRO WASTEWATER  
JOINT POWERS AUTHORITY:**

By: \_\_\_\_\_  
Jerry Jones  
Board Chair

Date: \_\_\_\_\_

**THE KEZE GROUP LLC:**

By: \_\_\_\_\_  
Karyn L. Keze

Date: \_\_\_\_\_

## ATTACHMENT A



March 12, 2026

Subject: Request for FY 2026 Contract Amendment

Dear Chair Jones and Members of the Board,

As the fiscal year has progressed, the level of effort required in two areas of my FY 2026 Executive Director/Financial Consultant contract has exceeded the hours originally budgeted. Accordingly, I am requesting a contract amendment in the amount of \$26,000 associated with Task 5 – Pure Water Program Cost Allocation/SARA Implementation and Task 8 – Executive Director Position Support.

Although both tasks anticipated ongoing monthly efforts during FY 2026, the level of work required ultimately exceeded the hours originally budgeted. The majority of the additional effort is associated with the regional coordination and agency support required during the final stages of SARA development and implementation. In addition, organizational activities related to the Executive Director position and consultant oversight required more time than anticipated during this transition period.

### **Task 5 – Pure Water Program Cost Allocation / SARA Implementation**

This task was budgeted at 24 hours per month, but actual effort has averaged approximately 32 hours per month.

Since July 2025, the effort required to finalize and implement SARA has increased as Participating Agencies began preparing for their individual Council and Board approval processes. Work has included preparation of regional communication materials such as the “Understanding SARA” one-page summary, development of general and agency-specific staff reports and PowerPoint presentations, and coordination with City of San Diego staff and Executive Team consultants to ensure consistent financial and technical messaging.

Additional time has also been spent supporting Participating Agency staff and TAC members through detailed explanations of FAB implementation, cost allocation issues, and projected Metro financial impacts, as well as scheduling and coordination of agency briefings and presentations.

### Task 8 – Executive Director Position Support

The contract budget anticipated 8 hours per month for this task; however, actual effort has averaged approximately 19 hours per month, which remains below the 30 hours per month currently budgeted for the new Executive Director position.

Additional time was required to support several organizational initiatives, including coordination of three active Ad Hoc Committees, preparation of background materials and agenda support for same, and administration of the first 360-degree consultant review process for the Treasurer, Engineering Consultant, and Board Secretary positions. Executive Team coordination and consultant support during this period also required additional time.

### Requested Contract Amendment

As shown in the table below, several routine tasks are projected to come in under budget, particularly the Exhibit E Audit task, as the FY 2024 and FY 2025 audits have only recently begun and will be completed in FY 2027. Accordingly, the requested contract amendment is \$26,000, resulting in a revised FY 2026 contract ceiling of \$194,000.

Description	Approved FYE 2026 Budget		Year-End Estimate			
	Budget Amount	Budget Hours	Projected 6/30/26	Hours	Over/ (Under)	%
1. Routine Meetings	\$ 20,910	123	\$18,180.00	101	-\$2,730.00	-13%
2. Exhibit E Audit Review	\$ 17,000	100	\$7,200.00	40	-\$9,800.00	-58%
3. Review of PUD Budget	\$ 9,180	54	\$8,100.00	45	-\$1,080.00	-12%
4. ARA FAB/SD Rate Cases	\$ 14,960	88	\$14,040.00	78	-\$920.00	-6%
5. Pure Water Program Cost Allocation/SARA	\$ 51,000	300	\$68,580.00	381	\$17,580.00	34%
6. Metro TAC & JPA Staff Support	\$ 24,480	144	\$23,220.00	129	-\$1,260.00	-5%
7. General JPA Administrative Management	\$ 12,470	74	\$13,680.00	76	\$1,210.00	10%
8. Executive Director	\$ 18,000	107	\$40,860.00	227	\$22,860.00	127%
<b>TOTAL</b>	<b>\$168,000</b>	<b>990</b>	<b>\$193,860.00</b>	<b>1077</b>	<b>\$25,860.00</b>	<b>15%</b>

These additional efforts have supported the Participating Agencies through the SARA approval process and provided necessary organizational support during a period of increased activity for the Metro JPA.

Thank you for your consideration in this matter.

Respectfully submitted,

A handwritten signature in black ink that reads "Karyn Keze". The signature is written in a cursive, flowing style.

