



Metro TAC
(Technical Advisory Committee to Metro Commission/JPA)

ACTION MINUTES

DATE OF MEETING: May 17, 2017

TIME: 11:00 AM

LOCATION: MOC II Auditorium

MEETING ATTENDANCE:

Greg Humora, La Mesa
Robert Yano, Chula Vista
Ed Walton, Coronado
Eric Minicilli, Del Mar
Yazmin Arellano, El Cajon
Dennis Davies, El Cajon
Chris Helmer, Imperial Beach
Erin Bullers, La Mesa
Dexter Wilson, Lemon Grove
Bob Kennedy, Otay MWD
Mark Niemiec, Otay MWD
Alex Heide, Poway
Dan Brogadir, County of San Diego

John Helminski, City of San Diego
Seth Gates, City of San Diego
Lee Ann Jones-Santos, City of San Diego
Amer Barhoumi, City of San Diego
Peggy Merino, City of San Diego
Edgar Patino, City of San Diego

Scott Tulloch, NV5
Carmen Kasner, NV5
Karyn Keese, Keze Group
Lori Anne Peoples, Metro Comm/Metro JPA/MetroTAC
Jerry Jones, Metro JPA/Lemon Grove

1. Review and Approve MetroTAC Action Minutes for the Meeting April 19, 2017

Roberto Yano moved approval of the April 19, 2017 minutes. The motion was seconded by Dennis Davies, and the minutes were approved unanimously.

2. Metro Commission/JPA Board Meeting Recap (Standing Item)

It was noted that the Commission had approved the MBC Contract and Improvements and thanked the City of San Diego for allowing the TAC to circle back; voted to support the Consistency Certification on the Pt. Loma Permit, and heard the report by Dexter Wilson.

3. REPORT: Update from Regional Wastewater Disposal Agreement Flow Commitment Working Group

Yazmin Arellano stated that the group was working on the unit generation rate and flow at build out with the purpose to put together an RFP and try to expose participating agency costs. She will send separate emails to the PAs to verify the information received thus far and get EDU's.

Dexter Wilson added that they had put together a statement of work to send to determine the cost to the PA's to go to Secondary under several options. Conceptual costs came back high. They are now trying to provide them with flows projected to use and cost reports that exist and change the scope to updating E & R. The goal is to send the package out to consultants with information and ensure flows have consistent format between the PA's. They group hopes to bring this back with a scope of work at the next TAC meeting and contracts beginning of next fiscal year.

4. REPORT: Update from Social Media Working Group

Alex Heide reported that in May of 2016 TAC formed a committee to review and gather policy information to draft and bring a policy to the JPA. The policy was approved by TAC and the JPA and a RFP sent out. Several quotes were received for social media management with \$950/month being the lowest. The Finance Committee needed to review this item for the budget and did so on April 26th. There was extensive discussion with concerns expressed between costs and benefits. They requested a quote from NV5 for just monitoring which came back at \$500/month. The Social Media Working Group is recommending not to contract out for this service at this point but to possibly revisit it in the future if deemed necessary.

5. Update from Sample Rejection Program Cost Allocation Working Group

Edgar Patino stated that this group is comprised of Dexter Wilson, Dan Brogadir, Dennis Davies, Peggy Moreno and himself. They are reviewing topics such as lab standard op procedures, data collection, calculation of mean and loading vs. concentrated base approach. After considerable discussion, they have agreed to stay status quo and not implement the 3 recommendations of Brown & Caldwell.

Dennis Davies reviewed why the alternate ways were rejected. Basically, at the end of the day, they all came out close to the same. Collecting sewage strength data is a difficult task and difficult to replicate the method.

Edgar Patino stated that when the PA's receive their quarterly billing and sampling, they need to thoroughly review and ensure the flow rate is correct. Dennis Davies requested a workshop on how San Diego Calculates flows.

Dexter Wilson strongly recommended all PA's establish a protocol or process to review data and flows and will share with the PA's the one developed for Lemon Grove.

6. REPORT: Update from Pure Water Facilities Working Group

Roberto Yano stated that this committee had not met, but from the last TAC meeting had agreed that the North City Plant would go back to TAC prior to going to the JPA, but since the JPA heard the item and approved it, it is not being brought back to TAC.

Dexter Wilson stated that the brine line could be converted to a an effluent disposal line and used to offload Point Loma. They also looked at emergency plans where they could put flow.

