



METRO TAC AGENDA
(Technical Advisory Committee to Metro JPA/Commission)

TO: MetroTAC Representatives

CC: Metro JPA Directors (for information only)

DATE: November 19, 2025

TIME: 11:00 a.m. to 1:30 p.m.

LOCATION: Metro TAC is holding its November meeting via Zoom. An e-mail containing information on how to participate in the meeting will be distributed to the Metro TAC members e-mail list consisting of the appointed Primary and Alternate for the Participating Agency and **approved** San Diego City Staff. Please remember, MetroTAC is NOT a public meeting so please do not distribute the meeting link.

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1. **ACTION:** Review and Approve MetroTAC Action Minutes for the Meeting of October 15, 2025 (**Attachment**)
 2. **ACTION:** Consideration and Possible Action to Approve the Meeting Calendar for 2026 (**Attachment**) (Approved at 11/06/2025 Metro JPA Meeting)
 3. **ACTION:** Consideration and Possible Action to Approve the Metro Wastewater JPA Quarterly Treasurer's Report - Quarter 1 - Ending September 30, 2025 (Lee Ann Jones-Santos) (**Attachment**) (Approved at 11/06/2025 Metro JPA Meeting)
 4. **ACTION:** Consideration and Possible Action to Recommend Approval to the Metro JPA/Commission of the SD PUD Independent Auditor's Report - Fiscal Year Ending 2020 (Adam Jones) (**Attachment**)
 5. **ACTION:** Consideration and Possible Action to Recommend to the Metro JPA/Commission, Approval of the Authorization to Execute a Contract with U S Peroxide, LLC to Provide Hydrogen Sulfide Odor Control in Collection System (Tim Carroll) (**Attachment**)

6. **UPDATE**: Metro Wastewater (General) (Standing Item) (Lisa Celeya)
7. **UPDATE**: Pure Water Program Update (Standing Item) (Doug Owen/Ben Kuhnel)
8. **UPDATE**: Metro Wastewater Financial (Standing Item) (Adam Jones)
9. **UPDATE**: SARA Update Report (Standing Item) (Blake Behringer/Karyn Keze)
10. **UPDATE**: JPA Executive Director (Standing Item) (Karyn Keze) (**Attachment**)
11. **UPDATE**: Metro Commission/JPA Board Meeting Recap (Standing Item) (Blake Behringer)
12. Review of Items to be Brought Forward to the Regular Metro Commission/Metro JPA Meeting (**December 4, 2025**)
13. Other Business of Metro TAC
14. Adjournment (**To the next Regular Meeting December 17, 2025**)

Metro TAC 2025 Meeting Schedule

January 15	May 21	September 17
February 19	June 18	October 15
March 19	July 16	November 19
April 16	August 20	December 17



Metro TAC
(Technical Advisory Committee to Metro JPA/Commission)

ACTION MINUTES

DATE OF MEETING: October 15, 2025

TIME: 11:00 AM

LOCATION: ZOOM Meeting

Metro TAC Chair Behringer called the meeting to order at 11:03 a.m.

MEETING ATTENDANCE:

Members Present

Michael Benozza, Chula Vista
Leon Firsh, Coronado (absent)
Joe Bride, Del Mar (absent)
Blake Behringer, El Cajon, Metro TAC Chair
Juan Larios, Imperial Beach (absent)
Joe Kuhn, La Mesa, Metro TAC Vice Chair
Izzy Murguia, Lemon Grove (absent)
Carmen Kasner, National City
Beth Gentry, Otay WD
Peejay Tubongbanua, Padre Dam MWD
Troy DePriest, Poway
Sumedh Bahl, County of San Diego

San Diego City Staff/Consultants

Lisa Celaya, City of San Diego
Doug Campbell, City of San Diego
Adam Jones, City of San Diego
Akram Bassyouni, City of San Diego
Violet Renick, San Diego
Peter Vroom, City of San Diego
Edgar Pateno, City of San Diego
Ryan Kempster, City of San Diego
Aras Rekoni, City of San Diego
Arella Beaulieu, City of San Diego
Marissa Samson, City of San Diego
Andrew MacLeod, City of San Diego

Doug Owen, Stantec/City of San Diego
Ben Stewart, Stantec/City of San Diego
Brian Kuhnel, Stantec/City of San Diego

JPA Staff/Consultants Present

Karyn Keze, JPA Executive Director, Keze Group
Kathleen Noel, Dexter Wilson Engineering
Dexter Wilson, Dexter Wilson Engineering
Lee Ann Jones-Santos, Metro JPA Assistant Treasurer
Lori Anne Peoples, Board Secretary

1. **ACTION: Review and Approve MetroTAC Action Minutes for the Meeting of August 20, 2025**

ACTION: Motion by Sumedh Bahl, seconded by Troy DePriest, the minutes be approved. Motion carried unanimously.

2. **ACTION: Consideration and Possible Action to Recommend to the Metro JPA/Commission Approval of an Eleventh Amended Joint Powers Agreement Confirming the Creation of an Agency Known as Southern California Coastal Water Research Project (SCCWRP)**

Peter Vroom, City of San Diego provided a brief verbal overview of the presentation included in the agenda package.

ACTION: Motion by Beth Gentry, seconded by Troy DePriest, the agreement be forwarded to the Metro JPA/Commission. Motion carried unanimously.

3. **UPDATE: Semi-Annual Pure Water Program Update**

Doug Campbell, City of San Diego provided the update noting that the project is approximately 82% complete and staff is planning to start producing water in mid to late 2026. Coordination is ongoing with regulators and preparation for operation and ramp up. The next steps are commissioning and completion of the major projects along with the study of the best path forward for Pure Water Phase 2. Further, in responding to questions of TAC, Doug noted that the latest assessment on wastewater flows and demands will be included in the Phase 2 study; confirmed that full secondary at Point Loma is one option; OPRA II has no firm timeline, and staff should have an update on the NPDES permit by the end of the year.

Akram Bassyouni, City of San Diego, provided a brief overview of his presentations included in the agenda package.

- a. **ACTION: Consideration and Possible Action to Recommend to the Metro JPA, Amendment No. 4 to the Agreement with Jacobs-CH2M Hill Engineers, Inc. for As-Needed Construction Management Services – Conveyance Projects - Contract Number H176955**
- b. **ACTION: Consideration and Possible Action to Recommend to the Metro JPA, Pure Water Program – Amendment No. 3 to the Agreement with Parsons-Black & Veatch Joint Venture for As-Needed Construction Manager - Treatment Plant and Facilities Projects - Contract Number H176935**
- c. **ACTION: Consideration and Possible Action to Recommend to the Metro JPA, Pure Water Program – First Amendment to the agreement with PMWeb, Inc., to provide web-based project control system for Pure Water Program Phase 1 – Sole Source Agreement #4265**

ACTION: Motion by Carmen Kasner, seconded by Beth Gentry, the Amendments in Items 3 a-c be forwarded to the Metro JPA/Commission. Motion carried unanimously.