**Karyn Keze**

Executive Director/Financial Consultant  
Metro Wastewater Joint Powers Authority / Commission

Construction Package	Contractor Intermediate Substantial Completion	Contractor Substantial Completion <sup>(3)</sup>	Percent Complete (G = F / E)	Bid Award <sup>(1)</sup> (A)	Change Orders <sup>(2)</sup> (B)	% Change Orders	Quarterly Water Change Orders	Quarterly WW Change Orders	Total Contract (Including Change Orders)			Paid to Date <sup>(2)</sup> (F)	Construction Company
									Water (C)	Wastewater (D)	Total Contract (E = A + B)		
Early Sitework	July 27, 2021	July 27, 2021	100%	\$16,403,300	\$1,184,211	7%	\$0	\$0	\$4,546,855	\$13,040,656	\$17,587,511	\$17,587,511	Shimmick
NC Pure Water Facility & NC Pure Water Pump Station	October 31, 2025	June 3, 2026	89%	\$356,681,930	\$45,906,475	13%	\$3,894,631	\$0	\$402,588,405	\$0	\$402,588,405	\$358,273,377	Shimmick
Morena Wastewater Pump Station	January 8, 2026	August 6, 2026	90%	\$110,386,350	\$38,449,697	35%	\$0	\$5,167,966	\$58,674	\$148,777,373	\$148,836,047	\$133,840,400	Flat Iron West
Morena Northern Alignment & Tunnels	April 30, 2026	August 31, 2026	79%	\$95,243,645	\$33,517,890	35%	\$1,182,942	\$5,775,538	\$23,139,205	\$97,101,820	\$128,761,535	\$101,210,701	OHL USA, Inc
NC Pure Water Pipeline and Dechlorination Facility & Subaqueous Pipeline <sup>(4)</sup>	October 14, 2024	March 6, 2026	79%	\$123,456,027	\$18,882,602	15%	\$6,796,491	\$0	\$142,338,629	\$0	\$142,338,629	\$111,835,553	W.A. Rasic Construction Company, Inc.
NCWRP Expansion & PWF Influent Conveyance	February 2, 2026	October 1, 2026	78%	\$255,138,000	\$32,282,335	13%	\$1,211,620	\$3,680,704	\$147,605,623	\$139,814,712	\$287,420,335	\$224,009,263	Kiewit Infrastructure West Co.
NC MBC Improvements	August 19, 2025	June 30, 2026	88%	\$40,086,690	\$7,348,975	18%	\$0	\$1,250,000	\$0	\$47,435,665	\$47,435,665	\$41,899,054	PCL Construction, Inc.
NCWRP EQ Basins	May 15, 2025	June 26, 2025	82%	\$11,886,000	\$441,637	4%	\$0	\$0	\$0	\$12,327,637	\$12,327,637	\$10,082,461	Kiewit Infrastructure West Co.
Morena Conveyance Southern & Middle	June 5, 2025	October 3, 2025	90%	\$129,753,895	\$9,503,853	7%	\$176,545	\$861,955	\$30,269,596	\$108,988,152	\$139,257,748	\$125,957,439	Sukut Construction, LLC
Miramar Reservoir Pump Station Improvements	June 30, 2026	July 29, 2026	77%	\$12,692,000	\$2,024,444	16%	\$0	\$0	\$13,399,144	\$0	\$14,716,444	\$11,366,092	Shimmick
Miramar Reservoir Automated In-Water Quality Monitoring System (AIWQMS)	October 15, 2026	October 15, 2026	72%	\$1,000,000	\$0	0%	\$0	\$0	\$1,000,000	\$0	\$1,000,000	\$723,965	Soundnine Inc.
Penasquitos Pump Station Oxygenation System	January 3, 2024	May 22, 2026	41%	\$4,391,767	\$0	0%	\$0	\$0	\$0	\$4,391,767	\$4,391,767	\$1,806,123	Blue Pacific Engineering & Construction
			<b>85%</b>	<b>\$1,157,119,604</b>	<b>\$189,542,119</b>		<b>\$13,262,228</b>	<b>\$16,736,163</b>	<b>\$764,946,131</b>	<b>\$571,877,783</b>	<b>\$1,346,661,723</b>	<b>\$1,138,591,940</b>	

**Total Approved Change Orders Excluding Scope Removal Change Orders<sup>4</sup>: \$210,280,059**

1. Bid Award values are entered when Notice-of-Intent to Award has been issued.
2. Change order amounts through December 31, 2025. Paid to date through December 31, 2025 invoicing as of February 28, 2025.
3. Projected Substantial Completion is based on the current construction contract date, inclusive of any time-related change orders.
4. Deductive Change Order amounts cannot "refund" Pooled Contingency. North City Pure Water Pipeline had a deductive change order of \$20,737,940 resulting from de-scoping an asbestos-cement replacement group job.

