



**Meeting of the Metro Commission
and Metro Wastewater JPA**

AGENDA

Thursday, January 10, 2008, 12:00 p.m.

**9192 Topaz Way (MOC II) Auditorium
San Diego, California**

“The mission of the Metro Commission is to create an equitable partnership with the San Diego City Council on wastewater issues in the San Diego region that ensures fair rates for participating agencies, concern for the environment, and regionally balanced decisions through data analysis, collaboration among all stakeholders, and open dialogue.”

Documentation
Included

1. ROLL CALL
2. PUBLIC COMMENT
- X 3. **ACTION** - APPROVE MINUTES OF DECEMBER 6, 2007
4. METRO TAC UPDATE
- X 5. AS NEEDED ENGINEERING 2008-2011
6. AD HOC COMMITTEE TO DISCUSS OPTIONS TO THE WAIVER, PLAN B
7. IROC PARTICIPATION WITH THE METRO WASTEWATER JPA
8. IROC UPDATE
9. FINANCE AD HOC COMMITTEE
10. REGIONAL JOINT GOVERNANCE AD HOC COMMITTEE

Documentation
Included

11. PROPOSED AGENDA ITEMS FOR THE NEXT METRO COMMISSION/WASTEWATER JPA MEETING (February 7, 2008)
12. METRO COMMISSIONERS' AND JPA BOARD MEMBERS' COMMENTS
13. ADJOURNMENT OF METRO COMMISSION AND JPA

*Item 2 - This portion of the agenda provides an opportunity for members of the public to address the Commission and/or JPA items within the jurisdiction of the Commission and/or JPA that have not previously been before the Commission and/or JPA. Comments are limited to three (3) minutes per individual. **Note:** Any member of the Public may address the Commission and/or JPA on any Agenda Item. Please complete a Speaker's Slip in advance of the specific item being called. For alternative agenda format or disabled access to Metro Commission, please call M. Barrett at (619) 236-6585. *The Metro Commission and/or JPA may take action on any item listed in this Agenda whether or not it is listed "For Action." All items are for Metro Commission and JPA consideration unless otherwise specified.



**Metro Commission and
Metro Wastewater JPA Meeting**

**SANDAG Boardroom
401 B Street, 7th Floor**

**December 6, 2007
Draft Minutes**

Chairman Abarbanel called the meeting to order at 12:00 p.m. A quorum of the Metro Wastewater JPA and Metro Commission was declared, and the following representatives were present:

1. ROLL CALL

<u>Agencies</u>	<u>Representatives</u>		<u>Alternate</u>
City of Chula Vista	Cheryl Cox	X	
City of Coronado	Al Ovrom	X	
City of Del Mar	Henry Abarbanel	X	
City of El Cajon	Mark Lewis	X	
City of Imperial Beach	Mayda Winter	X	
City of La Mesa	Ernie Ewin	X	Arrived at 12:04
Lemon Grove			
Sanitation District	Jerry Jones	X	Arrived at 12:02
City of National City	Luis Natividad	X	Left at 1:10
City of Poway	Merrilee Boyack	X	Arrived at 12:06
City of San Diego	Jerry Sanders	X	David Jarrell
County of San Diego	Dianne Jacob		Daniel Brogadir
Otay Water District	Mark Robak	X	Arrived at 12:04
Padre Dam MWD	Augie Caires	X	
Metro TAC Chair	Scott Huth	X	

2. PUBLIC COMMENT

There was no public comment.

3. APPROVE MINUTES FROM THE MEETING OF NOVEMBER 1, 2007

The minutes for the meeting of November 1, 2007 were approved by consensus.

(Note: Commissioner Jones arrived)

4. METRO TAC UPDATE

At this time Scott Huth introduced items discussed at TAC, see notes for Items 12-15 for this agenda. Karyn Keese will present information on each of the items. Items 12-15 were discussed at this time.

(Note: At this time Commissioners Ewin and Robak arrived.)

5. METRO COMMISSION/JPA - PAST & FUTURE

Following Items 12-15, Mayor Jerry Sanders arrived and was introduced to the Metro Commissioners. The meeting continued from this point.

a) Looking Back - Commissioner Caires gave a presentation on the history of the Commission/JPA

from 1963 to 2007.