4. **PRESENTATION: Pure Water Unit Cost Analysis and Update on Phase 2 Planning Approach**

Lisa Celaya, City of San Diego, provided a verbal overview of her presentation included in the agenda package. The presentation included the latest analysis of unit costs and planning of Phase 2, including projected water sales, unit costs for water and wastewater customers and a comparison to other projects and sources.

A request was made by TAC for clarification on the wastewater unit cost NPV and the assumptions for Phase 2 costs.

5. **UPDATE: Metro Wastewater (General) (Standing Item)**

None.

6. **UPDATE: Pure Water Program Update (Standing Item)**

a. **Quarterly Construction Update**

Doug Owen, Stantec/City of San Diego, provided an overview of the chart included in the agenda package.

7. **UPDATE: Metro Wastewater Financial (Standing Item)**

Adam Jones, City of San Diego, stated that staff is still working with MGO on completing the audits for November. The bond funds have been used up and they will be going out again next spring for more capital funding. Staff are also working on the next 5-year update which they will release once their rates have been approved.

8. **UPDATE: JPA Executive Director (Standing Item)**

Executive Director Keze noted that her report was attached to the agenda and included September along with an update on the JPA Board action of October. Further, she noted that staff were working on obtaining quotes for a new website and requested ideas and volunteers interested in being on the Ad Hoc. There will be a Succession Planning Ad Hoc meeting next Wednesday. She then explained the importance of the "NEWS" section on the website. Ms. Keze announced that SARA is scheduled, along with the Administrative Agreement, to go to the La Mesa Council for approval on November 13 and Joe Kuhn stated he would share his DRAFT staff report with anyone interested. They are anticipating having a very brief presentation.

9. **UPDATE: Metro Commission/JPA Board Meeting Recap (Standing Item)**

MetroTAC Chair Behringer provided a very brief overview of the items covered at the October JPA meeting.

10. **Review of Items to be Brought Forward to the Regular Metro Commission/Metro JPA Meeting (November 6, 2025)**

Items 2, 3a-c and 6a will move forward.

11. **Other Business of Metro TAC**

None.

12. **Adjournment to the next Regular Meeting November 19, 2025)**

There being no further business, Chair Behringer adjourned the meeting at 1:04 p.m.

2026 Metro JPA/Comm and Metro TAC Meeting Calendar

METRO JPA/COMMISSION	METRO TAC
January 1, 2026 CANCELLED	January 21, 2026
February 5, 2026	February 18, 2026
March 5, 2026	March 16, 2026
April 2, 2026	April 15, 2026
May 7, 2026	May 20, 2026
June 4, 2026 & SANDIST (follows JPA)	June 17, 2026
July 2, 2026	July 15, 2026
August 6, 2026	August 19, 2026
September 3, 2026	September 16, 2026
October 1, 2026	October 21, 2026
November 5, 2026	November 18, 2026
December 3, 2026	December 16, 2026



Metro Wastewater Joint Powers Authority
Treasurer's Report
ending September 30, 2025

****UNAUDITED****

Metro Wastewater JPA
Treasurer's Report
ending September 30, 2025
Unaudited

Beginning Cash Balance at July 1, 2025	\$ 789,358
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Operating Results

Membership Dues & Interest Income	792,941
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Expenses	<u>(153,425)</u>
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Change in Net Position	639,516
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Net change in Receivables & Payables	<u>(108,795)</u>
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Cash provided by Operations	<u>530,721</u>
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Ending Cash Balance at September 30, 2025	<u><u>\$ 1,320,078</u></u>
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Funds with LAIF including Interest	<u><u>\$ 1,228,038</u></u>
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Funds in Checking and Savings Accounts	\$ 92,040
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<i>Check Ending Cash Balance</i>	<u>1,320,078</u>
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<u><u>\$ -</u></u>

Metro Wastewater JPA
Statement of Net Position

As of July 1, 2025 and September 30, 2025
Unaudited

	July 1, 2025	September 30, 2025	\$ Change
<u>ASSETS</u>			
Checking/Savings	\$ 789,358	\$ 1,320,078	\$ 530,721
Accounts Receivable	7,119	128,518	121,399
Total Assets	<u>\$ 796,477</u>	<u>\$ 1,448,596</u>	<u>\$ 652,120</u>
<u>LIABILITIES</u>			
Accounts Payable	\$ 56,320	\$ 68,924	\$ 12,604
Unearned Membership Billings	-	-	-
Total Liabilities	<u>\$ 56,320</u>	<u>\$ 68,924</u>	<u>\$ 12,604</u>
<u>NET POSITION</u>			
Net Position at Beginning of Period	\$ 247,595	\$ 740,157	\$ 492,562
Change in Net Position	492,562	639,516	146,954
Net Position at End of Period	<u>\$ 740,157</u>	<u>\$ 1,379,673</u>	<u>\$ 639,516</u>
<u>TOTAL LIABILITIES & NET POSITION</u>	<u>\$ 796,477</u>	<u>\$ 1,448,596</u>	<u>\$ 652,120</u>
-			
Net Position at 09/30/2025		\$ 1,379,673	
FY '26 Required Reserve (4 months of Op Exp)		<u>278,171</u>	
Over (under) required reserve		\$ 1,101,502	
Contingency Reserve (3 months)		<u>197,714</u>	
		<u>\$ 1,299,216</u>	
Assets		\$ 1,448,596	
Liabilities/Equity		<u>\$ 1,448,596</u>	
Difference		\$ -	
Total Reserves		475,885	

Metro Wastewater JPA
Statement of Operations
Budget vs. Actual
ending September 30, 2025
Unaudited

	Actual	Adjusted Budget	Over (Under) Budget	Annual Budget
Income				Month 3
Membership Dues	\$ 790,857	790,855	\$ 2	\$ 790,855
City of San Diego	-	6,750	(6,750)	\$ 27,000
Interest Income	2,084	4,164	(2,080)	16,657
Total Income	\$ 792,941	\$ 801,769	\$ (8,828)	\$ 834,512
Expense				
Administrative Assistant-LP		12,300	\$ (12,300)	\$ 49,200
Bank Charges	69	50	19	200
Contingency	-	-	-	-
Dues & Subscriptions	-	-	-	-
Financial Services		-		
Audit Fees	2,205	5,908	(3,703)	23,630
Financial Consulting Support (Auditor)	-	-	-	-
Financial - The Keze Group	49,095	42,000	7,095	168,000
Treasurer - CPA	22,886	12,500	10,386	50,000
JPA/TAC meeting expenses	1,358	1,650	(292)	6,600
Miscellaneous	-	892	(892)	250
Per Diem - Board	8,500	13,900	(5,400)	55,600
Printing, Postage, Supplies	95	200	(105)	800
Professional Services		-		
Engineering - Dexter Wilson	27,343	50,000	(22,658)	200,000
Engineering - NV5	-	-	-	-
Legal - (Pure Water/2nd ARA)	31,023	37,500	(6,477)	150,000
Legal - (General)	6,671	15,000	(8,329)	60,000
Legal - (SD Spill 2020 & 2023)	-	7,500	(7,500)	30,000
Paul Redvers Brown, Inc.	-	-	-	-
Strategic Planning	-	7,750	(7,750)	-
Consensus Support	-	10,863		12,450
IT & Communications	-	5,000	(5,000)	20,000
Telephone, Software & Internet	399	1,000	(601)	4,000
Website Architecture Update	-	-	-	-
Website Maintenance & Hosting	3,782	946	2,836	3,782
Total Expense	\$ 153,425	\$ 224,957	\$ (60,669)	\$ 834,512
Net Income (Loss)	\$ 639,516	\$ 576,812	\$ 51,841	\$ -

