

## Monthly Executive Director's Report November 2025 & November Tour

The purpose of this report is to provide an update on the activities, progress, and outcomes related to the JPA's initiatives. It aims to ensure transparency, document key discussions and decisions, and keep all stakeholders informed of ongoing efforts and upcoming milestones.

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We thought an additional tour picture would be appropriate.



Many of our Board members and Metro TAC staff had the opportunity to tour the North City Pure Water construction site and attend an excellent presentation on the project and its progress after the November Board Meeting. The team learned that construction is now over 80% complete, with the new operations and laboratory facilities expected to be ready for move-in early next year. An additional tour is tentatively scheduled for after the February 2026 Board Meeting.

Special thanks to the City of San Diego and Program Management staff for their outstanding coordination and for providing such an engaging and informative presentation and tour.

## **Key Tasks and Updates:**

### **1. SARA and Administrative Agreement No. 1 (AA1) Update**

During the past month three of the PAs have taken SARA and AA1 to their City Councils and received unanimous approval by their governing bodies: La Mesa on November 12, Coronado on November 18 and Poway on December 2. Lemon Grove has scheduled their Council Presentation for December 16. Many of the other PAs such as Chula Vista, have started the planning to schedule their Council/Board presentations for January and February.

To support our member agencies through their approval processes, the following resources are readily available upon request and on the website:

- Sample **staff reports**, including versions used by La Mesa, Coronado, and Poway.
- The **standard SARA presentation**, as well as a streamlined format refined in collaboration with participating agencies.
- A concise **one-page handout** summarizing SARA's key elements for use in Council packets or as a public-facing resource.

Executive Team members remain available to attend meetings, support presentations, and address questions from elected officials, staff, and the public. As calendars are beginning to fill quickly for January and February Council/Board meetings, please contact me as early as possible to schedule our participation and ensure the support you need is in place.

For additional reference, you can also find the final versions of SARA, AA1, all associated exhibits, the one-pager, the standard PowerPoint presentation, and Stantec's detailed FAB presentation in the "News" section of the JPA website, available for your review and download at any time.

<https://www.metrojpa.org/home/showdocument?id=5070>

In addition, a copy of the current Amended and Restated Agreement (ARA) can be found in the New Director's Manual at:

<https://www.metrojpa.org/Home/ShowDocument?id=4720>

## **2. I&I Committee**

All Participating Agencies that have not yet submitted their meter basin data are requested to do so as soon as possible to facilitate ADS's project kickoff. The next I&I Committee meeting will be scheduled once all necessary information has been received.

## **3. Treasury Activities**

During November, Treasury staff continued supporting the Succession Planning Ad Hoc, and a preferred vendor for the website update has been identified for recommendation to the Finance Committee. The Finance Committee will meet on December 9th to consider the recommendation. If approved, the contract will advance to the TAC in December and then to the JPA/Commission for approval in either January or February.

Treasury staff has also been actively engaged in the JPA's FY 2024/FY 2025 audit process and has completed submission of all requested samples to CLA for their review.

## **4. Succession Planning AdHoc**

The Succession Planning Ad Hoc Committee remained highly engaged over the past month, convening twice to advance multiple critical initiatives. The Committee conducted an in-depth review of the website modernization project, evaluated several proposals, and ultimately selected a preferred vendor to recommend to the Finance Committee. In addition, they undertook a comprehensive examination of the JPA's current organizational structure and actively developed an alternative model to that could be implemented beginning in FY 2027.

The Committee also reviewed a set of performance evaluation tools for the General Manager position to strengthen future oversight and accountability. Both the proposed organizational structure and the evaluation materials will be presented to the JPA Board in closed session at the December meeting.

### **UPCOMING MEETINGS:**

#### **Metro TAC:**

**Regular Meeting:**  
December 17, 2025

#### **Metro JPA/Commission:**

**Regular Meeting:**  
December 4, 2025

11-1 Via Zoom

Noon-2 PM MOC Auditorium