Highlighted projects are necessary for partial flow commissioning.

The purpose of this report is to provide an update on the activities, progress, and outcomes related to the JPA's initiatives. It aims to ensure transparency, document key discussions and decisions, and keep all stakeholders informed of ongoing efforts and upcoming milestones.

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FY 2027 began at a fast pace, with January proving to be a very busy and productive month for the Executive Team (ET) and the JPA. This level of activity is reflected in the substantial agenda for the February Board Meeting.

At the February Board Meeting, Directors Preciado and Cazares were formally administered the Oath of Office by County Supervisor Joel Anderson. The Executive Team looks forward to working closely with both Directors.



Also at the February Board Meeting, Stantec presented its final report on the Functional Allocated Billing (FAB) Study, which the Board unanimously approved. Stantec's detailed FAB presentation in the "News" section of the JPA website, is available for your review and download at any time.

<https://www.metrojpa.org/home/showdocument?id=5160>

In addition, the Board approved a contract with IONBLADE, and the new website update process is scheduled to begin on February 9.

In further good news, City of San Diego staff will be offering a tour of the North City Pure Water Facility following the May Board Meeting. The Board Secretary will email an invitation in advance. Directors and TAC members who have previously participated in a tour are welcome to submit a request to attend, and every effort will be made to accommodate as many participants as possible. Please note that participation is limited to six Board Members due to Brown Act restrictions. Spaces will be filled on a first-come, first-served basis, with priority given to Directors who did not participate in the previous tour.

Van transportation will be provided from the Metro Operations Center to the North City facility, as construction activities have significantly limited on-site parking. Board and TAC members interested in attending are encouraged to contact the Board Secretary to reserve a space.

This is expected to be an especially exciting tour, as the new Operations Building should be open and several other facilities will be nearing completion

## **Key Tasks and Updates:**

### **1. SARA and Administrative Agreement No. 1 (AA1) Update**

As of the date of this report (February 9), nine Participating Agencies' Councils/Boards have approved the Second Amended and Restated Agreement (SARA) and Administrative Agreement No. 1 (AA1). Notably, both the largest Participating Agency (Chula Vista) and the smallest (Del Mar) approved the agreements unanimously on the same evening (January 20) through their consent calendars. This was followed by approval from the City of Imperial Beach the following night, and from National City and Otay during the first week of February. El Cajon and the County of San Diego are scheduled to consider approval in late February and March, respectively. The Executive Team would like to thank the Participating Agencies for their hard work on SARA and Administrative Agreement No. 1, as well as for the timely actions taken to move this important new operating document forward.

As part of the January website update, new materials were added to support member agencies throughout their approval processes, including the final Functional Allocated Billing (FAB) Report and accompanying PowerPoint presentation. The following resources are also readily available on the website and upon request:

- Sample staff reports, including versions used by all Participating Agencies to date

- The standard SARA presentation, as well as a streamlined version refined in collaboration with participating agencies and the presentations used by the nine agencies that have already approved SARA/AA1
- A concise one-page handout summarizing key elements of SARA for inclusion in Council packets or as a public-facing resource

Executive Team members remain available to attend meetings, support presentations, and address questions from elected officials, staff, and the public.

## **2. Website Update**

Each January, the Executive Team reviews key areas of the JPA website to confirm that Board and public-facing materials are up to date, including information related to the JPA and its participation in the City of San Diego Pure Water Program. The Executive Team would like to thank the Board Secretary for completing the annual website update. At this time, due to limitations of the current website, much of this information is consolidated in the New Director Manual, which serves as the primary repository for these materials, other than items posted in the “News” section on the Home Page. It is anticipated that, with the launch of the new website, this information will be more clearly organized into distinct categories for easier access.