Metro Wastewater JPA
Statement of Cash Flows
ending September 30, 2025
Unaudited

CASH FLOWS FROM OPERATING ACTIVITIES

Cash Receipts from Member Agencies	\$ 669,458
Cash Paid to Vendors and Suppliers	<u>(140,821)</u>
Net Cash Provided by Operating Activities	528,637

CASH FLOWS FROM INVESTING ACTIVITIES

Interest Earnings	<u>2,084</u>
Net Cash Provided by Investing Activities	<u>2,084</u>

NET CHANGE IN CASH AND CASH EQUIVALENTS 530,721

Cash and Cash Equivalents - Beginning of Period	<u>789,358</u>
CASH AND CASH EQUIVALENTS - END OF PERIOD	<u><u>\$ 1,320,078</u></u>

RECONCILIATION OF OPERATING LOSS TO NET CASH
FLOWS USED BY OPERATING ACTIVITIES

Operating Income	\$ 639,516
Change in Net Position	
Adjustments to Reconcile Operating Income to	
Increase in Accounts Receivable	(121,399)
Decrease in Accounts Payable	12,604
Interest Earnings	<u>(2,084)</u>
Total Adjustments	<u>(110,879)</u>
Net Cash Provided by Operating Activities	<u><u>\$ 528,637</u></u>

**CITY OF SAN DIEGO PUBLIC UTILITIES
DEPARTMENT**

Independent Accountant's Report on Applying Agreed-Upon
Procedures to the Schedule of Allocation for Billing to
Metropolitan Wastewater Utility

For the Fiscal Year Ended June 30, 2020

CITY OF SAN DIEGO PUBLIC UTILITIES DEPARTMENT
Independent Accountant's Report on Applying Agreed-Upon
Procedures to the Schedule of Allocation for Billing to
Metropolitan Wastewater Utility
For the Fiscal Year Ended June 30, 2020

Table of Contents

	<i>Page</i>
Independent Accountant's Report on the Schedule of Allocation for Billing to Metropolitan Wastewater Utility	1
Attachment A – Schedule of Allocation for Billing to Metropolitan Wastewater Utility.....	6
Attachment B – System Wastewater Characteristics in Quantities and in Percentages by Participating Agencies	7
Attachment C – System Wastewater Characteristics Allocation by Participating Agencies	8
Attachment D – Summary of Findings over Cost Allocation	9
Attachment E – Participating Agencies Reserve Contribution by Participating Agencies	10
Attachment F – Pure Water Project Program Costs to the Metropolitan System.....	11



Certified
Public
Accountants

Independent Accountant's Report

To the Honorable Mayor and City Council
City of San Diego California

We have performed the procedures enumerated below on the accompanying modified cash basis Schedule of Allocation for Billing to Metropolitan Wastewater Utility (Schedule) (attached as Attachment A) prepared by the City of San Diego Public Utilities Department (PUD) for the year ended June 30, 2020. The Metropolitan Wastewater Utility is an enterprise fund within the City of San Diego's (City) Sewer Utility Enterprise Fund which accounts for sewer services to both the City and participants of the Metropolitan Wastewater Joint Power Authority (Metro JPA). PUD's management is responsible for the Schedule and compliance with the Regional Wastewater Disposal Agreement filed on May 18, 1998, and amended on May 15, 2000, and June 30, 2010 (Agreements).

The City and Metro JPA have agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of assisting users in understanding the allocations reported in the Schedule for the year ended June 30, 2020. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and the associated findings are as follows:

1. Inquire and confirm any changes in the Agreements.

Results:

We inquired of PUD management and confirmed that there were no amendments to the Agreements and no new agreements during the fiscal year ended June 30, 2020.

2. Inquire and confirm any changes in the Exhibit E billing process.

Results:

We inquired of PUD management and confirmed that there were no changes in the Exhibit E of Strength Based Billing (SBB) process during the fiscal year ended June 30, 2020.

3. Calculate the change in line-item balances in the Schedule of Allocation for Billing to Metropolitan Wastewater Utility (**Attachment A**) between the year ended June 30, 2020, and the prior year and inquire about changes greater than 10%.

Results:

We noted two line-items with changes greater than 10% from the prior year:

- Capital improvement expenses under Metropolitan System increased by 15% (\$6.4 million). Per inquiry with the PUD accountant, the change was due to construction in progress of three projects at the Metropolitan System facilities:
 - Metropolitan Biosolids Center colling water system chiller upgrade
 - Ultraviolet disinfection system replacement
 - Pump Station 1 and Pump Station 2 cooling tower replacement
 - Release of 2009 Series A&B Bond Reserves under Metropolitan System decreased by 100% (\$37.4 million). Per inquiry with the PUD accountant, the 2009 Series A&B bonds were retired and the reserve was and used to pay off remaining debt services. There was no other release of bond reserves in the current fiscal year.
4. Inquire and confirm changes in the monitoring process over the sewer flow measurement.

Results:

We inquired of PUD management and confirmed that there were no changes in the sewer flow monitoring process.

5. Inquire and confirm any changes in the process and criteria for capturing and summarizing sewer flow data reported in the Flow Metering Section Monthly Reports.

Results:

We inquired of PUD management and confirmed that there were no changes in process and criteria for capturing and summarizing sewer flow data in the Flow Metering Section Monthly Report.

6. Obtain the Flow Metering Section Monthly Reports (FMS Reports) (excel workbook: FY20 FMS Report) for the fiscal year for each Participating Agency (PA) of Metro JPA and the City both which participate in the Metropolitan Wastewater Collection System (the Metropolitan System). Recalculate the Summary tab of the FMS Reports workbook using each individual monthly tab.

Result:

Procedure performed without exception.

7. Obtain the Strength Based Billing schedule of percentages (SBB schedule) for each PA and the City under the Metropolitan System and recalculate mathematical accuracy of the schedule.

