

Completed Items	Description	Member(s)
Board Members Orientation	Point Loma Permit Facility Negotiation History, This is the first part of a three part series. This item is to help Board Members understand the History and the issues surrounding the Pt. Loma waiver process and the waiver from Secondary Treatment under which PT. Loma currently operates. It is scheduled to be presented in April 2016. 4/16: Alan Langworthy and Tom Zeleny gave the attached presentation at the Metro Com/JPA meeting of April 7, 2016. 6/16: Presentation is on JPA Website	Greg Humora Paula de Sousa Mills
Board Members Orientation	1998 Regional Wastewater Disposal Agreement History. 4/16: This presentation will be given at the May 2016 Metro Com/JPA Meeting. 5/16: Paula de Sousa Mills reviewed the attached presentation with the Metro Commission/JPA members. 6/16. Presentation is on JPA Website.	Greg Humora Paula de Sousa Mills
Board Members Orientation	Metro Revenues, Metro Rates, Exhibit E Audit. 6/16: Karyn Keese reviewed the budgets, audits, and history of the JPA finances as well as the City of San Diego Metro and PAs portion of same. Presentation attached to this month's work plan and on JPA website.	Greg Humora Paula de Sousa Mills Karyn Keese
SDG&E Rate Plan	SDG&E has submitted a Rate Plan that would not only change some rate structures but will also shorten the off peak hours for users such as utilities. BBK will continue to monitor and update Metro TAC and Commission/JPA members on protest measures.	Paula de Sousa Mills
Industrial Waste Program Update	9/13: A performance audit was performed on the PUD's IWCP. The audit produced two findings and made 8 recommendations. PUD has hired Brown & Caldwell to perform a fee study and assist implementation of an updated program. A subcommittee of the Metro TAC was formed to work with PUD staff and the consultant.	Roberto Yano Ed Walton
Padre Dam Mass Balance Correction	8/15: Final reconciliation was approved and checks/bills were sent in June 2015. 10/15: Administrative protocol is being crafted by PAs attorney's group to establish 4 year from the date of discovery as the statute of limitations for billing errors.	Greg Humora Karyn Keese Rita Bell
City of San Diego Revised Procurement Process	8/12: San Diego City Engineer James Nagelvoort reported on recent changes to San Diego's procurement process to move projects through more quickly. San Diego no longer needs Council approval to award CIP projects under \$30 million and professional services contracts under \$1 million. TAC and the JPA still requested to review any contract awards. San Diego to prepare an approval threshold spreadsheet for Metro consideration.	Metro TAC
JPA 2017 Budget	The FYE 2017 Metro Com/JPA budget will be presented to the Metro TAC and Finance Committee in May 2016 at their regular meetings and to the Metro Com/JPA at their regular June 2017 meeting. 6/16: FYE 2017 JPA budget adopted by the Metro Commission at their June 2016 meeting.	Greg Humora Paula de Sousa Mills Karyn Keese
City of San Diego Recycled Water Pricing	8/15: PUD staff presented recycled water rate study to SD Environmental Committee, IROC, and Metro TAC with two options: a unitary rate and a zone rate. Metro TAC approved the unitary rate and requested SD open negotiations with their wholesale customers on a wholesale rate. 9/15: Metro Commission recommended zone rate. 11/17/15: San Diego Council approved unitary rate.	Karyn Keese Rita Bell

Completed Items	Description	Member(s)
Recycled Water Revenue	The Regional Wastewater Disposal Agreement states that revenues from South Bay are to be sewer revenues and proportionally shared with PA's. North City has similar requirements however the debt from the optimized system must first be repaid. 7/15: Recycled revenues from South Bay dispersed to PAs in June 2015. Karyn Keese will work with City staff to determine the remaining balance on the optimized system debt. 10/15: Reconciliation will be part of the FYE Exhibit E audit process.	Karyn Keese
Rate Case	6/12: San Diego hired Black & Veatch as their rate consultant. 2/13: Preliminary results were reported at the IROC Meeting of 2/19/13. 3/13: Karyn Keese attended a joint workshop with IROC to review the draft revenue requirement for the Rate Case. 6/13: San Diego is only moving forward with Water Rate Case due to needed rate increase. Wastewater does not appear to need a rate adjustment for two years.	Karyn Keese
Debt finance and reserve coverage fiscal Issues	The debt finance and reserve coverage issues have been resolved. Refunds totaling \$12.3 million were sent to most of the PA's. 10/26/11: 2010 will be the first year where the PAs will be credited with interest on the debt service reserve and operational fund balances. Interest will be applied as an income credit to Exhibit E when that audit is complete.	Greg Humora Karen Jassoy Karyn Keese
2012 Metro JPA Strategic Plan	2/2011: committee to meet 2/28/11 to plan for retreat to be held on 5/5/11 Retreat held and wrap up presented to the Commission at their June Meeting. JPA strategic planning committee to meet to update JPA Strategic Plan and prepare action items. 1/12: Draft strategic plan reviewed by Board and referred to Metro TAC for input. MetroTAC has created a subcommittee to work on this project. 2/12: Metro TAC has completed their final review. Forwarded to Commission. 4/12: Adopted at April 2012 Metro JPA Meeting. Project complete.	Augie Caires Ernie Ewin
2012 Recycled Water Study	As part of the 2010 secondary waiver process, San Diego agreed to perform a recycled water study within the Metro service area. MetroTAC representatives participated in the working groups. TM #8 Costs estimates are out and PAs provided comments on TM#8 and have asked for a technical briefing. 3/12: Final draft available for comments 5/12 PUD staff presented the Recycled Water Study to the Metro JPA at their May meeting. Metro JPA approved the Study as a planning document. Study moved forward to SD City Council in July 2012 with letter of support from JPA. 7/12: City of San Diego approved the Recycled Water Study; Study submitted on time to Coastal Commission. Final report uploaded to JPA website. 11/12: San Diego received a letter from the Coastal Commission. Metro Commission consensus was that based on the tone of the Coastal Commission letter the region may be seeing some time line changes relative to San Diego's projections on the implementation of IPR and that the MetroTAC needs to manage all aspects including the Coastal Commission and multiple issues such as desalination water, Coastal Commissions attitude at this point and pending IPR programs we have heard about.	Scott Huth Al Lau Scott Tulloch Karyn Keese