The New Director Manual is available at:

<https://www.metrojpa.org/about-us/-folder-101>

## **3. FY 2027 Metro Budget**

In mid-January, the City of San Diego released its January estimate of the FY 2027 Metro budget in accordance with the ARA contractual requirements. The estimate reflects an initial projected increase in Metro expenses of approximately 32 percent, driven primarily by the following three factors:

- Estimated reductions in flows from East County JPA members as their advanced water purification project progresses toward start-up during FY 2027. These anticipated flow and strength reductions account for approximately 5 percent of the projected budget increase to the remaining Participating Agencies.
- Additional operational costs associated with the start-up of the City of San Diego’s Pure Water Phase 1 facilities during FY 2027, accounting for approximately 10 percent of the projected increase. These costs include chemicals and power, 24-hour staffing at the North City Water Reclamation Plant, and start-up of the Morena Pump Station, a major pump station comparable in size to Pump Stations 1 and 2.

- Pay-as-you-go funding of capital improvement projects, including Pump Stations 1 and 2, as well as approximately \$50 million in Phase 1 Pure Water capital costs, which together account for the majority of the increase.

Executive Team staff is actively working with City of San Diego Public Utilities Department staff and the East County agencies to refine flow projections so they more closely align with the anticipated phase-in of the East County project, which is now expected to begin start-up in the final quarter of FY 2027. In parallel, ET staff is working with City staff to evaluate potential financing alternatives to pay-as-you-go funding to help mitigate the near-term budget impacts of increased capital costs. Updated flow projections and potential financing alternatives are anticipated to be discussed at the February Metro TAC meeting.

#### **4. Pure Water Annual Report**

The City of San Diego released their Annual Pure Water Report a copy of which can be found on their website. From the Executive Summary: “Construction of the Phase 1 North City Pure Water Projects is nearly 85% complete..... Looking ahead to 2026, we plan to complete final paving and restoration activities along pipeline routes and continue to prepare for the startup and commissioning of all facilities. We anticipate the first delivery of 7.5 million gallons per day of purified water to Miramar Reservoir near the end of next year, ushering in a new era for the San Diego region with the availability of Pure Water San Diego. Pure Water San Diego will provide dual value for San Diegans, significantly reducing discharges from the Point Loma Wastewater Treatment Plant and providing nearly half of San Diego’s water supply locally by 2035.”

The full report can be located at:

[https://www.sandiego.gov/sites/default/files/2026-01/pur-art-annual-report-2025-ada-012326\\_v15.pdf](https://www.sandiego.gov/sites/default/files/2026-01/pur-art-annual-report-2025-ada-012326_v15.pdf)

Full Pure Water program information can be found on the City of San Diego’s website at:

<https://www.sandiego.gov/public-utilities/sustainability/pure-water-sd/information>

