

Metro TAC
(Technical Advisory Committee to Metro JPA)

ACTION MINUTES

DATE OF MEETING: June 20, 2012
TIME: 11:00 AM
LOCATION: MWWD, MOC II, Auditorium

MEETING ATTENDANCE:

Greg Humora, La Mesa
Al Lau, Padre Dam MWD
Dennis Davies, El Cajon
Kristen Crane, Poway
Bob Kennedy, Otay WD
Eric Minicilli, Del Mar
Chris Helmer, Imperial Beach
Dan Brogadir, County of San Diego
Frank Rivera, Chula Vista
Joe Smith, National City
Leon Firsht, Lemon Grove
Edgar Patino, City of San Diego

Peggy Merino, City of San Diego
Ann Sasaki, City of San Diego
Lee Ann Jones-Santos, City of San Diego
Jaime Richards, City of San Diego
Guann Hwang,
Huy Nguyen, City of San Diego
Pete Wong, City of San Diego
Immanuel Da Rosa, City of San Diego
Rex Ragucos, City of San Diego
David Bryant, City of San Diego
Karyn Keese, Atkins
Jennifer Duffy, Atkins

1. Review and Approve Metro TAC Action Minutes for the Meeting of May 16, 2012

- On a motion by Dan Brogadir, seconded by _____ the minutes were approved unanimously.

2. Metro Commission/JPA Board Meeting Recap

- Chairman Humora reviewed the Metro Commission/JPA meeting.
 - The Recycled Water Study was approved and the letter to San Diego was signed and will now be incorporated in the Agenda Packet for the July 10, 2012 City Council meeting at 2PM.
 - Chairman Ewin is organizing an Adhoc Subcommittee to follow up on the Strategic Plan initiatives.

3. Financial Update

- Karyn Keese gave the financial update.
 - The 2010 Exhibit E Audit is substantially complete with findings of approximately \$1.4 million incorrectly charged to Metro that should have been to Muni or water translating to about \$400,000 for the PAs. Peggy Merino will provide the year end reconciliation prior to the next Metro TAC meeting.
 - An email from JPA attorney Paula de Sousa was reviewed regarding the Treasurer's, Web Master's, and Attorney's contract in answer to questions raised at the May Metro TAC meeting.
 - The Recycled Water Cost Allocation Subcommittee will be meeting with San PUD staff and the Recycled Water Study consultants on July 19th to review TM

No. 8 and the financial model to better understand how the costs were developed.

- There will be no Finance Committee meeting in June.
- It was decided that from now on that Lori Peoples, Board Secretary, will send the Metro TAC agenda out with just the agenda and a hyperlink to the JPA website for download of the attachments. This is due to the size of the agenda packets and email size restrictions of some of the Metro TAC members' internet systems and to make things easier on Lori. We will also look at seeing if Lori can upload the documents to the web site by herself without having to send them to the webmaster.

4. Consideration and Possible Action to Approve 2012 Metropolitan Wastewater Plan Update

- Pete Wong presented their 2012 Plan update (last plan was in 2003). A copy of his presentation is Attachment A to these minutes. The CIP was presented with and without the approval by the Regional Board of live stream discharge for the North City plant (page 14 of the presentation). PUD staff is submitting an application to the Regional Board within the next week and is optimistic about gaining approval. Live stream discharge would allow North City's flow to be diverted from Pump Station 2 during rain events. Leon Firsh requested that PUD staff prepare a flow diagram that would be more intuitive, similar to the one presented on the recycled water issues (see Attachment B to these minutes) to illustrate the wet weather storage and live stream discharge issues.
- City staff handed out comments from Otay and Padre Dam Metro TAC representatives that reviewed the draft Plan in May 2011. A copy of these comments is Attachment C to these minutes.
- Concern was expressed about the projects listed in the CIP. Bob Kennedy asked why the Salt Creek Diversion was not included as a project. Staff said they only update the CIP once a year and that it could be included in the next CIP which will be prepared toward the end of the year. Ann Sasaki suggested that the PUD CIP staff should start the business plan for the Salt Creek diversion structure.
- Kristen Crane asked if the CIP from the Recycled Water Study was included in the Plan. PUD staff replied that the Plan does not include the Recycled CIP as those projects are still just conceptual at this time.
- Chairman Humora asked PUD staff if the approval of the Plan was an urgent matter and had to be done this month. It was decided that Metro TAC members would continue to review the Plan over the next month, PUD staff would prepare the requested additional information, and that the Plan would be further discussed at the Metro TAC July meeting.

