

Atkins North America, Inc.

Atkins North America, Inc. (Atkins) staff has provided engineering and financial consulting services to the Metro TAC/JPA/Commission since 1998. Under the contract with the JPA, Atkins provides continued review and oversight of the Metro System Program to minimize duplication of effort by the Participating Agencies (PAs). Atkins goal is to assist in facilitating the responsiveness of the PAs regarding key issues of concern, ensure coverage at key meetings, centralize the data collection, and reduce costs for the Participating Agencies as well as the overall cost of the Metro Wastewater Program.

Included in this Section are the following Attachments:

- A. Atkins 2012 Scope of Work. The Scope of Work is negotiated during the annual JPA budget process based on the current support needs for the Metro TAC/JPA/Commission.
- B. One of Atkins' major work tasks is their participation in the annual Exhibit E Audit and year-end closeout process. A copy of the 2013 Exhibit E work plan is included as well as the 2010 Exhibit E Audit and draft year-end closeout. It is Atkins roll as part of the audit process to insure that only cost related to the Metro Wastewater System are charged to the PAs. In 2010 \$1.2 million dollars in unallowable costs were identified.
- C. Atkins provides technical support to both the Metro TAC and Finance Committee and prepares minutes for each of those meetings. A copy of the most recent minutes for the Metro TAC and the Finance Committee are included in this subsection.

Atkins has supported numerous Metro TAC work groups in dealing with financial and engineering issues that affect the PAs. One of the recent issues was the successful negotiation with the City of San Diego of the "Administrative Protocol on Allocation of Operating Reserves and Debt Service Coverage to Participating Agencies". In early 2008 the MetroTAC formed a working group in response to the City of San Diego's request for \$20 million in funding in FYE 2009 from the Participating Agencies ("PAs") for operating reserves and debt service coverage. The working group continued to meet with City of San Diego staff regarding the establishment of a mutually agreed upon protocol through early February 2010. The financial impact to the PAs was reduced to \$4.3 million and that was paid in most cases from monies San Diego had retained from the 2007 and 2008 closeouts. A copy of this protocol is included in Section 10.