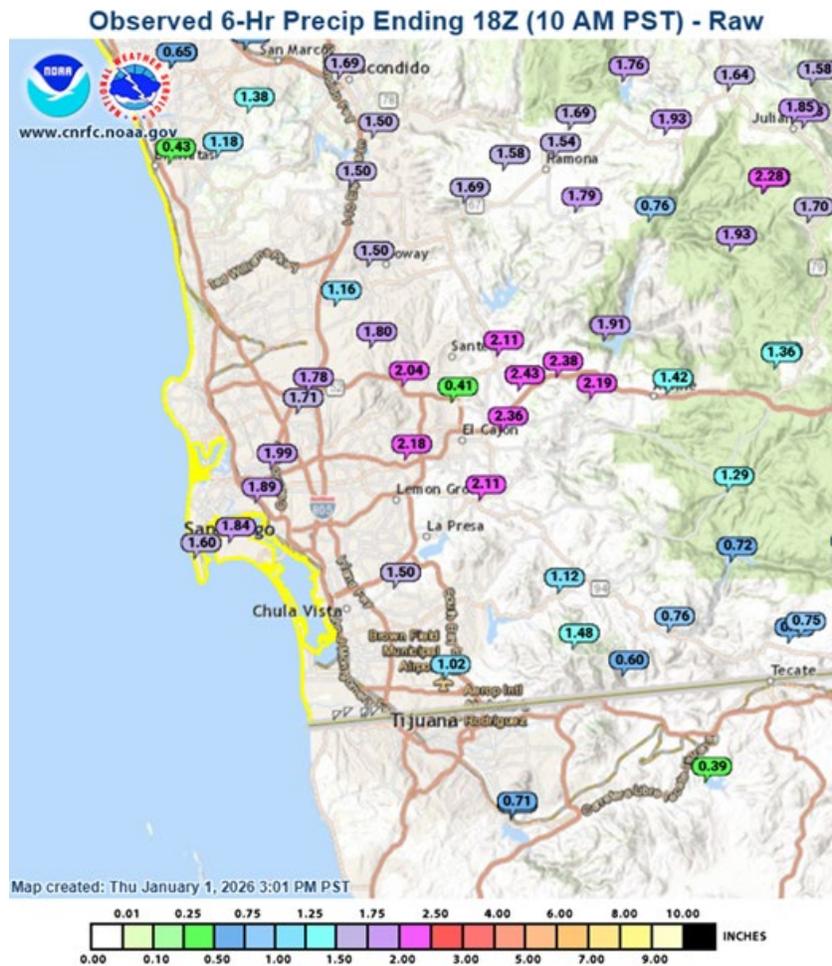
#### **5. New Year’s Storm Event**

On New Year’s Day, the Metro sewer system experienced significant wet-weather flows. Both Pump Station 1 and Pump Station 2 successfully withstood peak conditions, with all six pumps at PS1 and all seven pumps at PS2 operating. At PS2, flows exceeded 300 million gallons and wet well levels reached over 90 percent capacity; however, neither pump station experienced a spill. The successful

performance of both stations under these conditions reflects the high level of preparedness and responsiveness of the City of San Diego operations staff. We sincerely thank PUD staff for this especially on a holiday.

At the Point Loma Wastewater Treatment Plant, system flows reached maximum capacity and a spill occurred. Approximately 100,000 gallons of treated wastewater were discharged from the plant into a storm drain that ultimately flowed to the ocean, rather than being conveyed through the outfall as designed. The County was consulted, and no additional signage beyond the standard wet-weather advisory was required. Environmental teams inspected the area and observed no impacts beyond those typically associated with storm runoff. Regulatory agencies were notified in accordance with established protocols. Additional information, including root cause analysis, will be provided once available.

For reference, rainfall totals across the region for the six-hour period from 4:00 a.m. to 10:00 a.m. are provided below. Further updates will be shared at upcoming TAC and JPA Commission meetings.



## **6. Inflow and Infiltration (I&I) Study:**

The Inflow and Infiltration (I&I) Committee met on January 29 and reviewed progress on action items from the previous meeting, including the collection of data needed to characterize each sewer meter basin. Most Participating Agencies have submitted their data, and those still working on it are nearing completion. Engineering Executive Team members have reached out to these agencies and offered assistance where needed.

The City of San Diego has finalized a scope of work with ADS for Phase 1 of the study and is awaiting receipt of the majority of Participating Agency data to initiate the effort. Engineering ET members have scheduled the next committee meeting for February 26.

## **7. Treasury Activities**

During January, Treasury staff continued to be actively engaged in the JPA's FY 2024 and FY 2025 audit process, responding to inquiries from CliftonLarsonAllen (CLA). Staff are targeting presentation of a draft audit report to the Finance Committee in March 2026.

In addition, Treasury staff processed required 1099 forms for Directors and vendors, managed domain name applications, and prepared the Quarterly Treasurer's Report in time for inclusion in the January TAC agenda.

## **8. Finance and AdHoc Committee Meetings Update**

- **Succession Planning Ad Hoc**

The Succession Planning Ad Hoc met on January 6 and discussed several administrative and governance-related items. The Committee reviewed the JPA's current website domain ([metrojpa.org](http://metrojpa.org)) and, in light of the upcoming website transition and anticipated changes to state regulations, discussed migrating to either a ".ca.gov" or ".gov" domain. The Committee directed staff to apply for both, with the preferred primary domain identified as *metrowastewaterjpa.ca.gov*, subject to availability.

The Committee also continued its discussion of the new provisions of Senate Bill 707 related to virtual and hybrid meetings. Following discussion, the Committee approved Resolution No. 2026-0205, authorizing optional teleconferencing, remote participation by Board members, and virtual meetings of committees pursuant to Government Code Sections 54953.86 and 54953.87, and directed that the resolution be forwarded to the JPA Board for consideration at the February meeting.

In addition, the Committee discussed Executive Team performance evaluations and directed the Executive Director to proceed with the remaining evaluations for the Engineering Consultant, Treasurer, and Board Secretary.

- **Pure Water Ad Hoc**

The Pure Water Ad Hoc met on January 15 to receive an update on the status of Participating Agency approvals of SARA and AA1 and to continue discussion of implementation-related issues.

- **Executive Director Ad Hoc**

The Metro JPA Executive Director Ad Hoc met on January 27 and reviewed the solicitation for the Executive Director position prepared by JPA legal counsel. The Committee approved the solicitation and discussed the process for reviewing the current Executive Director/Financial Consultant position. A detailed schedule of related milestones was developed, and the solicitation was approved to move forward to the Board in closed session at the February meeting.