Result:

Procedure performed without exception. Refer to **Attachment B** for the SBB schedule for each PA and the City of the Metropolitan System.

8. Agree the individual sewer flow schedules in the FMS Reports workbook and SBB schedule for each PA and the City to the allocation schedule prepared to aggregate and summarize all PA's and City sewer flows allocations. Recalculate the mathematical accuracy of the summary schedule.

Result:

Procedure performed without exception. Refer to **Attachment B** for the allocation schedule for each PA and the City under the Metropolitan System.

9. Recalculate the mathematical accuracy of the amount billed to each PA. Agree each PA's final adjustment to the PA invoices.

Result:

We obtained the summary of invoices submitted to each PA and the schedule of allocation of costs by flow, suspended solids and chemical oxygen demand. We traced the allocated cost to each PA to the Schedule to compare to the invoiced amount to verify mathematical accuracy of the adjustment amount. Refer to **Attachment C**.

10. Compare that the Schedule, generated from the City's SAP GL system utilized to compile and prepare the City's fiscal year ended June 30, 2020 Annual Comprehensive Financial Report (ACFR), to the Schedule to confirm completeness of the Exhibit E expense population used to select individual transactions samples.

Result:

We obtained a reconciliation from the operating expenses reported in the City's fiscal year ended June 30, 2020 ACFR to the total expenses in the Schedule to verify the completeness of the population of expenses.

11. From the transaction detail of the Schedule, select 95 transactions using the following stratifications:
 - a) Five (5) transactions exceeding \$15,000 related to chemical purchases
 - b) 45 transactions exceeding \$15,000 and less than \$50,000
 - c) 45 transactions exceeding \$50,000.

For each transaction selected perform the following procedures:

- a) Agree transaction to original source documentation and inclusion in the Schedule.
- b) Confirm the transaction is in compliance with the City and PA's contractual agreements.

Result:

We selected 95 expense transactions from the Metropolitan System fund and performed the procedures. Refer to **Attachment D** for the summary of findings.

12. Select 100 transactions from a transaction report extracting a listing of all expense transactions in excess of \$15,000. For each transactions selected, confirm transactions was excluded from the total allocation for billing purpose of Metropolitan system.

Result:

We selected 100 expense transactions from the Municipal System fund and performed the procedures. Procedures performed without exception.

13. Obtain 100 transactions selected by the Metro Commission/Metro TAC representative from the Metropolitan fund described above, consisting of Pure Water transactions of \$2,500 or more and non-Pure Water transactions of \$15,000 or more.
 - a) For each Pure Water transaction, confirm the purchase order allocation percentage in the SAP system agrees with the agreements between the City and PA.
 - b) For each non-Pure Water transactions agreed to original source documentation and inclusion in the total allocation for the billing purpose of the Metro system.
 - c) For each transaction confirm compliance with the City and PA's contractual agreements.

Result:

We obtained 100 transactions selected by the Metro Commission/Metro TAC representative and performed the procedures. Procedures performed without exception.

14. The City will provide Metro Commission/Metro TAC representatives with the detailed annual capital projects report (WBS Summary workbook) and the Debt Service Allocation workbook that support the capital improvement expense and debt service allocation line items, respectively in the Schedule. Agree WBS Summary workbook and Debt Service Allocation workbook to the CIP and debt service reconciliations and agree the reconciliations to respective line-item captions on the Schedule.

Result:

Procedure performed without exception.

15. Obtain supporting documents for 25 transactions (related to capital projects and income credits and other fund contributions) agree amounts to the Revenue Ledger maintained by the City. Metro Commission/Metro TAC representatives are to select and provide the 25 transactions.

Result:

We obtained the supporting documents for 25 transactions selected by the Metro Commission/Metro TAC representative and agreed amounts to the Revenue Ledger maintained by the City. Refer to **Attachment D** for the summary of findings.

16. Agree the debt service allocation agreed to by the City and Metro JPA to the Debt Service Allocation workbook and trace the actual transaction records in the SAP GL system. Ascertain that benefits and credits, if any, associated with bond financing have been reported in accordance with the agreed upon allocation percentages. Confirm that the methodology used in billing the PA's for debt services payments are in accordance with the agreed upon allocation.

Result:

Procedure performed without exception.

17. Obtain the listing of legal expense transactions recorded in the Metropolitan System fund for the period July 1, 2019 through June 30, 2020. For transactions greater than \$15,000, obtain supporting documentation and confirm that transactions relate to the activities of the Metropolitan System fund and recalculate the allocation between the Municipal System and Metropolitan System.

Result:

Procedure performed without exception.

18. Obtain the listing of charges allocated from the City Attorney's Office (Internal Order) recorded in the Metropolitan System fund for the period July 1, 2019 through June 30, 2020. Summarize the transactions by program description and recalculate the allocation of expenses, based on the allocation methodology defined in the Internal Order, between the Municipal System and Metropolitan System.

Result:

No exceptions noted as a result of the procedure.

19. Recalculate the operating reserve and debt service coverage ratio and compare to the thresholds outlined in the Administrative Protocol document dated April 19, 2010.
- If the operating reserve is less than 45 days, confirm that the City calculated and billed the PA's for additional funding.
 - If the debt service coverage ratio is less than 1.2, confirm that the City calculated and billed the PA's for additional funding.

Result:

We recalculated the operating reserve and debt service coverage ratio without exception and noted that these amounts exceeded the minimum thresholds defined in the Administrative Protocol of 45 day and 1.2 respectively. Refer to **Attachment E** for the operating reserve contribution and operating reserve balance as of June 30, 2020, by PA.

20. Obtain a schedule of operating and maintenance (O&M) and capital expenditures incurred on Pure Water projects from July 1, 2019 through June 30, 2020, and agree amounts to the SAP system.

Result:

Procedure performed without exception. Refer to **Attachment F** for the summary schedule of Pure Water project costs.

We were engaged by the City to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the AICPA. We were not engaged to and did not conduct an examination or review, the objective of which would be the expression of an opinion or conclusion, respectively, on the Schedule. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of the PUD and the City and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely for the information and use of management of the City and PUD, the Metro Commission and the participant agencies of Metropolitan System, and is not intended to be and should not be used by anyone other than these specified parties

Macias Gini & O'Connell LLP

San Diego, California
November 6, 2025

Attachment A

CITY OF SAN DIEGO PUBLIC UTILITIES DEPARTMENT Schedule of Allocation for Billing to Metropolitan Wastewater Utility For the Fiscal Year Ended June 30, 2020