- b) Looking Forward - Chairman Abarbanel gave a presentation on key goals of the Commission/JPA for the future.

At this time, Chairman Abarbanel asked the Mayor about the relationship of the JPA in the interaction with the Mayor's office and the City Council. The Mayor replied that he is still learning about the JPA, he is happy to be at the quarterly meetings, and is more than willing to listen, take input, and share a certain amount of decision making. He noted that as a third partner, the JPA deserves an opportunity to talk about charges, CIP, and all the things that are important to the system, noting that everyone needs to come to an agreement on how the structure of this would work.

Chairman Abarbanel suggested that a "waiver and beyond" task force could be put together with a few staff members, a few members of the City Council, and some members of the JPA to discuss Plan B in case the waiver is not granted without conditions or lawsuits, to discuss the future steps if this scenario should occur. Mayor Sanders said he does not want to predetermine an outcome, but is willing to sit down and discuss all of these things.

6. FINANCIAL SUMMARY UPDATE

Karyn Keese noted that the Finance Ad Hoc Committee will not be meeting until after the first of the year. Fieldman Rolapp and Associates and the City's financial advisors will be asked to attend the next meeting to discuss what it will take to help enhance the City's ability to get back into the market. She noted the 2007 audit has not been started as of yet. Fieldman Rolapp and Associates did speak to the City's financial advisors on their next debt issue; it will not be until the end of next year when they get out to the market.

(Note: Commissioner Natividad left the meeting.)

7. SECONDARY TREATMENT AND WAIVER STATUS UPDATE

Timothy Bertch provided an update on secondary treatment and the waiver status. The 1,500-page waiver application is complete and will be sent prior to the deadline date. There will be a public hearing with the EPA and Regional Quality Control Board in mid-2008. The tentative decision will be announced 45 days prior to the public hearing. He noted that when the application is submitted, the plant gets stayed under its current permit until it gets resolved, without the permit expiring. This continues through the entire appeals process as well. More information will be provided at a later date.

8. STATUS OF CITY OF SAN DIEGO PUBLIC WORKS/MWWD PERSONNEL CHANGE AND IMPACTS TO METRO COMMISSION/JPA

Chairman Abarbanel announced that Timothy Bertch has resigned as Director of MWWD, effective December 13th. Mr. David Jarrell was introduced as the Interim Deputy Chief for Public Works to replace Mr. Richard Haas. Mr. Jarrell announced the City is currently advertising for a new Deputy Chief of Public Works and will be recruiting for a new Director of MWWD.

9. IROC UPDATE

Mr. Scott Tulloch reported that IROC last met on November 5th. At this meeting, subcommittees were established and administrative issues were taken care of. Potable reuse was also discussed.

10. FINANCE AD HOC COMMITTEE

See comments under Item 6.

11. REGIONAL JOINT GOVERNANCE AD HOC COMMITTEE

There was no report.

12. ACTION: REVIEW OF THE CAPACITY VALUATION STUDY

An overview of the output of the study contracted with Raftelis Consulting was provided. TAC recommended approval of this study. Chairman Abarbanel suggested that the study should be sent to each of the Participating Agencies' City Managers and General Managers for review and input and brought back at a later time for discussion and consideration of approval.

13. ACTION: REVIEW OF THE CONCEPT OF LEASING CAPACITY BETWEEN METRO JPA MEMBERS

A handout showing which agencies have capacity and which need capacity was provided.

Raftelis Consulting was asked to develop a leasing concept, the basis they used is widely accepted, which is comparable to how a car lease is done. Two things included in the lease of capacity is to 1) pay the depreciation (wear and tear measure), and 2) pay the leaser interest. Final calculation for leasing is equal to about 38¢ per gallon per day, or \$100 per EDU (\$380,000 per year if leasing 1mgd of capacity). All agencies using the metro system would contribute to the pool if they wish. The City of San Diego would not be adding any capacity into the pool for the first year, reducing the size of the pool initially. It was noted that if an agency does not have input into the pool, there will be no return for them at the end of the year if someone does lease capacity, as the money will be portioned out.

In concept, the Treasurer, Doug Wilson, will handle the money, and lease payments will go directly into an interest bearing account at Padre Dam MWD. At the end of the year when the budget is reconciled, this will become a deduction for each one of the agencies on a proportional basis to their amount of flow into the pool.