- **Finance Committee**

The Finance Committee is scheduled to meet on February 24 to begin the FY 2027 JPA budget development process. The Committee will also review the FY 2020 JPA billing reconciliation, now that the Metro audit has been completed and approved. This reconciliation will be included in the FY 2027 budget packet for Board review and consideration at the May meeting.

## UPCOMING MEETINGS:

### **Metro TAC:**

#### **Regular Meeting:**

February 18,  
2026 11-1:30 Via  
Zoom

### **Finance Committee:**

#### **Regular Meeting:**

February 24, 2026  
10-Noon; Format to be determined

### **Metro JPA/Commission:**

#### **Regular Meeting:**

March 5, 2026  
Noon-2 PM MOC Auditorium

## Monthly Executive Director's Report February 2026 Meeting

The purpose of this report is to provide an update on the activities, progress, and outcomes related to the JPA's initiatives. It aims to ensure transparency, document key discussions and decisions, and keep all stakeholders informed of ongoing efforts and upcoming milestones.

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February concluded on a very positive note with the El Cajon City Council unanimously approving SARA and Administrative Agreement No. 1 (AA1). Earlier in the month, both the Otay Water District Board of Directors and the National City City Council also provided unanimous approval of SARA and AA1.

With these actions, ten Participating Agencies have now approved the agreements unanimously. In total, this represents approval and endorsement from 48 City Council and Board Members, along with three appointed Metro Commissioners—more than 50 local leaders across the region. This represents support from roughly half of all elected officials in San Diego County.

The following photo was taken after the El Cajon City Council meeting and includes El Cajon staff, members of the Executive Team and Metro JPA/Commission, and staff from the City of San Diego who have been working collaboratively to advance this regional effort.



From left to right: Kathleen Noel and Dexter Wilson, JPA Chair Jerry Jones, Adriana Ochoa, Blake Behringer (City of El Cajon and current TAC Chair), Lisa Celeya (Executive Asst. Director, City of San Diego Public Utilities Department), Yazmin Arellano (City of El Cajon and past TAC Vice Chair), and Director Mark Robak (Otay Water District).

Looking ahead, the San Diego County Board of Supervisors is scheduled to consider SARA in March, followed by consideration by the San Diego City Council in April. Based on the current schedule and the approvals received to date, SARA remains on track for consideration of final approvals by June 30, 2026, which would allow for implementation beginning in FY 2027 and FY 2028.

The steady progress to date reflects the continued regional collaboration among participating agencies and keeps the agreements moving forward on the anticipated implementation timeline.

And as a reminder, City of San Diego staff will be offering a tour of the North City Pure Water Facility following the May Board Meeting. The Board Secretary will email an invitation in advance. Directors and TAC members who have previously participated in a tour are welcome to submit a request to attend, and every effort will be made to accommodate as many participants as possible. Please note that participation is limited to six Board Members due to Brown Act restrictions. Spaces will be filled on a first-come, first-served basis, with priority given to Directors who did not participate in the previous tour.

Van transportation will be provided from the Metro Operations Center to the North City facility, as construction activities have significantly limited on-site parking. Board and TAC members interested in attending are encouraged to contact the Board Secretary to reserve a space.

This is expected to be an especially exciting tour, as the new Operations Building should be open and several other facilities will be nearing completion

## **Key Tasks and Updates:**

### **1. SARA and Administrative Agreement No. 1 (AA1) Update**

At the request of the Board at its February meeting, the Executive Team is working in conjunction with City of San Diego staff and Stantec consultants to develop a concise one- to two-page discussion explaining the Functional Allocation Billing (FAB) methodology. This document is expected to be completed in March.

As a reminder, background materials related to SARA, AA1, and FAB are already available on the JPA website at:

<https://www.metrojpa.org/home/showdocument?id=5158>

## **2. Executive Director Succession and Recruitment**

As previously discussed at the February Board Meeting, beginning in the next fiscal year I will be transitioning from the Executive Director role and returning to my longstanding role as Financial Consultant to the Metro JPA/Commission. This transition is part of the Board's broader succession planning efforts and is intended to ensure continuity as the organization moves into the next phase of its work. Recruitment for the Executive Director position is currently underway, and Board Members and Participating Agencies are encouraged to share the opportunity with qualified candidates who may be interested. The Executive Director recruitment announcement and application materials are available on the Metro JPA website at:

<https://www.metrojpa.org/home/showdocument?id=5236>

## **3. FY 2027 Metro Budget**

The Finance Executive Team has been working closely with staff from the City of San Diego Public Utilities Department to evaluate potential financing alternatives to the current pay-as-you-go approach in order to help mitigate the near-term budget impacts associated with increased capital costs identified in the January estimate. Updated flow projections, along with potential financing alternatives, are expected to be discussed at the March Metro TAC meeting.