Completed Items	Description	Member(s)
IRWMP	4/12: Metro TAC received a presentation from Cathy Pieroni (City of San Diego) on the Integrated Regional Water Management Program (IRWMP). Group is still relatively informal but plans to become more structured during its upcoming 2 year plan update. There is a governance & finance work group that starts in the 3rd quarter of 2012 and at that point the JPA role will be examined. Padre Dam and Chula Vista are regular participants. 9/19: Cathy Pieroni gave an update. Recommendation by IRWM to the RAC to include a seat for the Metro JPA. Bob Kennedy will attend the October 3, 2012 meeting representing the JPA. 11/12: At their November 2012 meeting the Metro Commission unanimously appointed Bob Kennedy of Otay Water District as primary and Metro TAC Chairman Greg Humora as alternate to the IRWMP RAC. 2/13: On February 6, 2013 Bob Kennedy attended the IRWMP meeting. Metro JPA has been added as a permanent member of the Water Quality subcommittee of the RAC. Closed 4/12 as the Metro JPA has become a member.	Bob Kennedy Greg Humora
Ebola Protocol for Protection of Wastewater Staff	11/14: Members of Metro TAC discussed their concerns over protecting their wastewater crews from exposure to viruses such as Ebola. A recent panel of AWWA experts came to a conclusion that there are no current guidelines available from the CDC. Ann Sasaki stated that she will find if San Diego has a protocol on this and report back. It was suggested that ADS might have a protocol and should be contacted. SCAP has not released anything as well. 12/14: Tom Howard reported that the CDC has provided guidelines and will provide a copy of it to be included in the December minutes. 3/15: continued guidelines are being released.	Mike Obermiller Tom Howard
JPA Website Update	5/13: The Metro TAC would like to update the current website as it is outdated. A review of the current website and its limitations will be on the Metro TAC agenda in the next couple months. 9/13: Greg & Karyn have been working with Vision Internet to finalize a scope of work and contract. These will go to the JPA for approval at their October meeting. 1/14: The contract has been negotiated and approved and Vision has started on the framework for the website. 3/15: New website has launched.	Greg Humora Karyn Keese Lori Peoples
Role of Metro JPA regarding Recycled Water	As plans for water reuse unfold and projects are identified, Metro JPA's role must be defined with respect to water reuse and impacts to the various regional sewer treatment and conveyance facilities 2/12: Scott Huth removed as member due to new position. JPA/Metro TAC needs to appoint a new representative. 4/13: Scott Tulloch added to this subcommittee. Metro TAC member needed. 5/13: Greg Humora added to this work group. 6/13: This group was formalized by the JPA as the PLWTP Ad Hoc Technical Advisory Committee.	Greg Humora Karyn Keese Scott Tulloch
San Diego Wastewater 50th Anniversary Celebration	5/13: Cheryl Lester presented the draft plan for the Anniversary celebration. She requested Metro Commission/JPA participation. Commission Parks will represent the Commission/JPA. 9/13: The celebration was a big success and was well attended.	Sherryl Parks

Completed Items	Description	Member(s)
Salt Creek Diversion	9/2010: OWD, Chula Vista and San Diego met to discuss options and who will pay for project; Chula Vista and OWD are reviewing options. 2/2011: OWD and PBS&J reviewed calculations with PUD staff; San Diego to provide backup data for TAC to review. This option is also covered in the Recycle Water Study.10/26/11: Back-up information has still not been received from staff. 8/12: San Diego to conduct business case evaluation and add to Capital Improvement Program as recommend by Metro Commission to San Diego City Council on July 17, 2012 in support of the Recycled Water Study.5/14: PUD staff has prepared and presented a Business Case. This has been discussed at the March, April, & May Metro TAC meetings. 5/14: Metro TAC agreed with PUD staff recommendation that this project should not be pursued at this time. Otay abstained from the vote.	Roberto Yano Bob Kennedy Karyn Keese Rita Bell