	Operating Expenses		
	Municipal System	Metropolitan System	Total
Transmission			
Main Cleaning	11,541,804	-	11,541,804
Sewer Pump Stations.....	5,621,193	-	5,621,193
Other Pump Stations.....	5,091,621	934,004	6,025,625
Pump Station 1.....	-	2,123,175	2,123,175
Pump Station 2.....	-	6,583,379	6,583,379
Other-Muni Agencies.....	3,025,643	-	3,025,643
Pipeline Maintenance & Repair.....	14,085,031	-	14,085,031
Wastewater Collection (WWC) Engineering & Planning.....	2,687,730	-	2,687,730
Total Transmission.....	42,053,022	9,640,558	51,693,580
Treatment and Disposal			
Point Loma Wastewater Treatment Plant (PTLWWTP).....	-	26,318,830	26,318,830
North City Water Reclamation Plant (NCWRP).....	-	10,075,220	10,075,220
South Bay Water Reclamation Plant (SBWRP).....	-	8,707,056	8,707,056
Metropolitan Biosolids Center (MBC).....	-	15,949,652	15,949,652
Cogeneration Facilities.....	-	1,286,266	1,286,266
Gas Utilization Facility (GUF).....	-	1,375,023	1,375,023
Wastewater Treatment and Disposal (WWTD) Plant Engineering.....	-	441,173	441,173
Total Treatment and Disposal.....	-	64,153,220	64,153,220
Quality Control			
Sewage Testing & Control.....	292,118	499,880	791,998
Marine Biology & Ocean Operations.....	-	6,146,960	6,146,960
Wastewater Chemistry Services.....	1,248,125	6,737,179	7,985,304
Industrial Permitting & Compliance.....	4,893,182	-	4,893,182
Total Quality Control.....	6,433,425	13,384,019	19,817,444
Engineering			
Program Management & Review.....	3,115,502	12,918,058	16,033,560
Environmental Support.....	1,352,448	194,673	1,547,121
Total Engineering.....	4,467,950	13,112,731	17,580,681
Operational Support			
Central Support: Clean Water Operations Management Network (Comnet)...	186,373	3,886,237	4,072,610
Operational Support.....	1,047,756	4,817,272	5,865,028
Total Operational Support.....	1,234,129	8,703,509	9,937,638
General & Administrative			
Business Support Admin.....	21,811,527	21,847,578	43,659,105
Operating Division Admin.....	6,801,032	5,094,784	11,895,816
Total General & Administrative.....	28,612,559	26,942,362	55,554,921
TOTAL EXPENSES.....	82,801,085	135,936,399	218,737,484
CAPITAL IMPROVEMENT EXPENSE.....	88,440,343	49,041,093	137,481,436
DEBT SERVICE ALLOCATION.....	32,980,615	73,271,985	106,252,600
METROPOLITAN SYSTEM INCOME CREDITS.....			
Operating Revenue.....	-	(24,511,576)	(24,511,576)
CIP - Revenue Bond	-	-	-
Operating - Grant Revenue.....	-	-	-
CIP - Grant/SRF Revenue.....	-	(22,953,082)	(22,953,082)
TOTAL METROPOLITAN SYSTEM INCOME CREDITS.....	-	(47,464,658)	(47,464,658)
TOTAL ALLOCATION FOR BILLING PURPOSES.....	204,222,043	210,784,819	415,006,862
AMOUNT INVOICED IN FY20 FOR FY20 SERVICES.....		79,999,996	
(OVER) / UNDER BILLED REVENUE FOR THE YEAR ENDED 06/30/2020.....			(6,605,188)

Attachment B

CITY OF SAN DIEGO PUBLIC UTILITIES DEPARTMENT System Wastewater Characteristics in Quantities and in Percentages by Participating Agencies For the Fiscal Year Ended June 30, 2020

AGENCY	WASTEWATER CHARACTERISTICS				UNADJUSTED ANNUAL USE				ADJUSTED ANNUAL USE				Expressed in Percents		COD
	AVERAGE FLOW - mgd (a)	SS mg/l (b)	COD mg/l (b)	2020 FLOWS million gallons	SS thousand pounds	COD thousand pounds	2020 FLOWS million gallons	Flow Difference (c)	FY 2020 Billing Fews	SS thousand pounds	COD thousand pounds	Flow	SS	Flow	COD
CHULA VISTA	16.613	316.236	803.145	6,080,481	16,945,446	40,750,620	6,489,198	(82,200)	6,406,997	20,951,187	40,250	10.41%	10.90%	10.41%	10.88%
CORONADO	1.391	311.702	664.615	509,272	1,324,621	2,824,372	545,504	(6,885)	536,619	1,691,966	2,790	0.87%	0.90%	0.87%	0.75%
DEL MAR	(0.003)	297.340	487.831	(1,064)	(2,640)	(4,332)	(1,136)	0.014	(1,121)	(3,373)	(4)	0.00%	0.00%	0.00%	0.00%
EAST OLYMPIA MESA	0.276	265.520	680.753	101,001	223,782	573,742	107,790	(1,365)	106,425	283,842	567	0.17%	0.15%	0.17%	0.15%
EL CAJON	7.335	447.127	911.276	2,684,582	10,016,361	20,414,054	2,865,054	(56,292)	2,828,742	12,794,109	20,163	4.60%	6.80%	4.60%	5.45%
IMPERIAL BEACH	2.057	233.321	622.816	752,871	1,465,809	3,912,758	803,477	(10,178)	793,299	1,872,309	3,865	1.29%	1.00%	1.29%	1.04%
LA MESA	4.892	251.637	675.200	1,790,540	3,759,765	10,058,452	1,910,896	(24,206)	1,886,690	4,802,427	9,935	3.07%	2.55%	3.07%	2.68%
LAKEVIEW/ALPINE	2.980	279.909	696.958	1,090,780	2,547,747	6,343,564	1,164,099	(14,746)	1,149,354	3,354,291	6,266	1.87%	1.75%	1.87%	1.69%
LEMON GROVE	1.926	270.527	668.856	705,032	1,591,556	3,934,595	752,423	(9,511)	742,891	2,052,929	3,887	1.21%	1.08%	1.21%	1.05%
NATIONAL CITY	4.328	253.446	800.449	1,584,166	3,550,336	10,381,248	1,690,650	(21,416)	1,669,234	4,279,455	10,451	2.71%	2.28%	2.71%	2.82%
OTAY	0.310	688.280	805.753	113,365	651,096	762,204	120,985	(1,553)	119,432	831,659	753	0.19%	0.44%	0.19%	0.20%
PADRE DAM	2.682	1,061.409	1,534.402	981,586	8,693,881	12,568,115	1,047,566	(13,270)	1,034,297	11,104,878	12,414	1.68%	5.90%	1.68%	3.35%
POWAY	2.844	222.562	606.663	1,040,842	1,933,030	5,269,081	1,110,805	(14,071)	1,096,734	2,469,100	5,204	1.78%	1.31%	1.78%	1.41%
SPRING VALLEY	4.449	258.993	677.127	1,628,435	3,519,338	9,201,168	1,737,895	(22,014)	1,715,880	4,495,325	9,088	2.79%	2.39%	2.79%	2.46%
WINTERGARDENS	0.937	307.186	665.252	342,986	879,185	1,903,993	366,041	(4,637)	361,404	1,123,002	1,881	0.59%	0.60%	0.59%	0.51%
SUBTOTAL PARTICIPATING AGENCIES	53.019	345.835	797.247	19,404,874	55,999,313	129,094,013	20,709,227	(262,329)	20,446,899	71,529,105	127,508,538	33.2338%	38.0315%	33.2338%	34.4598%
SAN DIEGO	106.514	280.493	754.767	38,984,014	91,245,271	245,528,402	41,604,434	(527,013)	41,077,421	116,540,511	242,512,931	66.77%	61.97%	66.77%	65.54%
REGIONAL SLUDGE RETURNS	10.725	268.809	190.055	3,924,773	8,803,618	6,224,377									
FLOW DIFFERENCE	(2.157)			(789,342)	32,030,415	(10,823,323)									
TOTAL	168.099	366.345	770.738	61,524,370	188,078,616	370,021,469	62,313,661	(789,342)	61,524,370	188,078,616	370,021,469	100.0000%	100.0000%	100.0000%	100.000%

