



Monthly Executive Director's Report August 2025

The purpose of this report is to provide an update on the activities, progress, and outcomes related to the JPA's initiatives. It aims to ensure transparency, document key discussions and decisions, and keep all stakeholders informed of ongoing efforts and upcoming milestones.

August returned to a more normal pace with the implementation process for the draft Second Amended and Restated Agreement (SARA) and Administrative Agreement No 1 returning to just Executive Team internal meetings and meetings with City of San Diego staff and attorneys.

For reference purposes, the draft SARA Version 10, staff report, and presentation have continued to be posted in the "News" section of the JPA website:

<https://www.metrojpa.org/Home/Components/News/News/142/18?backlist=%2fhome>

In addition, a copy of the current Amended and Restated Agreement (ARA) can be found in the Director's Manual at:

<https://www.metrojpa.org/Home/ShowDocument?id=4720>

Key Tasks and Updates:

1. SARA Progress

As noted above, the consolidated redline draft SARA document and Administrative Agreement No. 1 remain under active review. During August, the following steps were taken to support continued progress:

- At the August Board Meeting, a presentation was provided summarizing the key provisions of SARA and the process to date. This was followed by a robust discussion by the Board as part of their ongoing review.
- PA Attorneys Meeting No. 4 was convened, focusing primarily on Administrative Agreement No. 1. While discussion was constructive, no substantive changes were made.

- Two Financial Implementation Group (FIG) meetings were held to address questions arising from the City of San Diego’s review of the consolidated redline. To date, no substantive issues have been identified. The City of San Diego continues its internal review in preparation for a September 2nd meeting with JPA General Counsel and Executive Team members.
- In response to Board direction at the August meeting, JPA General Counsel Ochoa reached out to Padre Dam’s attorney to suggest alternative language and encourage collaboration regarding the two-thirds voting threshold for future Metro billing (FAB) revisions.

2. JPA Policies and Procedures Manual

The draft Policies and Procedures Manual has advanced to final approval by the JPA Board. The Manual was initially reviewed and approved by the Finance Committee at its January and March 2025 meetings but was held until now to align with the SARA implementation process. Metro TAC reviewed and approved the Manual at its August 2025 regular meeting, and it is now on the September 2025 JPA/Commission agenda for review and approval.

Once adopted, the Manual will replace Section 11 of the New Directors Manual. Only those policies and procedures directly relevant to the Board will remain in Section 11, duplicating the provisions contained in the full Manual. The complete document is available on the JPA website under “Documents” at www.metrojpa.org/about-us/-folder-102.

The Manual is intended as a living document. It will be updated as necessary to reflect current practices, procedures, and applicable laws. Treasury and Executive Staff will conduct a thorough review as part of the annual website update process.

3. I&I Committee

The I&I Committee met on August 6th to review progress on prior action items, including the collection of data needed to characterize each sewer meter basin and the City’s progress on finalizing a contract with ADS. All Participating Agencies and the City are asked to provide their meter basin data as soon as possible to allow ADS to initiate their work in September. The next committee meeting will be scheduled once the necessary information has been received.

UPCOMING MEETINGS:

Metro TAC:

Regular Meeting

September 17, 2025

11-1 Via Zoom

Metro JPA/Commission:

Regular Meetings:

September 4 , 2025

October 2, 2025

Noon-2 PM MOC Auditorium