5. Consideration and Possible Action to Approve MBC Dewatering Centrifuges Replacement

- Manny da Rosa presented this item. The replacement of the centrifuges has been planned, is in the CIP and the budget. The existing eight dewatering centrifuges have been operational for fourteen years and their maintenance frequency is increasing. The existing units are approaching the end of their useful life and need to be replaced as planned. The current plan is to replace six of the eight existing centrifuges with larger capacity units.

- In May of 2012 San Diego City Council approved the application of a SRF funding agreement for this project in an amount not to exceed \$12 million. Chairman Humora requested that in the future all SRF funding agreement applications come to Metro TAC first.
- Alternatives to Alfa Laval centrifuges will not be considered due to existing compatibility issues. The City plans to complete design-builder selection in March 2013. Vice Chair Lau requested that PUD staff provide cost to date.
- On a motion by Vice Chair Davies, seconded by Vice Chair Lau, Metro TAC unanimously approved moving this forward to the Metro Commission/JPA in September for their review and potential approval.

6. Consideration and Possible Action to Approve MBC Chemical System Improvements, Phase II

- Manny da Rosa reviewed 12 various operational problems and potential safety issues with the MBC Chemical System. . Through a competitive bid process Black & Veatch has been selected for design and construction assistance. PUD staff is only seeking approval for the design costs of \$930,354.
- PUD staff requested JPA approval in July because this is time sensitive and they want to get the Mayor's approval. Because the design is under \$1 million it does not need Council approval under San Diego's revised public works purchasing procedures designed to stream line their bidding and procurement process.
- The Metro Commission/JPA will not be meeting in July. Chairman Humora will discuss this issue with Chairman Ewin. He will recommend that City staff proceed with routing to the Mayor without JPA approval because the design contract does not need to go to IROC, NR&C or the City Council and then bring this item to the JPA in September. He requested that when this item goes to the Metro Commission/JPA it should have pictures attached.
- He also requested that PUD staff make a presentation to Metro TAC in July on their revised procurement process to see if the JPA could or should make some similar revisions to also create some business process efficiencies.
- On a motion by Eric Minicilli, seconded by Dan Brogadir, Metro TAC unanimously approved moving this forward to the Metro Commission/JPA in September for their review and potential approval.

7. Point Loma Outfall Pipeline Renewal of Lease with California State Lands Commission

- Guann Hwang reviewed the lease renewal process. This lease is for the land under the Point Loma outfall that is underwater. The lease renewal is for a 20-year period and is no cost except for administrative . The lease renewal will move forward to the September Metro Commission/JPA meeting.

8. Fiscal Year 2013 Proposed Metro Budget

- Lee Ann Jones-Santos presented the Metro portion of the PUD budget (Attachment D to these minutes). The total budget is up by \$13.5 million from 2012 and is projected to be \$215.6 million in FYE 2013. The major increases include additional maintenance costs, contractual services, and

SRF loans repayments for new loans. The CIP is projected to be \$26.5 million and will not require San Diego to obtain debt financing. The funding for the CIP will be from SRF loans, pay-go, and the DRES reserve. The PA portion will remain \$65M.

- This is an informational item and did not require action. The FYE 2013 budget will go to the Finance Committee at their next meeting and then to the Metro Commission.

8. Metro Wastewater Update

- Sue Lanier has been approved by PUD management to permanently replace Darlene Morrow-Truver.
- The City is moving forward with six contracts for condition assessment of various pipelines and facilities.

9. Metro TAC Work Plan

- The only change in the Work Plan was that Chairman Ewin is forming a subcommittee on the Strategic Plan implementation.

12. Padre Dam Mass Balance Correction

- The next step in this process is for the attorneys representing the individual PAs to meet and give their interpretation on the statute of limitations. There has not been an update from the attorney group since the last Metro TAC meeting

13. Municipal Transportation Agreements

- Two agreements are moving forward.

14. Review of Items to be brought forward to the Metro Commission/JPA Meeting of September 6, 2012.

- Items 4 through 8 were moved forward to the September 6, 2012 Metro Commission/JPA meeting.

15. Other Business of Metro TAC

- There was no other business.

16. Adjournment (To the Next Regular Meeting, July 18, 2012)