(a) Flows based on metered, housecounts and inter-agency flow, adjustment to City of San Diego flow for centrate, chemical additions reduction, plus an addition for recycled water.

(b) SS and COD characteristics based on samples taken by PUD's Environmental Monitoring and Technical Services Division through June 30, 2020 - proportionate share of return flow loadings calculated in the "ADJUSTED ANNUAL USE" BOX

(c) Flow difference between metered/housecount and facility totals.

Attachment C

CITY OF SAN DIEGO PUBLIC UTILITIES DEPARTMENT
 System Wastewater Characteristics Allocation by Participating Agencies
 For the Fiscal Year Ended June 30, 2020

AGENCY	ALLOCATION OF COSTS BY FLOW, SUSPENDED SOLIDS AND CHEMICAL OXYGEN DEMAND				TOTAL FLOW, SS & COD	TOTAL PAID FOR FY 2020	DIFFERENCE
	FLOW (a)	SS (a)	COD (a)				
CHULA VISTA	\$ 10,758,698	\$ 6,179,309	\$ 5,522,296	\$	\$ 22,460,303	\$ 24,144,148	\$ (1,683,845)
CORONADO	901,097	510,129	382,743		1,793,969	2,809,604	(1,015,635)
DELMAR	(1,883)	(1,017)	(587)		(3,487)	45,960	(49,447)
EAST OTAY MESA	178,709	86,181	77,750		342,641	369,572	(26,931)
EL CAJON	4,750,054	3,857,430	2,766,399		11,373,882	11,751,112	(377,230)
IMPERIAL BEACH	1,332,117	564,502	530,235		2,426,854	2,956,336	(529,482)
LA MESA	3,168,150	1,447,934	1,363,063		5,979,146	6,125,448	(146,302)
LAKESIDE/ALPINE	1,930,007	981,170	859,644		3,770,821	4,960,152	(1,189,331)
LEMON GROVE	1,247,471	612,929	533,248		2,393,648	2,789,176	(395,528)
NATIONAL CITY	2,802,996	1,290,258	1,433,912		5,527,166	5,635,936	(108,770)
OTAY	200,585	250,746	103,290		554,620	733,532	(178,912)
PADRE DAM	1,736,802	3,348,126	1,703,161		6,788,089	5,365,192	1,422,897
POWAY	1,841,648	744,435	714,036		3,300,119	4,057,532	(757,413)
SPRING VALLEY	2,881,324	1,355,343	1,246,891		5,483,558	6,802,256	(1,318,698)
WINTERGARDENS	606,874	338,586	258,019		1,203,478	1,454,040	(250,562)
SUBTOTAL PARTICIPATING AGENCIES	\$ 34,334,648	\$ 21,566,060	\$ 17,494,100	\$	\$ 73,394,808	\$ 79,999,996	\$ (6,605,188)
SAN DIEGO	68,977,639	35,139,734	33,272,638		137,390,011		
TOTAL	\$ 103,312,287	\$ 56,705,795	\$ 50,766,738	\$	\$ 210,784,819		

(a) Allocations based on annual flows and strength loadings - See Attachment B

Attachment D

CITY OF SAN DIEGO PUBLIC UTILITIES DEPARTMENT

Summary of Findings over Cost Allocation

For the Fiscal Year Ended June 30, 2020

<u>Finding #</u>	<u>Procedure #</u>	<u>Amount</u>	<u>Finding Explanation</u>	<u>Metro Fund</u>	<u>Muni Fund</u>	<u>Water Fund</u>	<u>Other Departments</u>
1	10	\$ 138,717	One time cost applied to GUF in error. Should be NCWRP. Reclassification within Metro Fund. This finding doesn't impact to the Schedule of Attachment A.	\$ -	\$ -	\$ -	\$ -
2	11	\$ 1,090,079	Water/Sewer Acct 141000000268 belongs to the Miramar Water Treatment Plant. The accounting was changed in error, from Water Fund 700011 to Metro Fund 700001. All expenditure was accounted for from FY19 thru FY20. Decrease Metro and Increase Water by \$1,090,079.20.	(1,090,079)	-	1,090,079	-
3	11	\$ 25,652	Invoice was for AMI, so the allocation should have been 30/70 Muni/ Water. Decrease Muni and Increase Water by \$25,652.	-	(25,652)	25,652	-
4	15	\$ 119	Print Shop document ST00011295 charged B-18031 (SBWRP) \$119.30 in error. Should be B-16165 (MBC). Both CIP projects are under Metro Fund 700009, so no change to Fund is needed.	-	-	-	-
				<u>\$ (1,090,079)</u>	<u>\$ (25,652)</u>	<u>\$ 1,115,731</u>	<u>\$ -</u>

Attachment E

CITY OF SAN DIEGO PUBLIC UTILITIES DEPARTMENT
Participating Agencies Reserve Contribution by Participating Agencies
For the Fiscal Year Ended June 30, 2020