Roberto Yano stated that the group would be meeting again today after TAC.

7. ACTION: Review and Consideration and Possible Action to Recommend the Metro Commission/Metro Wastewater JPA Accept the FYE 2015 City of San Diego Public Utilities Department Schedule of Allocation for Billing to Metropolitan Wastewater Utility and Independent Auditor's Report

Karyn Keese stated that auditors MGO could not be present but will be at the Finance Committee meeting and Metro JPA. She stated that with the assistance of PUD audit staff the FYE 2015 Pure Water Program costs have been identified and she had reviewed the detail of each task order. In addition, PUD financial staff (Lee Ann Jones-Santos) has provided written assurance that once the Pure Water Program cost allocation is complete that any required adjustments between water and wastewater costs will be made starting with the inception of the Program in FYE 2014 through the date of the audit adjustments. With the completion of these two tasks the FYE 2015 audit fieldwork is complete.

Seth Gates explained a finding regarding the SRF Loan payment transaction and reviewed the City's response to this finding and the corrective actions which have already been undertaken by the City.

Motion by Chair Humora, seconded by Eric Minicilli to recommend approval to the Metro Commission/Metro Wastewater JPA. Motion carried by unanimous vote.

8. ACTION: Consideration and Possible Action to Recommend Approval of the FY 2018 Metro Wastewater JPA Budget

Karyn Keese gave a brief overview of the history of the JPA budgets in regard to use of as-needed engineering and financial consultants. Karen Jassoy reviewed the FYE 2018 budget and noted that since the budget was prepared for the

MetroTAC/Finance Committee agendas, she had received the quarterly billing for BBK and that the projections to year-end needed to be updated for this contract in light of the increased work effort for BBK due to the Modified Permit Hearings before the Regional Board and Coastal Commission. Item 12 was discussed as part of the budget process and it was decided that the budget should be revised prior to going to the Metro Commission/JPA to reflect an increased projected year-end amount of \$94,000 and an increase of the BBK FYE 2018 budget amount to \$60,000. Karen Jassoy will redo the budget and present alternatives to Finance Committee Chair Mullin showing billing levels and the use of reserves. The revised budget will be moved forward to the Metro Commission/JPA with the Finance Committee's concurrence and approval.

MetroTAC Chair Humora noted that on page 2 of FY 17 vs 18, the amount appears to be a large difference but this is because they only billed 50% in FY 17 due to the reserves being adequate.

Motion by Chair Humora, seconded by Roberto Yano to recommend approval to the Metro Commission/Metro Wastewater JPA. Motion carried by unanimous vote.

9. **ACTION: Consideration and Possible Action to Recommend Approval of Amendment to the Treasurers Contract with Padre Dam Municipal Water District for FY 2018**

Karyn Keese stated that the contract is the same as last year in dollar amount. There were several changes to the JPA contract's boiler plate which have been incorporated.

Motion by Roberto Yano, seconded by Ed Walton to recommend approval to the Metro Commission/Metro Wastewater JPA. Motion carried by unanimous vote.

10. **ACTION: Consideration and Possible Action to Recommend Approval of FY 2018 Contract with The Keze Group, LLC for Financial Management Services**

MetroTAC Chair Humora provided a brief overview of the contract and noted a slight increase over last year due to increased scope with the Pure Water and additional audit work.

Motion by Chair Humora, seconded by Roberto Yano to recommend approval to the Metro Commission/Metro Wastewater JPA. Motion carried by unanimous vote.

11. **ACTION: Consideration and Possible Action to Recommend Approval of FY 2018 NV5 Contract for Engineering Services**

MetroTAC Chair Humora stated that this is the contract for Scott Tulloch and

recognized Scott's new boss present in the audience, Carmen Kasner.

Motion by MetroTAC Chair Humora, seconded by Dennis Davies to recommend approval to the Metro Commission/Metro Wastewater JPA. Motion carried by unanimous vote.

12. ACTION: Consideration and Possible Action to Recommend Approval of FY 2018 Contract with Wilson Engineering for Engineering Support Services

MetroTAC Chair Humora stated how appreciative the TAC was of Dexter Wilson's assistance and knowledge and the City of Lemon Grove for allowing him to work with them. He then requested the contract be tabled to allow time for the City of Lemon Grove to set up a billing protocol so Mr. Wilson can bill Lemon Grove and Lemon Grove bill the JPA for work.