## **4. Metro FY 2024 and FY 2025 “Exhibit E” Audits**

An entrance conference for the FY 2024 and FY 2025 Metro “Exhibit E” audits was held with the City of San Diego and the City's new auditors, Crowe LLP. The Executive Director attended the conference along with City staff. Following the entrance conference, the auditors and the JPA financial and engineering Executive Team have already begun the sample selection process for the audits.

Crowe has indicated that they intend to pursue an aggressive audit schedule, with the goal of completing both audit years by the end of the current fiscal year. If achieved, this would represent a significant step toward bringing the Metro Exhibit E audits current for the first time in several years.

## **5. Inflow and Infiltration (I&I) Study:**

The I&I Committee met on February 26 to review progress on prior action items, including the collection of data needed to characterize individual sewer meter

basins. Nearly all participating agencies have submitted the requested information, and sufficient data has been received for ADS to begin Phase 1 of the study.

Engineering Executive Team staff will continue to coordinate with agencies that have not yet provided data and will offer assistance as needed to facilitate completion. The City has finalized a scope of work with ADS Environmental Services for Phase 1 and is preparing to initiate the study as remaining data coordination items are resolved.

The next I&I Committee meeting is scheduled for March 26.

## **6. Finance and AdHoc Committee Meetings Update**

- **Executive Director Ad Hoc**

The Executive Director Ad Hoc Committee met to conduct performance reviews and provide direction regarding several consultant contracts supporting the Metro JPA/Commission.

The Committee conducted the annual performance review for the Executive Director/Financial Consultant contract and provided a favorable review. Following discussion, the Committee expressed its support for the planned transition beginning next fiscal year and indicated its desire that the current Executive Director return to her longstanding role as Financial Consultant. The Committee recommended offering a four-year contract for Financial Consultant services.

The Executive Director also presented performance reviews of the other consultant contracts to the Committee. Following discussion, the Committee expressed its appreciation for the work of these consultants and recommended offering four-year contracts for the Treasurer (Rod Greek, CPA/Lee Ann Jones-Santos), Engineering Consultant (Dexter Wilson and Kathleen Noel), and Board Secretary (Lori Anne Peoples).

- **Finance Committee**

The Finance Committee met to review several financial matters and provide direction on the development of the FY 2027 Draft Budget.

The Committee reviewed the FY 2020 financial reconciliation and recommended that it be incorporated into the FY 2027 budget.

The Committee also reviewed the preliminary FY 2027 Draft Budget for existing programs and provided initial discussion and direction to staff. Based on current projections, the FY 2026 budget is expected to come in under

budget. At this time, and absent the addition of new programs, the FY 2027 budget is projected to remain generally consistent with the FY 2026 budget.

The Committee also discussed several potential new program items for consideration in the FY 2027 budget, including organizational memberships (such as California Special Districts Association and California Association of Sanitation Agencies), conference participation, and potential development of a Metro JPA social media presence. Staff was asked to continue evaluating these items, including associated liability insurance considerations, and to bring additional information forward as the FY 2027 budget is further developed.

The Finance Committee will reconvene in March at its regularly scheduled meeting to continue reviewing these matters as the FY 2027 budget development process moves forward.

#### **UPCOMING MEETINGS:**

##### **Metro TAC:**

##### **Regular Meeting:**

March 18, 2026

11-1 Via Zoom

##### **Metro JPA/Commission:**

##### **Regular Meeting:**

April 2, 2026

Noon-2 PM MOC Auditorium

##### **Finance Committee:**

##### **Regular Meeting:**

February 24, 2026

10-Noon; Hybrid Meeting

MOC Conference Room 2B



## Monthly Metro TAC Chair Report March 2026

A summary of action items, presentations, discussions, and updates heard at the regularly scheduled Metro Technical Advisory Committee held on March 18, 2026.

### **Action:**

**Agenda Item 2:** Consideration and Possible Action to Recommend Approval to the Metro Wastewater JPA of a Construction Contract with Hensel Phelps for the Alvarado Laboratory Improvements CIP project.