Scott Huth noted that if the concept is approved, it will allow them to move forward and include legal counsel to look at legal aspects. Mr. Huth noted that this decision is timely, especially for the City of Chula Vista, as they are looking into whether or not to build a plant, buy capacity from someone, or look at this concept as an alternative sometime in the future.

Upon motion by Commissioner Ewin, seconded by Commission Caires, the Board unanimously approved the concept of leasing capacity between Metro JPA members and to move forward with having legal counsel's input.

14. ACTION: CHLORINATION AT POINT LOMA TREATMENT PLANT

Ms. Lori Vereker, Deputy Director for the Wastewater Treatment Disposal Division for the City of San Diego presented information on the chlorination at the Point Loma Treatment Plant.

Upon motion by Commissioner Boyack, seconded by Commissioner Ewin, the Board unanimously approved this project.

15. ACTION: NORTH CITY WATER RECLAMATION PLANT – LIVE STREAM DISCHARGE FEASIBILITY STUDY

Mr. Guann Hwang, Senior Engineer with MWWD, provided information on the North City Water Reclamation Plant. He noted Metro TAC recommended this project be divided into two phases. The first phase would involve initial consultation meetings with the State Regional Board. At this time, they are only asking for approval of Phase 1 and will bring this back at a later time for Phase 2. The cost of Phase 1 is \$24,000 and the cost for Phase 2 is \$446,000.

Upon motion by Commissioner Boyack, seconded by Commissioner Caires, the Board unanimously approved Phase 1 of this project.

16. METRO COMMISSIONERS' AND JPA BOARD MEMBERS' COMMENTS

- Commissioner Winter thanked Timothy Bertch on behalf of the Commission for his contributions.
- Commissioner Caires asked if the JPA will be involved in negotiations with either EPA or anyone else and the City to plan a strategy on how to deal with the secondary issue in the future.
- Commissioner Robak reminded everyone CWA's 20-Gallon Challenge has been well received.
- Chairman Abarbanel noted the next meeting of the JPA will be held on January 10th, 12:00 p.m. at MOC II.
- Chairman Abarbanel noted the letter addressed to Mayor Sanders and Council President Scott Peters regarding options if the waiver does not pass will be formally sent.

17. ADJOURNMENT OF METRO COMMISSION AND JPA

At 1:55 p.m., there being no further business, Chairman Abarbanel declared the meeting adjourned.

Recording Secretary

**City of San Diego
Metropolitan Wastewater Department**

Project Name: As Needed Engineer 2008-2011

Name of Project Presenter: Pete Wong

Background:

The Engineering and Program Management Division of the Metropolitan Wastewater Department (MWWD) provides engineering services for operation upgrades and improvements at our treatment facilities and pump stations and for capital improvements projects. These engineering services are generally provided by City staff. However, from time to time it has been necessary to hire outside consultant staff. The main reasons MWWD has historically utilized as-needed consultants are to access highly specialized expertise which is only needed for infrequent types of projects and to accommodate work load fluctuations and emergencies, where additional staff may be needed on a short term basis.

Discussion:

MWWD uses professional engineering consultants to provide specialized technical services in the areas of odor control, corrosion, instrumentation and control, mechanical, and electrical engineering. It is MWWD's policy to maximize the use of City in house engineering staff both within MWWD and City wide. However, on those occasions when specialized expertise is required, MWWD is recommending the use of an as-needed professional engineering consultant. With that in mind, in early August 2007, MWWD advertised for Professional Engineering Services. Eleven Proposals were received and a selection committee, in compliance with City Policy 300-7 was convened. Five companies were short listed and interviewed. Brown & Caldwell (B&C) was selected as the most qualified firm. The proposed contract with B&C will extend for duration of 3 years effective from the date of Council approval.

Cost:

The total contract is not to exceed \$8,000,000 for fiscal years 2008-2011. Funds are available in sewer revenue funds 41506, 41508, 41509.

Schedule:

Metro Commission Approval	January 3, 2008
NR&C	January 30, 2008
City Council Approval of Contract:	February 19, 2008
Notice to Proceed:	March 10, 2008