Agency	FY 2020 Flow Percentage (1)	FY 2020 Reserve Beginning Balance	FY 2020 Reserve Interest Allocation (2)	FY 2020 Fund Balance Interest Allocation (3)	FY 2020 Reserve Ending Balance	FY 2020 PA Contribution to meet minimum	FY 2020 Adjusted Reserve Ending Balance
CHULA VISTA	31.335%	\$ 1,691,821	\$ 35,905	\$ 108,518	\$ 1,836,244	\$ -	\$ 1,836,244
CORONADO	2.624%	192,433	3,007	9,089	204,529	-	204,529
DEL MAR	-0.005%	59,151	(6)	(19)	59,126	-	59,126
EAST OTAY MESA	0.520%	2,131	596	1,803	4,530	-	4,530
EL CAJON	13.835%	885,825	15,852	47,912	949,589	-	949,589
IMPERIAL BEACH	3.880%	222,054	4,446	13,436	239,936	-	239,936
LA MESA	9.227%	521,721	10,573	31,956	564,250	-	564,250
LA KESIDE/ALPINE	5.621%	320,068	6,441	19,467	345,976	-	345,976
LEMON GROVE	3.633%	215,175	4,163	12,583	231,921	-	231,921
NATIONAL CITY	8.164%	448,584	9,354	28,272	486,210	-	486,210
OTAY	0.584%	29,059	670	2,022	31,751	-	31,751
PADRE DAM	5.058%	302,631	5,796	17,518	325,945	-	325,945
POWAY	5.364%	334,110	6,146	18,576	358,832	-	358,832
SPRING VALLEY	8.392%	602,506	9,616	29,063	641,185	-	641,185
WINTERGARDENS	1.768%	91,826	2,025	6,121	99,972	-	99,972
TOTAL	100.00%	\$ 5,919,095	\$ 114,584	\$ 346,317	\$ 6,379,996	\$ -	\$ 6,379,996

NOTES

- (1) FY2020 Audited PA Flow percentage used to determine allocation
- (2) FY2020 Interest earned on Reserve account added to reserve
- (3) FY2020 Interest earned on undesignated fund balance added to reserve

Attachment F

CITY OF SAN DIEGO PUBLIC UTILITIES DEPARTMENT
Pure Water Project Program Costs to the Metropolitan System
For the Fiscal Year Ended June 30, 2020

	FY2020 Pure Water Program Costs
Total operating and maintenance costs	<u>\$ 5,580,481</u>
Capital improvement costs:	
Morena Blvd. Pump Station and Pipelines	3,042,564
North City Water Reclamation Plant Expansion	12,406,242
Metropolitan Biosolids Center (MBC) Improvements	168,248
Total capital improvement costs	<u>15,617,054</u>
Total Pure Water Program – Metropolitan Wastewater Fund costs	<u>\$ 21,197,535</u>

METRO JPA/TAC**Staff Report****Date: 11/13/25****Project Title:**

Contract with U S Peroxide, LLC (dba USP Technologies) (RFP 10090193-25-H) to provide Hydrogen Sulfide Odor Control in Collection Systems.

Presenter(s) Name: Tim Carroll**Presenter(s) Title:** Deputy Director

Public Utilities Department, Wastewater Treatment Division

Requested Action:

Metro JPA/Commission authorization to execute a contract with U S Peroxide, LLC (dba USP Technologies) to provide a full-service management program (operations and maintenance) for hydrogen sulfide odor control in collection systems, which includes Hydrogen Peroxide and Ferrous Chloride.

Recommendations:

Approve the Metro expenditure request and forward to the Metro Commission.

Metro TAC:	To be submitted for consideration.
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IROC:	N/A
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Prior Actions: (Committee/Commission, Date, Result)	N/A
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Fiscal Impact:

Is this projected budgeted?	Yes <u>X</u>	No _____
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Cost breakdown between Metro & Muni:	It is estimated that funding will be distributed as follows: Metro \$62,442,415.28; Muni \$0
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Fiscal impact to the Metro JPA:	33% of Metro costs is approximately \$20,605,997.04.
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Capital Improvement Program:

New Project?	Yes _____	No _____	N/A <u>X</u>
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Existing Project?	Yes _____	No _____	Upgrade/addition _____	Change _____	N/A <u>X</u>
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Previous TAC/JPA Action: N/A**Additional/Future Action:**

Anticipated for City Council Environmental Committee Meeting in January 2026.

City Council Action:

Anticipated for February 2026.

Background:

The Public Utilities Department utilizes a full-service management program (operations and maintenance) for hydrogen sulfide odor control in collection systems, which includes Hydrogen Peroxide and Ferrous Chloride, and to supplement and enhance Chemically Enhanced Primary Treatment. These chemicals are required to meet regulatory compliance and provide effective and efficient odor control and corrosion prevention throughout the wastewater collection system at multiple facilities.

Discussion:

These are operational and regulated items within the wastewater collection treatment process.

Bid Results:

A Request for Proposal (10090193-25-H) to provide the City of San Diego with a full-service management program (operations and maintenance) for hydrogen sulfide odor control in collection systems, was issued October 16, 2024, by the Purchasing and Contracting Department. The bid process closed on January 15, 2025. The contract term will be for five years.

A total of 2 bids were received. Following the RFP evaluation criteria, U S Peroxide, LLC received a final score of 95.07, while Pencco, Inc. received a final score of 73.67. U S Peroxide, LLC was determined to be the most qualified and responsive bidder based on the RFP scope specifications and scoring criteria evaluation.

U S Peroxide, LLC's bid pricing for Hydrogen Peroxide (50%) is \$3.99 per gallon at PLWTP, PS #2, NCWRP and \$2.15 for SBWRP; Ferrous Chloride (32-37%) is \$1,645 per dry ton at PS #1, Penasquitos PS, PS #65, and the Del Mar Lift Station. This contract will be awarded in an amount not to exceed \$62,442,415.28 for Ferrous Chloride and Hydrogen Peroxide.

The prior contract's latest pricing, as of July 1, 2025, for Hydrogen Peroxide (50%) is \$5.50 per gallon and Ferrous Chloride (32-37%) is \$1,992 per dry ton. This calculates to an estimated 27% per gallon cost savings for Hydrogen Peroxide and 17% per dry ton cost savings for Ferrous Chloride.

The Purchasing & Contracting Department issued the Notice of Intent to Award on June 27, 2025.



Public Utilities

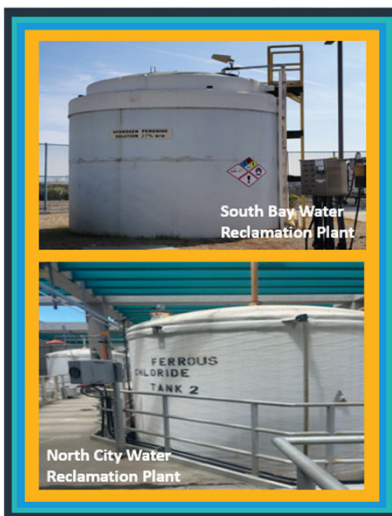
Execute a Contract with U S Peroxide, LLC to Provide Hydrogen Sulfide Odor Control in Collection Systems



Metro TAC
November 2025

1

Background



The City of
SAN DIEGO

- The Public Utilities Department uses a full-service management program (operations and maintenance) for hydrogen sulfide odor control in collection systems, which includes Hydrogen Peroxide and Ferrous Chloride, and to supplement and enhance Chemically Enhanced Primary Treatment.
- These chemicals are required to meet operational and regulatory compliance within the wastewater collection treatment process.