- City staff presented the proposed contract with Hensel Phelps. They also propose to award a construction management contract to New City Consulting. The Alvarado lab supports the wastewater treatment plants and needs upgrades to meet modern compliance requirements. The project was competitively bid as a design build with Hensel Phelps being the lowest qualified bidder. The total estimated cost to the Metro JPA is \$29,131,162.73.
- TAC requested clarification on why Metro was assuming a larger share of the costs, which was explained as being related to anticipated testing requirements for the Pure Water Program, to be validated through the audit process. Members also raised questions regarding certain aesthetic elements reflected in the project renderings. City staff confirmed that Hensel Phelps was selected as both the lowest responsive bidder and the most qualified proposer. The TAC unanimously recommended the item for approval by the Metro JPA.

**Agenda Item 3:** Consideration and Possible Action to Recommend Approval of the Metro Wastewater JPA of As-Needed Consultant Services Agreements with Harris & Associates (H2526611), Dudek (H2526612) and Helix Environmental Planning

- City staff presented on the proposed agreements with the three consulting firms. These agreements provide assistance with planning, permitting, and compliance for a variety of projects for all departments of the City of San Diego. The scope includes a wide variety of possible items to ensure regulatory compliance, requiring specialty licenses, permits, and experience from a variety of agencies. Examples of Metro JPA projects include Pump Station 2 Emergency Storm Drain Investigation and emergency spill responses. The contracts are not-to-exceed \$4 million each over a 5-year term, but historically only

around 10% of these services were for Metro with 33% of that being Metro JPA Costs (~\$396,000 expected).

- TAC clarified it already went to City Council, but City staff said the Metro JPA specific items have not yet been issued and would come to the JPA prior to any contracts being finalized. TAC unanimously recommended the item to the Metro JPA.

**Agenda Item 4:** Consideration and Possible Action to Recommend Approval to the Metro Wastewater JPA of Industrial Wastewater Control Program amendments of the Municipal Code related to the Industrial Wastewater Control Program.

- City staff presented the proposed updates to the Municipal Code. The IWCP update will align the Municipal Code to current requirements and ensure EPA compliance. The updates are a result of a RWQC13 inspection and include several clarifications to align with federal pretreatment code, clarifications to permits and application, codifying department policies, and general restructuring.
- TAC asked about the City's outreach plans and the PA's responsibilities for updating their codes. The city clarified it won't affect any users, but they will be notified prior to them going to City Council. The city will send final language to all PAs for their individual updates. TAC unanimously recommended the item to the Metro JPA.

**Presentation:**

**Agenda Item 5:** Public Utilities Department Fiscal Year 2027-2031 Five-Year Financial Outlook

- City staff presented the current five-year forecast for 2027-2031. It was released in December, but this presentation is Metro-focused and includes the latest edits. Pure Water Phase 1 operations and Phase 2 planning are reflected in these estimates; however, Phase 2 assumptions are expected to be refined upon completion of ongoing negotiations. Both O&M and capital costs were presented. Key projects include work on the North and South Metro Interceptor and Pump Station 1 and 2 Modernization. The city presented the expected bond, SRF, and cash breakdown and the estimated debt service.
- TAC asked about the increase in Miscellaneous Projects, which was explained as primarily due to IT updates. They also thanked City staff for answering questions and responding to requests as the numbers were developed/updated.

### **Standing Items to be Brought to JPA:**

Agenda Item 6: Metro Wastewater (General) (Lisa Celeya)

Agenda Item 7: Pure Water Program Update (Doug Owen/Ben Kuhnel)

Agenda Item 8: Metro Wastewater Financial (Adam Jones)

Agenda Item 9: SARA Update Report (Blake Behringer/Karyn Keze)

Agenda Item 10: JPA Executive Director (Karyn Keze)

Agenda Item 11: Metro Commission/JPA Board Meeting Recap (Blake Behringer)

### **Metro Meetings:**

#### **Recent Meetings**

- **I&I Metro TAC Subcommittee:**
  - **Date:** February 26, 2026

#### **Upcoming Meetings**

- **Metro JPA:**
  - **Date:** April 2, 2026
  - **Format:** In person.
- **Metro TAC:**
  - **Date:** April 15, 2026
  - **Format:** Zoom only.
- **I&I Metro TAC Subcommittee:**
  - **Date:** March 26, 2026
  - **Format:** Teams only.