13. ACTION: Consideration and Possible Action to Recommend Approval of FY 2018 Proposed City of San Diego Metro Wastewater Utility Budget

Lee Ann Jones-Santos introduced the Metro Wastewater FYE 2018 Utility Budget and stated that per the request of Commissioner Spriggs at IROC, a slide had been added to summarize the Pure Water Program task orders and CIP.

Seth Gates then presented the slide presentation and reviewed the pursuit of SRF loans and WIFA financing for the Pure Water Program and other CIP costs such as the construction improvements for PS2. He stated that staff is currently preparing a financial plan for the Pure Water Program facilities with a goal of attaining 96% financing comprised of a mixture of SRF loans, WIFA funding, and conventional debt.

Motion by Dennis Davies, seconded by Roberto Yano to recommend approval to the Metro Commission/Metro Wastewater JPA. Motion carried by unanimous vote.

14. Metro Wastewater Update (Standing Item)

Edgar Patino stated he had no report.

15. Pure Water Program Update (Standing Item)

John Helminski stated that the Coastal Commission approved the permit on May 10th unanimously. The next day he received a consistency letter concurring with staff recommendations with no changes of modifications.

Scott Tulloch noted that the milestones for Pure Water no longer appear in the compliance section of the permit per John Helminski in either design or construction but does contain language "enforceable to the fullest extent of law".

John Helminski stated further that they are working on a project specific EIR targeting to get it out for public comment by the end of the year; Title 22 Engineering Report – arranging in PDF Format to get it out to print and send it to the State Water Board by Friday; have met with DDW for a year and last meeting in March 2017, expect to start up again by meeting in the next 30-60 days with the goal of getting the first draft out to DDW for comment and back to the JPA probably after the second draft; sent out to TAC the 30% design on Morena Blvd and asked for a 2 week turnaround – requesting comments by end of next week. Will resend this out to the facilities group; anticipate another set of drawings for 30% design on the NC Expansion by June 1st.

Scott Tulloch inquired as to when the Secondary Equivalency will go forward again. John Helminski stated that the Mayor had a trip planned in June and a meeting with the EPA and will meet then with lobbyists. They should have more information at the next meeting and are still pursuing both legislative and administrative fixes. Mr. Tulloch clarified that the idea of trying to get an administrative fix came from a request from Senator Feinstein when the City requested her support for a legislative fix. The City worked with EPA for 6 months and were ultimately told that the EPA would not or could not support an administrative fix. Even if EPA supported the concept, the process to get that fix is long and involved. It includes publication in the Federal Register which is open to comment from a variety of sources as well as subsequent lawsuits. Even if the City got an administrative fix it is worth very little. The Democrat administration EPA said no. If a Republican administration EPA now says yes and gets it thru the process, the next Democrat administration EPA could presumably reverse the fix. In addition, the concerns are that if an administrative fix is approved there are those who will argue that a legislative fix is no longer needed and pursuit of a legislative fix is likely to end. On the other hand, if a legislative fix is pursue and obtained, it would be much more difficult to reverse.

MetroTAC concurred that they still support the position of pursuit of a legislative fix is the way to go.

16. Metro Capital Improvement Program and Funding Sources (Standing item)

There was no report.

17. Financial Update (Standing Item)

Karyn Keese stated she had nothing to add as far as the financial update, but that she appreciated the approval of her contract and was looking forward to continuing working with everyone.

18. IRWMP Report (Standing Item)

Roberto Yano stated that the last meeting was in April and they had called for

projects now that the CalOES grant was out. They have placed the planning allotment, shovel ready and minutes on the website.

19. MetroTAC Work Plan (Standing Item)

MetroTAC Chair Humora stated the Work Plan was attached to the agenda. Karyn Keese again requested rate updates to turn into Otay.

20. Pt. Loma Permit Renewal (Standing Item)

MetroTAC Chair Humora stated this report had been presented by John Helminski under agenda item 15.

21. Review of Items to be Brought Forward to the Regular Metro Commission/Metro JPA Meeting (May 4, 2017)

All action items will go first to the Finance Committee and then to the Metro Commission/Metro Wastewater JPA. The contract with Wilson Engineering to be reviewed with the City of Lemon Grove and General Counsel first for proper language.

22. Other Business of Metro TAC

Ed Walton reported that the City of Coronado is looking at a recycling plant at the golf course location for 5-700 gallons.

23. Adjournment to the next Regular Meeting, May 17, 2017

At 1:43 p.m. the meeting was adjourned.