2

Facilities



Point Loma Wastewater Treatment Plant



Hydrogen Peroxide (50%)

- Point Loma Wastewater Treatment Plant
- Pump Station #2
- North City Water Reclamation Plant
- South Bay Water Reclamation Plant

Ferrous Chloride (32-37%)

- Pump Station #1
- Penasquitos Pump Station
- Pump Station #65
- Del Mar Lift Station

3

RFP Bid Results

- A Request for Proposal (10090193-25-H) to provide a full-service management program (operations and maintenance) for hydrogen sulfide odor control in collection systems, which includes Hydrogen Peroxide and Ferrous Chloride, was issued October 16, 2024, by the Purchasing & Contracting Department.
- The bid process closed on January 15, 2025; Two bids were received.
- U S Peroxide, LLC received a final evaluation score of 95.07, while Pencco, Inc. received 73.67.
- U S Peroxide, LLC was determined to be the most qualified and responsive bidder based on the RFP scope specifications and scoring criteria evaluation.
- U S Peroxide, LLC's bid pricing:
 - Hydrogen Peroxide (50%) is \$3.99 per gallon at PLWTP, PS #2, NCWRP and \$2.15 for SBWRP: Current Contract Pricing is \$5.50 per gallon
 - Ferrous Chloride (32-37%) is \$1,645 per dry ton at PS #1, Penasquitos PS, PS #65, and the Del Mar Lift Station. Current Contract Pricing is \$1,992 per dry ton
- This 5 year contract will be awarded in an amount not to exceed \$62,442,415.28.

● The Purchasing & Contracting Department issued the Notice of Intent to Award on June 27, 2025.



4

Requested Action



- Metro TAC Committee to authorize the execution of a five-year contract with U S Peroxide, LLC (dba USP Technologies) to provide a full-service management program (operations and maintenance) for hydrogen sulfide odor control in collection systems.
 - Includes Hydrogen Peroxide and Ferrous Chloride
- Contract amount not to exceed \$62,442,415.28
- 33% of Metro costs is approximately \$20,605,997.04

Questions?



Monthly Executive Director's Report October 2025 & November Tour

The purpose of this report is to provide an update on the activities, progress, and outcomes related to the JPA's initiatives. It aims to ensure transparency, document key discussions and decisions, and keep all stakeholders informed of ongoing efforts and upcoming milestones.



Many of our Board members and Metro TAC staff had the opportunity to tour the North City Pure Water construction site and attend an excellent presentation on the project and its progress after the November Board Meeting. The team learned that construction is now over 80% complete, with the new operations and laboratory facilities expected to be ready for move-in early next year. An additional tour is tentatively scheduled for after the February 2026 Board Meeting.

Special thanks to the City of San Diego and Program Management staff for their outstanding coordination and for providing such an engaging and informative presentation and tour.

Key Tasks and Updates:

1. SARA and Administrative Agreement No. 1 (AA1) Update

October was a particularly active month in advancing implementation of the draft Second Amended and Restated Agreement (SARA) and Administrative Agreement No. 1 (AA1). Staff developed key implementation tools, including a one-page summary titled *“Understanding the Second Amended and Restated Agreement”* for use as a handout, and a PowerPoint presentation highlighting the key provisions of SARA and AA1 for agency and Council meetings.

For reference, the final versions of SARA, AA1, and the accompanying exhibits -- along with prior reference materials, the one-pager, and the PowerPoint presentation -- have been posted in the “News” section of the JPA website for your review and download.

<https://www.metrojpa.org/home/showdocument?id=5070>

In addition, a copy of the current Amended and Restated Agreement (ARA) can be found in the New Director’s Manual at:

<https://www.metrojpa.org/Home/ShowDocument?id=4720>

The final draft of the Second Amended and Restated Agreement (SARA) and Administrative Agreement No. 1 (AA1) was distributed to all members in the October JPA/Commission agenda packet.

At their October 2nd meeting, the Metro JPA/Commission Board of Directors held an advisory vote on the draft SARA, resulting in an 11–1 outcome approving the following motion:

“That the Metro Commission recommend that the Participating Agencies approve the draft SARA, subject to non-substantive revisions and

corrections, with such determinations to be made jointly by the Participating Agencies' Attorney and the City/General Manager."

Padre Dam Municipal Water District was the sole dissenting vote and submitted a letter outlining its concerns, which was included in the October agenda materials. Padre Dam's primary objection pertains to the proposed change from the unanimous vote requirement under the 1998 Regional Agreement and the ARA to a two-third vote on financial matters under the new SARA.

The next phase of implementation involves each Participating Agency presenting the Second Amended and Restated Agreement (SARA) and Administrative Agreement No. 1 (AA1) to its governing body for formal adoption. Four agencies—La Mesa, Coronado, Poway, and Lemon Grove—have scheduled these items for Council action prior to year's end, while more than half of the PAs anticipate completing their approval processes by the end of February 2026.

Executive Team staff remain available to assist Participating Agencies during their Council or Board presentations on SARA and AA1. Staff can provide formal presentations or attend simply to respond to questions as needed. Lisa Celaya of the City of San Diego and JPA Chair Jones are also available to participate. Agencies are encouraged to contact the Executive Director as soon as their meeting date is confirmed to allow adequate time for scheduling.

2. I&I Committee

All Participating Agencies that have not yet submitted their meter basin data are requested to do so as soon as possible to facilitate ADS's project kickoff. The next I&I Committee meeting will be scheduled once all necessary information has been received.

3. Treasury Activities

During October, JPA Treasury staff actively engaged with potential vendors for website design, content migration, training, and annual hosting services. Three vendors—EVOGOV, Ion Blade, and Streamline—are currently under consideration. Preliminary information was presented to the Succession Planning Ad Hoc Committee at its first meeting. Special thanks are extended to Directors Purvis and Robak for their valuable input and participation in the information-gathering process. Although this work falls outside typical Treasury responsibilities, staff have graciously taken on this additional assignment to support the JPA's limited staffing resources.

4. Succession Planning AdHoc

The Succession Planning AdHoc met for the first time on October 17. The Succession Planning Ad Hoc Committee is tasked with guiding how the Metro Wastewater JPA will be staffed and structured in the coming years to achieve its Strategic Goals and Objectives. With all Executive Team contracts expiring June 30, 2026, the Committee will evaluate future organizational needs, potential new skill sets required, and the best approach for contracting for key professional services. Its recommendations will help ensure a smooth transition, continuity of expertise and service, and an efficient framework to support the JPA's Mission and its member agencies.

At its first meeting, the Succession Planning Ad Hoc Committee reviewed preliminary information on the website project, examined the existing JPA organizational structure and supporting consultant positions, and discussed establishing an evaluation process for the Executive Director and other consultants.

UPCOMING MEETINGS:

Metro TAC:

Regular Meeting:

November 19, 2025
11-1 Via Zoom

Metro JPA/Commission:

Regular Meeting:

December 4, 2025
Noon-2 PM MOC Auditorium